

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
June 10, 2021**

A meeting of the DeKalb County Board of Assessors was held on Thursday, June 10, 2021 through Zoom Conferencing.

**Vivian R. Ingersoll, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa H. Nealey, BTA Recording Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property**

VISITOR

Commissioner Robert Patrick

CALL TO ORDER

The Chair called the meeting to order at 9:31 a.m.

APPROVAL OF AGENDA

The Chair asked if there were any corrections or additions to the 6/10/21 Agenda, hearing no further changes, the Chair declared the Agenda approved.

APPROVAL OF MINUTES

The Chair asked if there were any corrections or additions to the Minutes of 5/24/21; hearing no further changes, the Chair declared the Minutes approved.

CITIZEN TIME

No citizens requested time to address the Board.

INTRODUCTION OF NEW EMPLOYEE

The Chair recognized Charles R. Cornelius, Jr. and Calvin Hicks introduced him to the Board. Mr. Cornelius greeted the Board and further introduced himself. He is an appraiser in the Commercial Division. The Board welcomed him.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 21 of this Agenda made by Robert Burroughs, seconded by Jim Vernor. After discussion, the motion passed unanimously.

STAFF REPORTS

See attached.

The Chair spoke very highly of the work of Pat McCombs stating that she would catch everything that needed to be fixed and that she will be missed.

CHIEF APPRAISER'S REPORT

See attached.

Calvin Hicks commended Shervonne Henderson and Donna Rosser on the outstanding work they did on the 2021 Annual Assessment Notices.

COMMISSIONER ROBERT PATRICK

The Chair and Charlene Fang welcomed Commissioner Patrick to the meeting. He thanked the Board for having him. He stated that he had an opportunity to view the website and read the background of Board members and he stated that all are very competent capable individuals. He thanked the Board for their service to the County and to the residents and stated that it's much appreciated. He further indicated that having that background and expertise helps us to move forward and is very important and critical. He says that seems like we have a good team to move us forward and he again thanked the Board for all that they do and thanked them for the time allowed. Charlene Fang thanked the Commissioner for his support. The Chair echoed that sentiment and stated that she's grateful for the interest in the details shown on his part to learn more about how this all works. The Chair appreciates all that staff are doing, of course led by our Chief Appraiser and our Assistant Chief Appraiser.

APPROVAL OF 2021 PERSONAL PROPERTY VALUES

The 2021 Personal Property Reports were sent to Board Members prior to this meeting and Vance Clements gave a summary of the reports. After discussion, the Chair called for a motion to approve, made by Jim Vernor and seconded by Charlene Fang. The motion carried unanimously.

ADJOURNMENT

There being no further business, at 10:26 a.m. the Chair declared the meeting adjourned.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.

Chief Appraiser/BTA Secretary

Date Approved:

6-24-21