



# DeKalb County Government

1300 Commerce Drive  
Decatur, Georgia 30030

## **DRAFT -Minutes**

### **PWI-Public Works & Infrastructure Committee**

*Chairperson: Robert Patrick, District 1*

*Member: Ted Terry, District 6*

*Member: Commissioner Lorraine Cochran Johnson, District 7*

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Tuesday, February 6, 2024

3:30 PM

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Meeting Started At: 3:34 PM

Attendees: Commissioners Patrick, Cochran-Johnson, Terry

**Present**      3 - Commissioner Lorraine Cochran-Johnson, Commissioner Robert Patrick, and Commissioner Ted Terry

#### **I. MINUTES**

##### **2023-1615**

**Commission District(s):** ALL

Minutes for the December 18, 2023, Special Called Public Works and Infrastructure Committee Meeting

**MOTION was made by Ted Terry, seconded by Robert Patrick, that this agenda item be approved. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Patrick, and Commissioner Terry

**Absent:** 1 - Commissioner Cochran-Johnson

#### **III. DISCUSSION**

FY24 Budget

*Information provided by COO Williams and TJ Sigler*

*Question TT: when we approved stormwater rates last year it had allocations for stormwater work on school properties, is that still in there?*

*COO: We are going to do what the resolution says. I believe we talked with the schools about a month ago*

*TT: I thought it was an annual funding in the resolution, the other part is we are going to do more green infrastructure. Are we going to use any of the \$5 million in capital requests for bio swall, rain garden or other green infrastructure?*

*COO: let us review and get back to you*

*Question TT: the previous quote from trailers was around \$900,000, are we expecting more?*

*Sigler: I believe it was \$1.6, the previous item discussed was for that amount.*

*TT: the bid tabulation was \$900,000*

*COO Williams: we will review*

*Question TT: for sanitation is this all vacant positions or new positions?*

*Sigler: FY23 positions was 626, there is a net increase of 11 funded positions*

*Question TT: the proposed budget is based on the current rate structure?*

*Sigler: yes, we are reviewing any additional options. We can let you know.*

*Question TT: what's current wage, when did it go into effect?*

*COO: \$17/hour went into effect last year*

*Question TT: when will the rate study be done?*

*COO: the preliminary work has started, it's going to be over the next 30-60 days*

*Question TT: are you bringing it to committee?*

*COO: yes at some point*

*Question TT: when did the last rate increase go into effect?*

*Sigler: last spring shortly after the budget*

## **enQuesta Billing Software**

*Information provided by COO Williams, Director Matelski and Monifa Yarborough*

*Question TT: can we get an opt-in text message notification option*

*JM: that is expected to come later as we roll out the system*

*Question TT: I believe Korean and Amharic would be other languages to consider in the system.*

*JM: we will coordinate with Central Staff and COO Williams to flush out those needs and our options*

*Question RP: previous billing history is available?*

*JM: yes up to 7 years. there will be no cut offs of services or late fees as it relates to the transition to the new billing system till end of February*

*Question RP: How many customers do we have?*

*MY: currently a little over 230,000 customers. We've sent 47% of those customers bills. About 97,000 have signed up. Question TT: Please send commissioners what we need to send out. Whether through social media or newsletters. Basic stuff such as the customer service number. Where is the call center?*

*MY: Jordon lane, suite 200*

*Question TT: how many representatives in the call center*

*MY: roughly 45-50 CSRs. We have also expanded the team that handles disputes with an additional 6 people*

*Question TT: for waived fees does this also apply for those who are behind for other reasons?*

*MY: yes as long as its due to the software transition*

*Question TT: can you give us a weekly update?*

*Response provided by Monifa Yarborough*

*Additional comments provided by Commissioner Terry*

## **IV. AGENDA ITEM**

*Previously Heard Items*

## Board of Commissioners - District 1

[2023-1022](#)

**Commission District(s):** All Districts

To Request the Department of Planning and Sustainability Staff to Explore the Feasibility of Adopting Standard Dumpster Requirements for Apartment Complexes and Multi-Family Units

*Status update provided by Brandon White, Planning and Sustainability*

*Question TT: Our goal here is to address commercial trash overflow and residential cites too close to housing? I'd like us to consider the trash sensors like city of Atlanta, maybe we develop a pilot to test them through sanitation.*

*Response on commercial procedures provided by Director Hutchinson*

*Comments provided by Timothy Hardy, deputy director Beautification - Code Compliance*

