

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
November 16, 2023**

A meeting of the DeKalb County Board of Assessors was held on Thursday, November 16, 2023. Participating were the following:

**Robert A. Burroughs, J.D., Chair
James Vernor, Ph.D., MAI, Vice-Chair
Charlene Fang, Assessor
Joseph Kusmik, MA, Assessor,
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser - Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa H. Nealey, Recording Secretary**

ABSENT

Vivian R. Ingersoll, MA, Chair Emeritus

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 11/16/23 Agenda had been received and the Agenda Update showed a pulled parcel. He called for a motion to approve the 11/16/23 Agenda by Jim Vernor and seconded by Joe Kusmik and Charlene Fang. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair asked if there were any additions or corrections to the Minutes of our last meeting, and after hearing none, he called for a motion to approve the Minutes of 11/2/23. Jim Vernor motioned to Approve the Minutes of 11/2/23, seconded by Joe Kusmik. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

ADAM WASSERMAN – POUCHIT, LLC – PARCEL ID 8011250

The Chair welcomed Mr. Wasserman to the meeting and Vance Clements confirmed that his parcel is on the Agenda for today; on Batch 1, page 3, item number 5. Mr. Wasserman thanked the board and Vance Clements for their time and he passed out a handout about his high-speed printers and gave an overview of his equipment and what his company does. He also discussed his previous conversations with Mr. Clements. He is requesting that his parcel be classified in group 4. Vance Clements also gave his overview of the parcel and explained his reasoning for classifying the parcel in Group 2. The Chair thanked Mr. Wasserman for his time and invited him to stay for the meeting.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations on batches 1 through 32. The BOA Agenda Update showed the following pulled parcel: Parcel 15 149 14 035 from Batch 14. After discussion, Brian Jennings requested that Parcel 18 250 11 070 be pulled. It was further decided that this parcel should be moved to Batch 13. The Chair called for a motion to approve Staff Recommendations as amended. Joe Kusmik motioned to approve as amended, seconded by Jim Vernor. The motion carried unanimously.

STAFF REPORTS

See attached.

Vance Clements stated that he was notified this week that one of his appraisers; Dwight Smith is going to retire at the end of this year. He stated that Mr. Smith is a very, very good employee and will truly be missed.

CHIEF APPRAISER'S REPORT

See attached.

OTHER BUSINESS

Vance Clements discussed in more detail with the Board regarding Mr. Wasserman's parcel.

The Chair wants to meet with the Chief Appraiser and Assistant Chief Appraiser before the next meeting to discuss public access and public meeting time.


The Chair wished Calvin Hicks a Happy Birthday today!

ADJOURNMENT

With no further business, the Chair called for a motion to adjourn. Joe Kusmik made the motion and Jim Vernor seconded. The meeting adjourned at 10:49 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 12-7-23