

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
November 7, 2019**

A meeting of the DeKalb County Board of Assessors was held on Thursday, November 7, 2019. Present were the following:

**James Vernor, PhD, MAI, Vice-Chair
Charlene Fang, Assessor
Vivian R. Ingersoll, Assessor
John W. Lawson, J.D., LL.M., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary
Viviane Ernstes, County Attorney
Matthew Welch, Deputy County Attorney**

Absent: Robert A. Burroughs, J.D., Chair

CALL TO ORDER

The Vice-Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Vice-Chair called for a motion to approve the 11/7/19 Agenda, made by Vivian Ingersoll, seconded by John Lawson. The motion carried unanimously.

APPROVAL OF MINUTES

The Vice-Chair called for a motion to approve the 10/17/19 Minutes, made by Vivian Ingersoll and seconded by John Lawson. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Vice-Chair called for a motion to approve batches 1 through 27 of this agenda, made by John Lawson, seconded by Vivian Ingersoll. After discussion, the Chair called for a vote which passed unanimously.

The Vice-Chair called for a motion to approve batches 28 through 38 of this agenda made by John Lawson, seconded by Charlene Fang. The BTA Agenda Update showed Parcel 15 204 06 032 pulled from batch 6. After discussion, the Vice-Chair called for a vote which passed. Vivian Ingersoll opposed Batch 37.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

Calvin Hicks discussed the Tax Management Associates (TMA) homestead exemption audit. He recommended and the Board agreed that they give him the authority to proceed with another audit. The Vice-Chair called for a motion, made by John Lawson, seconded by Charlene Fang. The vote carried unanimously.

EXECUTIVE SESSION

The Vice-Chair called for a motion to adjourn to Executive Session, made by John Lawson and seconded by Charlene Fang. The session started at 10:27 a.m. A pending litigation matter was discussed. No action was taken. The session ended at 11:14 a.m.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

GENERAL SESSION

John Lawson made a motion to reconvene to General Session, seconded by Charlene Fang. The motion carried.

ADJOURNMENT

The Vice-Chair called for a motion to adjourn, made by John Lawson and seconded by Charlene Fang. The meeting adjourned at 11:14 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

11-21-19