*TT: We can add additional language to the code it would give staff more room to manage these annoyances?*

*BW: we haven't developed it yet, we are working with the law department*

*Comments provided by Commissioner Cochran Johnson*

*RP: I believe we also talked about future developments to extend setbacks so trashcans are not too close to residents*

*Comments provided by Brandon White*

## Watershed Management

[2023-0304](#)

**Commission District(s):** All

CA - Cooperative Agreement for Office, Computer and Educational Furniture: for use by the Department of Watershed Management (DWM). Consists of piggybacking off the competitively let Statewide Contract No. 99999-001-SPD0000100-0002 to purchase office, computer, and educational furniture. Awarded to Affordable Interior Systems, Inc. Amount Not To Exceed: \$176,977.71.

**MOTION was made by Lorraine Cochran-Johnson, seconded by Ted Terry, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

*Information provided by Director Hayes*

*Question RP: what's change for the Sub?*

*Hayes: we added a second location to get all furniture at the same cost*

*-LCJ: motion to approve substitute*

[2023-0978](#)

**Commission District(s):** All

LB - Invitation No. 22-101488 Consent Decree: Find and Fix Assessment and

Rehabilitation (CD: FFAR) [Multiyear Contract]: for use by the Department of Watershed Management (DWM). Consists of primarily providing sanitary sewer assessments that include: assessments of Closed Circuit Television (CCTV) for pipes 18” diameter and Totally Integrated Sonar and Camera Inspection Technique (TISCIT) assessments and rehabilitation of pipes 24” diameter”. Recommend award to the lowest, responsive and responsible bidders: Inliner Solutions, LLC, and Southeast Pipe Survey, Inc. Total Amount Not To Exceed \$90,712,867.00.

**MOTION was made by Lorraine Cochran-Johnson, seconded by Ted Terry, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

*Item was Supported by OIA - No change*

*COO Williams: We would like to hold this in committee for two weeks*

*Question LCJ: why the request to hold?*

*COO: there are some procedural matters we've been reviewing. Nex time we will request to move if forward or withdraw*

*-LCJ: motion defer for two weeks (hold in Committee)*

[2023-1385](#)

**Commission District(s): All**

CO - Change Order No. 4 for Contract No. 1101754 Design-Build Services for Gravity Sewer System Rehabilitation, Replacement and Construction Package No. 3: for use by the Department of Watershed Management (DWM). This contract consists of providing design, permitting, and construction services for rehabilitation and improvements to the gravity sewer collection system. This request is to increase scope, funding, and the contract term through December 31, 2024. Awarded to Garney Companies, Inc. Amount Not To Exceed: \$2,997,090.40.

**MOTION was made by Ted Terry, seconded by Lorraine Cochran-Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

*Item was Supported by OIA - No change*

*Information provided by Director Hayes -TT:  
motion to approve*

[2023-1420](#)

**Commission District(s):** All

CO - Change Order No. 5 for Contract No. 14-902800 Consent Decree Program Management Services: for use by the Department of Watershed Management (DWM). This contract consists of providing program management services in furtherance of the Consent Decree Program. This request is to increase scope of work, funding, time, and contract term to December 31, 2028. Awarded to CH2M Hill Engineers, Inc. aka Jacobs Engineering Group, Inc. Amount Not To Exceed: \$32,777,138.00.

**MOTION was made by Lorraine Cochran-Johnson, seconded by Ted Terry, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

*Item was Supported by OIIA - No change*

*Information provided by Director Hayes*

*-LCJ: motion to approve*

### **Sanitation**

[2023-1084](#)

**Commission District(s):** All

LB - Invitation No. 23-101564 Modular Office Trailers (Annual Contract with 2 Options to Renew): for use by the Department of Public Works - Sanitation. Consists of the purchase of modular office trailers. Recommend award to the lowest, responsive and responsible bidder: Modular Solutions, Inc. Amount Not To Exceed: \$1,600,000.00.

