

August 21, 2023

TO: All Bidders under Invitation to Bid No. 23-101603

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 1

Invitation to Bid (ITB) No. 23-101603, *Medical Exam Services*, is hereby amended as follows:

1. **DELETE:** Attachment A, REQUIRED DOCUMENTS CHECKLIST, page 87, and **REPLACE:** with **Revised** Attachment A, Required Documents Checklist attached hereto.
2. **Questions have been received and the corresponding responses have been noted below.**

- A. **Question:** Can physicals exams be in clinic and cancer screening/psych evaluation pieces be completed as an episodic onsite?

Answer: *No, all physicals and screening will take place at Fire Rescue Head Quarters located at 1950 West Exchange Place, Tucker GA 30084. All successful bidders will have the ability to set up clinical areas for physicals and screening. This is so all on duty personal can be rotated through in a timely fashion with less out of service time handling emergency calls.*

- B. **Question:** Are you open to alternative methods of cancer screening as long as we cover each type of cancer listed? If we can provide the same testing with the use of lab work in lieu of ultrasound where appropriate, will that also work for cancer screening? There are sophisticated tests that can provide early cancer detection.

Answer: *Yes*

- C. **Question:** How many exams/screenings do you anticipate daily?

Answer: *60 to 80*

- D. **Question:** Do the DeKalb County examination locations listed maintain equipment to conduct the medical exams, i.e., X-Ray machines, laboratory processing equipment, specimen collection space, etc.?

Answer: *No, all equipment will have to be brought onsite.*

E. **Question:** Is it possible to conduct medical exams at the bidder's facilities?

Answer: *No, If the bidder has an established clinic located in DeKalb County, then this can be acceptable. All exams will be conducted while staff members are on duty. The apparatus they will be assigned to will be taken out of service for calls during the exam sessions. It is imperative we be able to complete the exams so units can be rotated through and returned to in service for calls.*

2. It is the responsibility of each bidder to ensure that he is aware of all addenda issued under this ITB. Please sign and return this addendum. You may call or email Lisa Vaughn, Procurement Agent, at (404) 371-6380 before the bids are due to confirm the number of addenda issued.
3. All other conditions remain in full force and effect.

Lisa Vaughn

Lisa Vaughn
Procurement Agent
Department of Purchasing and Contracting

DR:lv

ACKNOWLEDGEMENT

Date: _____

The above Addendum No. 1 is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)

ATTACHMENT A

**REVISED REQUIRED DOCUMENTS
CHECKLIST**

Bidder shall complete and submit the following documents with their bid:

Bid Page No.	Title	Check This Box If Included With Bid
23	<i>Price Schedule in a Separate Sealed Envelope*</i>	
24	Bid Acknowledgement Form*	
25	Required Documents Checklist*	
26	Contractor Reference and Release Form*	
27	LSBE Subcontractor Reference and Release Form, if applicable**	
29	Contractor Affidavit*	
30	Subcontractor Affidavit, if applicable**	
31-32	LSBE - Exhibits A and/or B of Attachment G*	
33	New Employee Tracking Form	
40-43	First Source Jobs Acknowledgement Form	

***If these mandatory forms are not completed and submitted with the bid, the bidder will be deemed non-responsive.**

****These forms are applicable if a subcontractor will be utilized to fulfill the requirements of this contract. If these forms are applicable, they must be completed and submitted along with the bid. Failure to submit these forms, if applicable, will result in the bidder being deemed non-responsive.**

I, the undersigned, acknowledge that I have included the requested documents as listed above.

Printed Name

Signature