



DRAFT -Minutes

OPS-County Operations Committee

Tuesday, August 2, 2022

1:00 PM

This meeting will be conducted via teleconference (Zoom). Simultaneous public access to the meeting will be available

(1) via live stream on DCTV's webpage,

(2) on DCTVChannel23.TV

Meeting Started At: 1:00 PM

Attendees: Commissioners Davis Johnson, Patrick, Bradshaw, Johnson, Cochran-Johnson, Terry, Rader

Present 3 - Commissioner Mereda Davis Johnson, Commissioner Steve Bradshaw, and Commissioner Robert Patrick

I. MINUTES

2022-1959 Commission District(s): All Districts
Minutes for the July 19, 2022, County Operations (OPS) Committee Meeting;
MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be approved. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

2022-1962 Commission District(s): All Districts
Minutes for the July 21, 2022, Special Called County Operations (OPS) Committee Meeting;
MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be approved. The motion carried by the following vote:

**Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and
Commissioner Patrick**

III. DISCUSSION

Registration & Elections Midyear Budget

-presentation provided by Director Keisha Smith, VRE on FY22 midyear funding requests

-Question MDJ: the resolution presented by Commissioner Larry Johnson is requesting funding for language access for the ballots. Does this budget request include that?

K Smith: yes; in the contracted services, we are budgeting an amount to continue to work with Profile PR to offer those translation services. We currently translate information in Spanish and Korean. Working with them we could develop a strategy to prioritize language access based on population in the County

-Question RP: with the request for increase, do you have an expectation for how long people will stand in line or how quickly they can be processed?

K Smith: yes, that \$2.8M is for poll workers and other seasonal workers, which would have us at a staffing level to operate efficiently and decrease wait times. Our model is that we could process voters timely without the wait

-Question RP: is there anyone that can explain how we had such a disparity between our budget and Fulton and Gwinnett's budgets?

Z Williams: I won't hesitate to take a stab at it; until I look at the numbers I can't speak to it, but I do appreciate that this data was presented

-Question SB: is the \$4M ask just for this year 2022, or will your new budget be at \$11M going forward?

K Smith: I anticipate that we will continue to need that allocate as we work with the board to build out what our priorities are, and then we'll be able to assess our budgetary needs for 2023. These are our real costs; I anticipate we will always have the need for that appropriation

-MDJ: I know that infrastructure is being requested; I would think technology, software, etc are things that would go on at least a few years. That would have to be reviewed as well. We'll come to that bridge later

-Question LJ: It's an all year education effort to get people to understand the electoral process and civic engagement piece. We have low turnout, even with early voting. Do you have a copy that you can get to us on Fulton and Gwinnett's budgets? Also, have we expended the \$10M we received in 2020, and where are we with that allotment? You could add in in-kind costs from other departments that assist; how do you add all that into the departmental budget? That would give a real true account, so we can really compare apples to apples in what DeKalb pays for versus other counties. Those things I would like to see. Is this time sensitive for action prior to October for early voting?

Z Williams: I would anticipate when we bring the midyear budget, to have the budget included there

-Question TT: we don't have enough time to talk about it; I put forward the Elections committee to put forward time to discuss these things. I do approve the budget request; for future consideration, it would be good to lay out why this election is different from the last election, and what lessons were learned in previous elections and how this budget addresses that. I agree with Commissioner Johnson that we need to be talking about this year 'round. Other jurisdictions continue this concerted effort to get people engaged, have programming, and event-based democracy. Let's approve this budget increase because we need it

-MDJ: I feel that we have enough time in our meeting, and if we do not we can always call a Special Called meeting to discuss further. I look forward to working with Director Smith in the future. Let's give our Elections department an opportunity to bring their vision forward

-Question JR: to the disparity in budget, we operated on less money last year because Commissioner Johnson and others brought grant funding. We need to look at funding as a county responsibility. I am interested in knowing the in-kind amounts from other sources as well. Secondly, better engagement is an objective of the agency; please report on what sort of targets for public engagement might we want to adopt going forward. Can we develop a strategy to help us pursue that objective? Third, an urgent need is for the actual facilities that are occupied by Voter Registration and Elections. The facilities are inadequate and we have lost equipment based on rain, leaking roofs, etc. I am wondering if VRE has a plan for facilities or if the County has a plan to provide those. I see those missing from this budget at this budget in terms of a Facilities budget

-response provided by Director Smith, COO Williams

-MDJ: thank you Director Smith for your presentation. Do we have a recommendation at this time?

