

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
July 8, 2021**

A meeting of the DeKalb County Board of Assessors was held on Thursday, July 8, 2021 through Zoom Conferencing.

**Vivian R. Ingersoll, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa H. Nealey, BTA Recording Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property**

CALL TO ORDER

The Vice-Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Vice-Chair asked if there were any corrections or additions to the updated 7/8/21 Agenda; hearing none she asked for a motion to approve, made by Jim Vernor, seconded by Robert Burroughs. The motion carried unanimously.

APPROVAL OF MINUTES

The Vice-Chair asked if there were any updates to the Minutes of 6/24/21; hearing none she asked for motion to approve, made by Robert Burroughs and seconded by Jim Vernor. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

INTRODUCTION OF NEW EMPLOYEE

The Vice-Chair recognized Tasheka Spearman and Calvin Hicks introduced her to the Board. Ms. Spearman greeted the Board and further introduced herself. She is the new Tax Appraisal Clerk in the Residential Division. The Board welcomed her.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Vice-Chair called for a motion to approve batches 1 through 27 of this Agenda made by Robert Burroughs, seconded by Jim Vernor. The BOA Agenda Update showed the following 14 parcels pulled from batch 13: 15 143 12 024, 15 213 01 023, 15 213 02 041, 15 214 01 001, 15 214 02 028, 15 215 14 012, 15 235 01 035, 16 118 01 043, 18 020 02 100, 18 021 01 101, 18 033 01 022, 18 207 04 005, 18 324 04 025 and 18 098 08 017. After discussion, the motion passed unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached

OTHER BUSINESS

The Board agreed to change the next meeting date to be Friday, July 23, 2021 to allow travel time for those members attending the GAAO Summer Conference in Jekyll Island.

EXECUTIVE SESSION

There was no session today.

ADJOURNMENT

There being no further business, at 10:31 a.m. the Vice-Chair declared the meeting adjourned.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.

Chief Appraiser/BTA Secretary

Date Approved:

7-23-21