



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Minutes - Draft

OPS-County Operations Committee

Tuesday, February 2, 2021

1:00 PM

This meeting will be conducted via teleconference (Zoom). Simultaneous public access to the meeting will be available

*(1) via live stream on DCTV's webpage,
(2) on DCTVChannel23.TV*

Meeting Started At: 1:01 PM

Attendance: Commissioner Terry, Bradshaw, Patrick, and Rader;

Present 3 - Commissioner Ted Terry, Commissioner Steve Bradshaw, and Commissioner Robert Patrick

I. MINUTES

2021-2055 Commission District(s): All Districts
Minutes for the January 19, 2021 County Operations (OPS) Committee Meeting;
MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be approved. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

II. STATUS UPDATE

Ethics Office

-Officer Stacey Kalberman

Reports to and under the purview of DeKalb County Ethics Board

Discussion of office responsibilities (e.g. employee [EE] hotline, internal advisement on ethics issues, EE education, ethics reports)

-TT: are there regular Board of Ethics meetings on the schedule & can the public attend?

SK: first meeting of the Board will be 2.11.21 at noon

-TT: regarding the budget, are there any items you'd like to include?

SK: New ethics law passed in 2011, new position was given but new budget for ethics administrator...their office wants Ethics Board to combine that position with administrative assistant position. If that doesn't work, she will ask the BOC at a later time to consider addition of a new position.

Citizen Help Center (311)

III. DISCUSSION

Legislative Agenda Items

2020-1413

Commission District(s): All Districts

A Resolution Of The Board of Commissioners Of DeKalb County, Georgia To The General Assembly Proposing A County Organizational Act Amendment To Ensure, And Eliminate Impediments To, Establishment, By Ordinance, Of A Transparent And Efficient County Procurement System.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for withdrawal to the Board of Commissioners, due back on 2/9/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-JR discussion of this item; sponsored this item

Regards organizational Act section 18 which covers purchasing & contracts.

This item was not sent to public referendum. Made it difficult for DeKalb to have this responsibility, as it is a state responsibility.

This item corrects deficiencies in the code and makes this section operational

-Question TT: this would be an amendment to the Organizational

Act?JR: yes

-SB: remove from legislative agenda

2020-1414

Commission District(s): All Districts

Resolution of the Governing Authority of DeKalb County to request that the members of the DeKalb County Delegation to the Georgia General Assembly establish a Charter Review Commission.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for withdrawal to the Board of Commissioners, due back on 2/9/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-JR discussion of this item; sponsored this item

Stems from years 2016/2017 Operations Taskforce by administration

Requires action by the GA General Assembly

CEO Thurmond formulated an executive order to bring this charter review commission to life. Over time this has become a holdover item.

-TT: we have an executive order signed in late last yr by administration; they are honing in on a chair for the charter review commission. This is a good direction. TT does not believe this should be added to the legislative agenda, but should be done within the current structure. TT wants to withdraw from the legislative agenda.

-SB: let this process play out and review the charter commission as it progresses later this year; remove from legislative agenda

2020-1415

Commission District(s): All Districts

A Resolution Of The Governing Authority Of DeKalb County, Georgia To The DeKalb County Delegation Of The General Assembly To Amend The DeKalb County Organizational Act Section 13A To Allow The Board Of Commissioners To Make Appointments After A 120 Day Period

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for withdrawal to the Board of Commissioners, due back on 2/9/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-JR discussion of this item; sponsored this item

This section governs appts required of the governing authority under state law (ex. Seats on DeKalb County Development Authority)

CEO required to make a timely appt (unless end of appt term)

The challenge is that there are no provisions in the Org Act that enforce any revisions if the CEO/BOC does not take their required actions, as has been the case before.

120 days gives the CEO extra time/grace period to make the required actions for appts

TT: TT does not believe this should be added to the legislative agenda, but should be a mechanism to check-in on a regular basis. For example the North DeKalb MARTA appt. The BOC should continue to discuss (ask why appointment positions haven't been filled) this with administration rather than have on the legislative agenda.

-TT: requests full list of 13A appointments

-SB: all 3 of these items seek to alter the relationship btw. Administration/BOC. 1413/1414/1415 should be withdrawn

-TT: should we have some formal documentation to administration?

