

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
April 19, 2018**

A meeting of the DeKalb County Board of Assessors was held on Thursday, April 19, 2018. Present were the following:

**James Vernor, PhD, MAI, Vice-Chair
Robert A. Burroughs, J.D., Assessor
Vivian R. Ingersoll, Assessor
Charlene Fang, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Jeff Cohen, Supervisor, Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

Absent: **John W. Lawson, J.D., LL.M., Chair
Brian Jennings, Deputy Chief Appraiser – Residential**

CALL TO ORDER

The Vice-Chair called the meeting to order at 9:33 a.m.

APPROVAL OF AGENDA

The Vice-Chair called for a motion to approve the 4/19/18 Agenda, made by Vivian Ingersoll, seconded by Robert Burroughs. The motion carried unanimously.

APPROVAL OF MINUTES

The Vice-Chair called for a motion to approve the 4/5/18 Minutes, made by Vivian Ingersoll and seconded by Robert Burroughs and Charlene Fang. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

INTRODUCTION OF NEW EMPLOYEES

The Vice-Chair welcomed Kyra Solomon, Micoya Myers and Tamara Martin to the meeting and they introduced themselves to the Board. Ms. Solomon is an appraiser in the Commercial Division, Ms. Myers is an appraiser in the Personal Property Division and Ms. Martin is an appraiser in the Residential Division. The Board welcomed all of them.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Vice-Chair called for a motion to approve batches 1 through 17 of this agenda made by Vivian Ingersoll, seconded by Robert Burroughs. After discussion, the Vice-Chair called for a vote which passed unanimously.

The Vice-Chair called for a motion to approve batches 18 through 27 of this agenda made by Robert Burroughs, seconded by Vivian Ingersoll. After discussion, the Vice-Chair called for a vote which passed unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

Calvin Hicks discussed an email he received from Emory Morsberger, President of the Stone Mountain CID. Mr. Morsberger requested that the DeKalb County Board of Assessors develop a policy similar to that of the Gwinnett County Board of Assessors labeled "Policy on Changing Parcels to CID Taxable or CID Exempt Status". Calvin Hicks recommended that policy remains as is with no change. After the Board reviewed the document, the Vice-Chair called for a motion. Robert Burroughs made a motion that we not change our policy with respect to the way we report properties that are in CID's, seconded by Vivian Ingersoll. The motion passed unanimously.


EXECUTIVE SESSION

No session today.

ADJOURNMENT

The Vice-Chair called for a motion to adjourn, made by Robert Burroughs and Vivian Ingersoll and seconded by Charlene Fang. The meeting adjourned at 10:26 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: 
Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 5-3-18