

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
December 3, 2020**

**A meeting of the DeKalb County Board of Assessors was held on Thursday, December 3, 2020 through Zoom Conferencing.**

**James Vernor, PhD, MAI, Chair, Assessor  
Vivian R. Ingersoll, MA, Assessor, Vice-Chair  
John W. Lawson, J.D., LL.M. Assessor  
Charlene Fang, Assessor  
Robert A. Burroughs, J.D., Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Donna Rosser, Assistant Chief Appraiser  
Brian Jennings, Deputy Chief Appraiser – Residential  
Brentnol Baker, Deputy Chief Appraiser – Commercial  
Vance Clements, Personal Property Supervisor  
Teresa H. Nealey, Recording Secretary**

**CALL TO ORDER**

**The Chair called the meeting to order at 9:32 a.m.**

**APPROVAL OF AGENDA**

**The Chair called for a motion to approve the amended 12/3/20 Agenda, made by John Lawson, seconded by Robert Burroughs. The motion carried unanimously.**

**APPROVAL OF MINUTES**

**The Chair called for a motion to approve the 11/19/20 Minutes, made by Vivian Ingersoll and seconded by John Lawson and Robert Burroughs. The motion carried.**

**CITIZEN TIME**

**No citizens requested time to address the Board.**

**BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

The Chair called for a motion to approve batches 1 through 24 of this Agenda, made by John Lawson, seconded by Vivian Ingersoll. The Chair noted Batch 1, Item 12, Account #8007313 was pulled from Batch 1. After discussion, the Chair called for a vote and the motion carried unanimously.

**STAFF REPORTS**

See attached.

Vance Clements mentioned that since being in his new supervisor position; he appreciates his staff for stepping up and helping him with projects he's been working on. They have been very helpful and he wanted to tell them he appreciates them.

**CHIEF APPRAISER'S REPORT**

See attached.

**ADJOURNMENT**

The Chair declared the meeting adjourned at 10:42 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved: 12-17-20