**MOTION was made by Ted Terry, seconded by Lorraine Cochran-Johnson, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

*Information provided by Director Hutchinson*

*Question TT: we didn't go with the lower bidder?*

*TH: we have to follow Chamblee's ordinance due to location and that bidder could not provide*

*Question TT: does DeKalb require a brick veneer?*

*TH: No*

*Question LCJ: how many trailers in total?*

*TH: 5 trailers*

*Question LCJ: why do they cost different amounts?*

*TH: size, not everyone is getting a double wide*

*Question LCJ: is there a succession plan for trailers? What's the lifespan at Snappfinger?*

*TH: we would like to increase our revenue to eventually get brick and Mordor. I would say around 10 years. We are happy with ours at sanitation.*

*Question TT: just office trailers, not operations?*

*TH: correct. Additional information provided*

*TT: maybe procurement would like to take another look to make sure it is the best option*

*TH: we can hold for 2 weeks to review*

*-TT: motion to defer 2 weeks*

*New Agenda Items*

**Watershed Management**

2024-0101

**Commission District(s): All**

CO - Change Order No. 1 to Contract Nos.: 1242005 and 1242006 Electrical Switchgear Inspections and Repair (Annual Contract with 2 Options to Renew): for use by the Department of Watershed Management (DWM). These contracts consist of providing inspection and repair of switchgear equipment at water and wastewater treatment plants. This request seeks to increase contract funds and term through January 31, 2025 for both contracts. Awarded to Cleveland Electric Company and Brown Electrical Services, LLC. Total Amount Not To Exceed: \$2,050,000.00

**MOTION was made by Lorraine Cochran-Johnson, seconded by Ted Terry, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

*Information provided by Director Hayes*

*Images provided*

*-LCJ: motion to approve*

**Sanitation**

2023-1531

**Commission District(s):** Commissions Districts 3 & 6

Seminole Road Landfill Phase 3 Unit 2 Cell Construction (Cells 3N, 4N & 5N)

**MOTION was made by Lorraine Cochran-Johnson, seconded by Ted Terry, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

*substitute provided*

*Information provided by COO Williams & Bob Atkins, Finance Question*

*TT: this is seeking 6 million out of the allocated 23 million ?BA: yes*

*Question TT: the project is still underway or is this a refund*

*BA: the project is completed*

*-LCJ: motion to approve substitute*

2023-1540

**Commission District(s):** All

CO - Change Order No. 4 to Contract Nos.: 1176675 and 1272165 County Street and Roadway Litter Removal (Annual Contract with 2 Options to Renew): for use by Public Works - Sanitation and Beautification. These contracts consist of litter removal services at 40 locations within the County. This request seeks to ratify a previously provided thirty (30) day contract term increase effective as of January 1, 2024. This request also seeks to increase the contract funds and term through February 29, 2024. Awarded to Russell Landscape, LLC and American Eagle, LLC. Total Amount Not To Exceed: \$194,408.73.

**MOTION was made by Lorraine Cochran-Johnson, seconded by Ted Terry, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

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*substitute provided*

*Information provided by Director Hutchinson*

*-LCJ: motion to approve substitute*

2023-1555      **Commission District(s): ALL**

REN - Contract No. 13189370 Tires Recycling (Annual Contract 1st Renewal of 2 Options to Renew): for use by the Department of Public Works - Sanitation. This contract consists of picking up and removing tires from the Seminole Landfill that were collected from illegal dump sites, residential homes, and tire cleanup projects. This request seeks to exercise the 1st renewal option through January 31, 2025. Awarded to Latham Home Sanitation Company, Inc. Amount Not To Exceed: \$150,000.00.

**MOTION was made by Lorraine Cochran-Johnson, seconded by Ted Terry, that this agenda item be recommended for approval to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

*Information provided by Tracy*

*Hutchinson -LCJ: motion to approve*

2023-1556      **Commission District(s): All**

REN - Contract Nos.: 1325680 and 1334397 Right-of-Way Mowing (Annual Contract - 1st Renewal of 2 Options to Renew): for use by Public Works - Sanitation and Beautification. These contracts consist of mowing and lawn maintenance services at one hundred thirteen (113) right-of-way locations throughout the County. This request seeks to exercise the 1st renewal option through January 31, 2025. Awarded to Executive Realty Solution, Inc. and Flex Landscaping, LLC. Total Amount Not To Exceed \$811,266.66.

**MOTION was made by Lorraine Cochran-Johnson, seconded by Ted Terry, that this agenda item be recommended for approval to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**



*Information provided by Tracy Hutchinson*

*TH: each commissioner received from me an email last night for locations to be considered for the wildflower project. We can get started in the coming weeks.*

*Question TT: when do you need them by?*

*TH: by the end of the week would be preferred.*

*RP: Can we get more time, maybe Wednesday next week?*

*TH: yes that is fine*

*-LCJ: motion to approve*

2023-1575

**Commission District(s): All**

CO - Change Order Nos. 1-2 to Contract No. 1352862 Statewide Contract (SWC) No. 99999-SPD-S20200901-0007 Indefinite Quantity Construction (ezIQC®) Services: for use by Public Works- Sanitation. This contract consists of purchasing from the competitively let SWC for trash compactor removal and framing modifications at the North Transfer Station. This request seeks to increase the contract scope of work and funds. Awarded to F.H. Paschen, S.N. Nielsen & Associates, LLC. Amount Not To Exceed: \$410,687.75.

