

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
September 6, 2018**

A meeting of the DeKalb County Board of Assessors was held on Thursday, September 6, 2018. Present were the following:

**John W. Lawson, J.D., LL.M., Chair
Robert A. Burroughs, J.D., Assessor
Charlene Fang, Assessor
Vivian R. Ingersoll, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

ABSENT

James Vernor, PhD, MAI, Vice-Chair

CALL TO ORDER

The Chair called the meeting to order at 9:32 a.m.

APPROVAL OF AGENDA & APPROVAL OF MINUTES

The Chair called for a motion to approve the 9/6/18 Agenda and the 8/23/18 Minutes, made by Robert Burroughs, seconded by Vivian Ingersoll. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 23 of this agenda as amended made by Vivian Ingersoll, seconded by Robert Burroughs. (It should be noted that the 9/6/18 BTA Agenda Update showed parcels 15 087 09 010, 15 214 04 063 and 18 301 05 006 being pulled from batch 2. Also batch 3 was pulled. After discussion, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

EXECUTIVE SESSION

There was no session today.

OTHER BUSINESS


Vivian Ingersoll thanked staff for doing a terrific job and stated that she's proud of them. The Chair echoed these sentiments.

ADJOURNMENT

The Chair called for a motion to adjourn, made by Robert Burroughs, seconded by Vivian Ingersoll. The meeting adjourned at 10:41 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

9/20/18