

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
August 5, 2021**

**A meeting of the DeKalb County Board of Assessors was held on Thursday, August 5, 2021 through Zoom Conferencing.**

**Vivian R. Ingersoll, MA, Chair  
Charlene Fang, Vice-Chair  
Robert A. Burroughs, J.D., Assessor  
James Vernor, PhD, MAI, Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Teresa H. Nealey, BTA Recording Secretary  
Donna Rosser, Assistant Chief Appraiser  
Brian Jennings, Deputy Chief Appraiser – Residential  
Brentnol Baker, Deputy Chief Appraiser – Commercial  
Vance Clements, Supervisor – Business Personal Property**

**CALL TO ORDER**

**The Chair called the meeting to order at 9:35 a.m.**

**APPROVAL OF AGENDA**

**The Chair stated that the updated 8/5/21 Agenda had been received; and she asked the recording secretary to note the pulled parcels. A total of (12) parcels were pulled from batch 1 and (3) parcels pulled from batch 21; noted on the BOA Agenda Update. The Chair declared the Agenda approved.**

**APPROVAL OF MINUTES**

**The Chair asked if there were any further updates to the Minutes of 7/23/21; hearing none she asked for a motion to approve, made by Jim Vernor and seconded by Robert Burroughs. The motion carried unanimously.**

**CITIZEN TIME**

**No citizens requested time to address the Board.**

**PRESENTATION OF 30 YEAR IAAO MEMBERSHIP CERTIFICATE AND PIN**

**The Chair recognized and congratulated Dr. James D. Vernor's 30 year IAAO membership. She highlighted Dr. Vernor's extensive time on the board and congratulated him on his outstanding service throughout the years. She thanked him for his many contributions to the field and to the Board of Assessors in DeKalb County!**

**The Chair also recognized and congratulated Robert Burroughs' 15 year IAAO membership. She highlighted his long career as a highly regarded real estate attorney in Fulton and DeKalb counties and in the City of Atlanta.**

She summarized Mr. Burroughs' time on the board and his service on the Planning Commission in DeKalb County; and again congratulated him on his outstanding service to County.

#### **BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

The Chair called for a motion to approve batches 1 through 22 of this Agenda; made by Jim Vernor and seconded by Robert Burroughs. After discussion, the Chair called for a motion to amend batch 11, so as to deny the request to go directly to Superior Court; made by Jim Vernor, seconded by Robert Burroughs.

The motion carried unanimously. The Chair asked for any further discussion, there being none she called for a vote on the main motion as amended. Made by Jim Vernor, seconded by Robert Burroughs. The motion carried unanimously.

#### **STAFF REPORTS**

See attached.

#### **CHIEF APPRAISER'S REPORT**

See attached.

Calvin Hicks discussed two additional items in detail;

- 1) Appeals to Superior Court – Georgia Code 48-5-311g
- 2) 2020 Sales Assessment Ratio was approved with an acceptable level of at 38.09.

Mr. Hicks gave kudos to the staff and the Board congratulated staff on a job well done.

#### **EXECUTIVE SESSION**

At 10:45 a.m. the Chair called for a motion to adjourn into Executive Session to discuss a personnel issue, made by Jim Vernor and seconded by Charlene Fang. The motion carried. Following extensive discussion at 10:56 a.m. the Chair called for a motion to adjourn back into the General Session – made by Jim Vernor and seconded by Robert Burroughs.

The Chair reconvened to General session and reported no action taken in Executive Session.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

#### **ADJOURNMENT**

There being no further business, at 10:56 a.m. the Chair declared the meeting adjourned.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:

  
Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved:

8-26-21

## 8/5/21 BOA AGENDA UPDATE

### BATCHES MAILED 1 – 22

#### Pulled Parcels (12) on Batch 1

15 150 11 014

15 150 14 006

15 170 12 020

15 171 12 034

15 176 01 162

15 203 05 052

15 245 07 018

15 246 07 028

18 039 04 035

18 194 02 130

18 243 06 003

18 307 03 017

#### Pulled Parcels (3) on Batch 21

18 049 11 022

18 210 06 007

18 241 03 007