-SB: I'm definitely for it; I won't be opposed to the request. I want to make sure we are checking the box properly; should there be an agenda item?

Z Williams: what other committees have done is a request that when we bring back the midyear budget we include the ask from VRE

-SB: motion to recommend that the additional request of \$4M for the budget from the Elections office be stated in the FY22 midyear budget

IV. AGENDA ITEM*New Agenda Items*2022-1949

Commission District(s): All Districts

To Approve the Continuation of the Governing Authority of DeKalb County to Intervene in the 2022 Public Service Commission Rate Case, as a Member of the “Local Government Coalition.”

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/9/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Commissioner Terry

-information provided by Attorney Welch

-Question LJ: regarding solar programs, a lot of that is geared toward higher income people. How do lower income people participate?

TT: that and the energy efficiency investments are probably the 2 biggest things we can get in this rate case.

-Additional information provided by Commissioner Terry

-Question LJ: please provide information on the price point on what it would cost for lower income people and seniors to participate

2022-1858

Commission District(s): ALL

REN - Duct Cleaning and Sanitizing Services at County Facilities (Annual Contract - 1st Renewal of 2 Options to Renew): Contract No. 1262959 for use by Facilities Management (FM). This contract consists of providing air conditioning (A/C) duct cleaning and sanitizing services at County-owned facilities. Awarded to 5 Seasons Mechanical LLC. Amount Not To Exceed: \$377,759.89.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/9/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Deputy Director Buford

-Question MDJ: is there LSBE participation with this contract? K Buford: I believe this contractor may be a LSBE

-additional information provided by CPO Horner

[2022-1860](#) Commission District(s): ALL
REN-Maintenance, Cleaning & Inspection of Fuel Tanks including Removal, Relocation & Installation (Annual Contract-2nd of 2 Options to Renew): Contract No. 1221710 for use by Public Works-Fleet Management. This contract consists of maintaining, cleaning & inspecting multiple fuel tanks as needed to ensure clean fuel is dispensed to County fleet. Awarded to SP Petroleum Transporters. Amount Not To Exceed: \$160,000.00.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/9/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Gordon

[2022-1898](#) Commission District(s): All
REN - Engine and Generator Maintenance and Repair Services (Annual Contract - 2nd Renewal of 2 Options to Renew): Contract No. 1228720 for use by the Departments of Watershed Management (DWM) and Facilities Management (FM). This contract consists of providing maintenance and repair of engines and generators. Awarded to Power and Energy Services, Inc. Amount Not To Exceed: \$1,150,000.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/9/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Deputy Director Buford

2022-1899

Commission District(s): ALL
CO-Change Order No.1 to CPA. 1223703- Microsoft Enterprise Software: for use by the Department of Innovation and Technology (IT). Consists of piggybacking off the competitively let Statewide Contract (SWC) 99999-SPD-SPD0000060-0004 for software licenses and technical support for Microsoft Security enhancements. Awarded to CDW-Government. Amount Not To Exceed: \$895,608.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/9/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Matelski

2022-2011

Commission District(s): All
The Carl Vinson Institute of Government Contract

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/9/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by COO Williams

-Question SB: how long does the contract run through?

Z Williams: the final draft of the report they will provide is to be done December 2, 2023. they will be available for consultation for a year afterwards, as part of this contract

-Question LJ: is the State helping us to pay for this?

Z Williams: no

2022-2022

Commission District(s): District 3
The VOTE (Voting Opportunity and Translation Equity) Ordinance

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 8/9/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Commissioner Larry Johnson

-MDJ: thank you Commissioner for bringing this forward. After Director Smith has her presentation hopefully we can discuss this further

-RP: motion to incorporate this agenda item into the VRE midyear budget request

Meeting Ended At: 2:11 PM

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

Barbara H. Sanders-Norwood CCC, CMC