**MOTION was made by Lorraine Cochran-Johnson, seconded by Ted Terry, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

*Information provided by Tracy Hutchinson -*

*LCJ: motion to approve*

2023-1634

**Commission District(s): ALL**

LB - Invitation No. 23-101580 Litter Removal Services (Annual Contract with 2 Options to Renew): for use by Department of Public Works Sanitation/Beautification. Consists of providing year-round litter removal services on sixty-two (62) county roadways. Recommend award to the lowest, responsive and responsible bidder: American Eagle, LLC. Amount Not To Exceed: \$1,602,240.00.

**MOTION was made by Lorraine Cochran-Johnson, seconded by Ted Terry, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

*TH: I would like to ask for this item be deferred 30 days. We did the extension till June 2024 this is the new contract for long term services*

*Question TT: are we expanding locations? I thought N. Decatur Road was also going to be included, can we add that?*

*TH: yes, please send me your requests*

*Question LCJ: This is for 3 years?*

*TH: yes, one year renewal with option for 2 more.*

*Comments provided by Commissioner Cochran Johnson*

*Question RP: district 1 has some homelessness encampments, this contract wouldn't be responsible for those?*

*TH: no but we could if the commission would be interested.*

*Question TT: can we include encampments as Ad-Hoc or inhouse?*

*COO: We believe we have the capacity in this contract. We have other contracts that do battement and other clean up.*

*-LCJ: motion to defer 30 days*

## **Purchasing & Contracting**

2023-1544

**Commission District(s): ALL**

CO - Change Order No. 2 to Contract No. 1281319 Sidewalks and Roadways (Multiyear): for use by the Departments of Public Works - Transportation, Recreation, Parks and Cultural Affairs (RPCA), Roads & Drainage (R&D), and Fire Rescue Services (FR). This contract consists of sidewalks, drainage improvements, minor road improvements, bike lanes, multi-use trails, and curb and shoulder improvements. This request is to increase contract funds for the construction of a sidewalk at Spring Creek Road. Awarded to: DAF Concrete  
Amount Not To Exceed: \$42,063.50.

**MOTION was made by Ted Terry, seconded by Lorraine Cochran-Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

*Information provided by David Pelton, Transportation*

*Question TT: This is mason mill connection?*

*DP: Correct, there is a sub station and gas facility there*

*Question TT: do we have no parking signs up?*

*DP: Correct, that has pushed people farther back in the neighborhood to park*

*-TT: motion to approve*

## **Transportation**

2024-0141

**Commission District(s): 2 & 6**

LB - Invitation No. 23-101594 Right Turn Lane on Briarlake Road at Briarcliff Road (180 days): for use by Public Works-Transportation. Consists of the construction of a right turn lane at the Briarlake Road intersection with Briarcliff Road; including related curb, ramps, and sidewalk. Recommend award to the sole, responsive and responsible bidder: SD&C, Inc. Amount Not To Exceed: \$545,659.84.

**MOTION was made by Ted Terry, seconded by Lorraine Cochran-Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

*Information provided by David Pelton, Transportation*

*Question TT: the bike lane made it so cars couldn't travel?*

*DP: we added a bike lane southbound towards lavista. Additional comments provided*

*-TT: motion to approve*

2024-0113

**Commission District(s): 4 and 6**

Agreements with City of Clarkston and CSX Railroad for East Ponce de Leon Avenue Sidewalk from Church Street to Brockett Road

**MOTION was made by Ted Terry, seconded by Lorraine Cochran-Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/14/2024. The motion carried by the following vote:**

**Yes: 3 - Commissioner Cochran-Johnson, Commissioner Patrick, and Commissioner Terry**

*Information provided by David Pelton, Transportation -*

*TT: motion to approve*

Meeting Ended At:5:44 PM

**MOTION was made by Ted Terry, seconded by Robert Patrick, that this agenda item be adjourned meeting. The motion carried by the following vote:**

**Yes: 2 - Commissioner Patrick, and Commissioner Terry**

**Absent:** 1 - Commissioner Cochran-Johnson

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Barbara H. Sanders-Norwood CCC, CMC