

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
December 19, 2019**

A meeting of the DeKalb County Board of Assessors was held on Thursday, December 19, 2019. Present were the following:

**James Vernor, PhD, MAI, Vice-Chair
Vivian R. Ingersoll, Assessor
John W. Lawson, J.D., LL.M., Assessor
Charlene Fang, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

Absent: Robert A. Burroughs, J.D., Chair

CALL TO ORDER

The Vice-Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Vice-Chair called for a motion to approve the 12/19/19 Agenda, made by John Lawson, seconded by Charlene Fang. The motion carried unanimously.

APPROVAL OF MINUTES

The Vice-Chair called for a motion to approve the 11/21/19 Minutes, made by John Lawson and seconded by Charlene Fang. The motion carried unanimously.

The Minutes for 12/5/19 were deferred.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Vice-Chair called for a motion to approve batches 1 through 15 of this agenda, made by John Lawson, seconded by Vivian Ingersoll. After discussion, the Vice-Chair called for a vote which passed unanimously.

The Vice-Chair called for a motion to approve batches 16 through 22 of this agenda made by John Lawson, seconded by Charlene Fang. After discussion, the Vice-Chair called for a vote which passed unanimously.

APPROVAL OF 2020 MOBILE HOME VALUES

Allen Alford discussed the Mobile Home Values spreadsheet with the Board. The Board received this spreadsheet prior to this meeting for review. At the request of the Board, Eugene Roberts, who produced the spreadsheet, later came to the meeting to answer questions. Mr. Roberts corrected the spreadsheet as discussed. Following this, the Vice-Chair called for a motion to approve as amended, made by Vivian Ingersoll and seconded by John Lawson. The motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

EXECUTIVE SESSION

The Vice-Chair called for a motion to adjourn to Executive Session, made by John Lawson and seconded by Charlene Fang. The session started at 10:39 a.m. The Board discussed Calvin Hicks' evaluation supplement written by John Lawson. The Vice-Chair called for a motion to approve to attach to Calvin Hicks' 2019 evaluation, made by John Lawson, seconded by Vivian Ingersoll. After discussion, the Vice-Chair called for a vote which passed unanimously. This concluded the process of the evaluation for Calvin Hicks for 2019. The session ended at 10:48 a.m.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

GENERAL SESSION

John Lawson made a motion to reconvene to General Session, seconded by Vivian Ingersoll. The motion carried.

ADJOURNMENT

The Vice-Chair called for a motion to adjourn, made by John Lawson and seconded by Charlene Fang. The meeting adjourned at 10:48 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

1-9-20