

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
November 5, 2020**

A meeting of the DeKalb County Board of Assessors was held on Thursday, November 5, 2020 through Zoom Conferencing.

**James Vernor, PhD, MAI, Chair, Assessor
John W. Lawson, J.D., LL.M. Assessor
Charlene Fang, Assessor
Robert A. Burroughs, J.D., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Personal Property Supervisor
Teresa H. Nealey, Recording Secretary**

Absent: Vivian R. Ingersoll, MA, Assessor, Vice-Chair

CALL TO ORDER

The Chair called the meeting to order at 9:31 a.m.

APPROVAL OF AGENDA

The Chair called for a motion to approve the amended 11/5/20 Agenda, made by John Lawson, seconded by Charlene Fang. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 10/22/20 Minutes, made by John Lawson and seconded by Robert Burroughs. The motion carried.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 16, 20, 21 and 23 of this Agenda, made by John Lawson, seconded by Charlene Fang. The 11/5/20 BTA Agenda Update showed parcels 06 278 01 002, 18 281 06 007 and 18 281 06 008 pulled from Batch 6, parcel 15 236 03 028 from Batch 11. Batches 17, 18, 19 and 22 were duplicates. After discussion, the Chair called for a vote and the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

OTHER BUSINESS


Jim Vernor discussed policy manual updates with the Board. After discussion, Robert Burroughs made a motion to approve the updated version of the policy manual, seconded by John Lawson. The motion carried.

ADJOURNMENT

The Chair declared the meeting adjourned at 10:13 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 11-19-20