



Minutes - Draft

OPS-County Operations Committee

Tuesday, May 18, 2021

1:00 PM

This meeting will be conducted via teleconference (Zoom). Simultaneous public access to the meeting will be available

(1) via live stream on DCTV's webpage,

(2) on DCTVChannel23.TV

Meeting Started At: 1:04 PM

Attendees: Commissioners Terry, Bradshaw, Patrick, Cochran-Johnson, Davis Johnson, Rader

Present 3 - Commissioner Ted Terry, Commissioner Steve Bradshaw, and
Commissioner Robert Patrick

I. MINUTES

2021-2568 Commission District(s): All Districts
Minutes for the May 5, 2021 County Operations (OPS) Committee Meeting;

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be approved. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and
Commissioner Patrick

II. DISCUSSION

Board of Registration & Elections Appointment Process

-Question Commissioner Terry: has anyone reached out to the commissioners regarding the at-large position? Commissioner Bradshaw: I had one person reach out to me

Commissioner Cochran-Johnson: I have seen 2 applications as of 2 weeks ago; 1 of those applications was incomplete. We do expect applications to increase.

Commissioner Terry: it would be appropriate to invite Chief Judge Jackson to provide an update on this to the BOC. Central Staff will reach out to Chief Judge Jackson. Request response on: 1) How many completed applications have been submitted prior to the deadline? 2) Will the deadline need to be extended if enough applications were not provided? 3) Are you satisfied with the number of applications received thus far?

-Question Commissioner Davis Johnson: There was only 1 application submitted? When was this application submitted?

Commissioner Terry: it seems as though the last update was provided 2 weeks ago; we may have 2 applications completed as of that time frame.

-Question Commissioner Patrick: Is there a place where the application can be found?

Director Hamilton: Application deadline was last Friday at 5pm. I haven't heard of who has applied. The application process involves applicant sending a resume/bio and 3 letters of recommendation

III. AGENDA ITEM

Previously Heard Agenda Items:

2021-2095

Commission District(s): ALL

CA - Cooperative Agreement for Desk/Cubicle Office Furniture: for use by the Department of Voter Registration and Elections (VRE). Consists of piggybacking off the competitively let Statewide Contract (SWC) No. 99999-001-SPD-0000100-0002 for the purchase and installation of desk/cubicle furniture. Awarded to: 5-Star Office Furniture, Inc. Amount Not To Exceed: \$135,136.75.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/25/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-Question Commissioner Cochran-Johnson: at this point, how much money is still available from the original grant?

COO Williams: let me send that to the committee in the next day or so.

P Stephens: This can be provided to you in the next day or so, there are preliminary items that may not be in the utilization of these funds.

-Question Commissioner Terry: the grant allows for expenditures to take place post-election?

Z Williams: yes it does, through June.

New Agenda Items

2021-2466

Commission District(s): ALL

AP-Landfill Compactor Tractor: Invitation No.: 19-101135 for Public Works-Fleet Management to be used by Public Works-Sanitation. Consists of the purchase of one (1) additional landfill compactor tractor used to reduce the size of material waste through compaction. Awarded to Yancey Brothers Co. Amount Not To Exceed: \$1,149,535.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/25/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-V Halls: these are 15 year old equipment, and are in need of replacement

-Commissioner Patrick: \$177,914 of these funds are for a warranty; from my previous great tour with Fleet Management this is needed.

2021-2500

Commission District(s): ALL

REN - Decals for County Vehicles (Annual Contract - 2nd Renewal of 2 Options to Renew): Contract Nos.: 1167962 and 1167964 for use by the Departments of Police Services (PS) and Fleet Management (Fleet). These contracts consist of providing the production and installation of vinyl decals for County vehicles. Awarded to AKO Signs, Inc. and Fru-Art Company, Inc. Total Amount Not To Exceed: \$70,000.00.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/25/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

No additional information requested

2021-2506

Commission District(s): All
REN - Inspection and Maintenance of Fire Suppression System (Annual Contract - 2nd Renewal of 2 Options to Renew): Contract No. 1167719 for use by the Department of Facilities Management (FM). This contract consists of providing equipment inspection and repair services for the County's existing fire suppression systems. Awarded to Alliance Fire Protection Services. Amount Not To Exceed: \$90,000.00.
MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval to the Board of Commissioners, due back on 5/25/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-K Buford: this is for the powder-type over-hood fire suppression systems across the county. During the pandemic we made several improvements to the systems and that reflects in some contracts going forward.

2021-2556

Commission District(s): All
SS - Voting Equipment: for use by the Department of Voter Registration & Elections (VR&E). Consists of the purchase of ballot adjudication workstations and scanners. Awarded to: Dominion Voting Systems Inc. Amount Not To Exceed: \$312,695.00
MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval to the Board of Commissioners, due back on 5/25/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-Question Commissioner Terry: could you explain the ballot adjudication process?

Director Hamilton: it is where if a ballot has a stray mark or someone voted for multiple people, the adjudication station allows the review panel to make the choices on the screen that can be calculated into the voter totals, rather than duplicating the process. We are getting 10 of these absentee and provisional ballot by mail scanners. In case there is a recount like last year or an audit, we will have the extra equipment necessary to get the job done.

-Question Commissioner Terry: can you speak to how these will be stored at VRE?

-E Hamilton: these will be stored on location; primarily 5 will be used at any given time with the 7 we already have now.

-Commissioner Terry: is there enough room for these scanners at the current location?

Director Hamilton: There is additional room for additional scanners

2021-2575

Commission District(s): ALL

LB - Invitation No. 21-101358, Renovation and Development of the 178 Sams Street Facility (165 days): for use by Facilities Management (FM). Consists of the renovation and development of the buildings located at the 178 Sams Street Facility. Recommend award to the lowest, responsive and responsible bidder: Hogan Construction Group, LLC. Amount Not To Exceed: \$6,102,336.000.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/25/2021. The motion carried by the following vote:

Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

-J Greene: our office is currently reviewing and should reach a final report by the end of this week. This will be sent out to the committee members as well

-Question Commissioner Rader: how does this bid price compare to our estimated cost?

Z Williams: this is spot on to what our budget stated

-Question Commissioner Rader: what elements of their proposal made them non-responsive?

J Greene: the details justification section details reasons of why specific vendors were non-responsive.

-Motion to approve pending OIA audit

Meeting Ended At:1:35 PM

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item was adjourned meeting. The

Yes: motion carried by the following vote:

Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick

Barbara H. Sanders-Norwood CCC, CMC