

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
March 5, 2020**

A meeting of the DeKalb County Board of Assessors was held on Thursday, March 5, 2020. Present were the following:

**James Vernor, PhD, MAI, Chair
Vivian R. Ingersoll, MA, Assessor, Vice-Chair
John W. Lawson, J.D., LL.M.
Charlene Fang, Assessor
Robert A. Burroughs, J.D.
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

Absent: Donna Rosser, Assistant Chief Appraiser

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair asked for a motion to approve the 3/5/20 Agenda, made by Vivian Ingersoll, seconded by John Lawson. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 2/20/20 Minutes, made by John Lawson and seconded by Vivian Ingersoll and Charlene Fang. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 26 of this agenda made by John Lawson, seconded by Vivian Ingersoll. After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batches 27 through 29 of this agenda made by Vivian Ingersoll, seconded by John Lawson and Charlene Fang. After discussion, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

ADJOURNMENT

The Chair declared the meeting adjourned at 10:23 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 3-19-20