

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
April 21, 2022**

A meeting of the DeKalb County Board of Assessors was held on Thursday, April 21, 2022.

**Charlene Fang, Chair
James Vernor, PhD, MAI, Assessor
Vivian R. Ingersoll, MA, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

ABSENT

Robert A. Burroughs, J.D., Vice-Chair

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 4/21/22 updated Agenda had been received and asked if there were any additional corrections or additions. Hearing none, the Chair called for a motion to approve. Jim Vernor made a motion for the Approval of the Agenda of 4/21/22 as amended, seconded by Vivian Ingersoll. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 4/7/22. Jim Vernor made a motion for Approval of the Minutes of 4/7/22, seconded by Vivian Ingersoll. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of batches 1 through 16 of this Agenda. After discussion, she called for a motion. Vivian Ingersoll made a motion for Approval of Staff Recommendations for batches 1 through 16, seconded by Jim Vernor. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

Calvin Hicks thanked both Brian Jennings and our new employee Sheree Greenidge for their recent work reporting building permits and information from the Hanson system. Sheree previously worked in the Planning and Zoning Department and with her knowledge and familiarity of the system, she has been an asset in this area resulting in a great benefit to our department.

See attached.

ADJOURNMENT

There being no further business, the Chair called for a motion to adjourn, made by Jim Vernor and seconded by Vivian Ingersoll. The meeting ended at 10:16 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

8-5-22