SB: his sense is that administration knows this is important to BOC. A letter or formal documentation isn't needed

-SB: after PWI has their meeting today we can begin the process to send our legislative items to Ga General Assembly

IV. AGENDA ITEM

New Agenda Items:

2021-2010

Commission District(s): All

CO - Change Order No. 1 to CPA 1213433 - Installation of Data, Voice and Multimedia Cabling (Annual Contract with 2 Options to Renew): for use by the Department of Innovation and Technology (IT). Consists of providing low-voltage installations, moves, adds and changes of data; voice and multimedia cabling at various locations within the County facilities. Awarded to R. B. Communications, Inc. Amount Not To Exceed: \$100,000.00.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/9/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-J Matelski: when we put this bid out originally, we did not take into account extra cameras; the contract value went out pretty quickly, and we need to replenish this contract for our regular business

2021-2016

Commission District(s): ALL
 CO - Change Order No. 2 for Contract Nos.: 1191813, 1191815, 1191816, 1191817 and 1191818 for General Contractor Services (Multiyear Contract): for use by the Departments of Facilities Management (FM), Recreation, Parks and Cultural Affairs (RPCA) and Fire Rescue Services (FR). These contracts consist of providing general contracting work for construction projects throughout the County. Awarded to AUTACO Development, LLC, Engineering Design Technologies, Inc. (EDT), Greenheart Construction Inc., Kissberg/Parker-Fry JV, LLC, and SOCO Contracting Company, Inc. Total Amount Not To Exceed: \$1,100,000.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/9/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-item is to add additional funding to the contract; change the scope of work. Requesting increase of SOW from 100K to 500K

-Kevin Buford: purpose is to increase the project amount due to the larger scope of work needed

-Question RP: for items over \$3M, it goes to IIA. How would a project like this go under that amount and not need to go to IIA?

SB: we can ask for any item to go to IIA of any amount. This was originally put in place in PWI when I was chair b/c the contracts were so massive; therefore it wasn't as prudent to have every item under that amount to go to review

-Question RP: standby contractors don't have to go through the \$100,000 competitive process?

Z Williams: the original base contract does go through that threshold, and evaluated per the outlined process going forward for any change orders.

-TT: as projects are being completed, can we get before/after photos?

Z Williams: when we do updates of overall facilities/upgrades, we will share that documentation of the progress with BOC to distribute to the public

2021-2018

Commission District(s): All
 REN - Implementation of Cityworks Asset Management Platform (Annual Contract 2nd Renewal of 2 Options to Renew): Contract No.: 1171242 for the Department of Innovation and Technology (IT): for use by Public Works - Roads and Drainage (R&D) and the Department of Facilities Management (FM). Consists of providing implementation services for Cityworks Asset Management software. Awarded to Woolpert, Inc. Amount Not To Exceed: \$240,000.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/9/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-J Matelski: when this was last approved it was before the pandemic. We haven't spent the money yet, so we need to extend the time so that the funds aren't lost and the project is renewed.

-Question TT: we're currently using CityWorks and want to keep it going?

J Matelski: yes, as well as extend this system so that Facilities, Roads & Drainage, and Traffic & Engineering can use it

-TT: wants to do a walk through

-Z Williams: this is essentially a work order management system; we are modernizing those functions

2021-2027

Commission District(s): ALL

CO - Change Order No. 1 to Contract Nos.: 1175305, 1175306 and 1175307 for use by the Departments of Facilities Management (FM) and Recreation, Parks and Cultural Affairs (RPCA). These contracts consist of maintaining, repairing and installing various types of roofs. Awarded to National Building Contractors, Inc. (NBC), RYCARS Construction, LLC and Hawk Construction Co., LLC. Total Amount Not To Exceed: - \$851,723.20.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/9/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-CPO Horner: purpose is on reducing the contract funding by that amount, and want to use that \$850K from SPLOST on fire station roofing

-TT: will these roofs give it a longer lifespan?

-Kevin Buford: yes 25 YR life expectancy and more aesthetically pleasing

Meeting Ended At: 1:59 PM

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

Barbara H. Sanders-Norwood CCC, CMC