

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
November 2, 2017**

A meeting of the DeKalb County Board of Assessors was held on Thursday, November 2, 2017. Present were the following:

**Vivian R. Ingersoll, Chair
James Vernor, PhD, MAI, Vice-Chair
Charlene Fang, Assessor
Robert A. Burroughs, Assessor
John W. Lawson, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

Observer: John Jones, Law Department

CALL TO ORDER

The Chair called the meeting to order at 9:32 a.m.

APPROVAL OF AGENDA

The Chair called for any changes to the 11/2/17 Agenda, hearing none, she declared the Agenda approved.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 10/19/17 Minutes, made by John Lawson and seconded by Robert Burroughs. The motion carried unanimously.

CITIZEN TIME

Mr. Bryant, who requested to appear before the Board, did not show.

No other citizens requested time to address the Board.

OBSERVER

The Chair welcomed John Jones from the Law Department as an observer.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 31 of this agenda made by John Lawson, seconded by Jim Verner. Please note the pulled parcels on the attached BTA Agenda Update. After discussion, the Chair called for a vote which passed unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

OTHER BUSINESS

Robert Burroughs asked that the discussion of the Policy Manual be the first item on the next Agenda.

ADJOURNMENT

The Chair called for any further business to come before the Board, hearing none she called for a motion to adjourn made by John Lawson, seconded by Robert Burroughs. The meeting was adjourned at 10:24 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin G. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

11-22-17

11/2/17 BTA AGENDA UPDATE

BATCHES MAILED 1 – 28

PULLS FROM BATCH 9

15 140 04 019	15 184 07 004
15 140 07 012	15 203 04 064
15 149 04 043	15 206 04 027
15 149 04 101	15 207 03 077
15 149 10 006	16 060 03 044
15 149 14 006	18 024 02 153
15 149 14 076	18 081 05 017
15 149 17 071	18 316 02 110
15 150 02 022	
15 157 10 009	

PARCEL 15 151 09 057 WAS PULLED FROM BATCH 11

PULLS FROM BATCH 15

15 011 01 044	15 204 05 027	18 038 12 024
15 011 01 045	15 223 06 065	
15 011 01 062	15 246 02 037	
15 023 01 025	15 247 09 007	
15 023 03 001	16 009 07 052	
15 123 02 014	16 009 07 096	
15 177 02 096	16 011 09 005	
15 181 05 005	16 191 02 015	

(3) ADDITIONAL BATCHES 29-31