

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
May 24, 2019**

A meeting of the DeKalb County Board of Assessors was held on Friday, May 24, 2019. Present were the following:

**Robert A. Burroughs, J.D., Chair
James Vernor, PhD, MAI, Vice-Chair
Vivian R. Ingersoll, Assessor
John W. Lawson, J.D., LL.M., Assessor
Charlene Fang, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Eugene Roberts – Appraiser IV – Business Personal Property
Teresa H. Nealey, Recording Secretary**

ABSENT: Donna Rosser, Assistant Chief Appraiser
Allen Alford, Supervisor – Business Personal Property

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair called for a motion to approve the 5/24/19 Agenda, made by Jim Vernor, seconded by John Lawson. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 5/2/19 Minutes, made by Jim Vernor and seconded by John Lawson. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

PRESENTATION OF 25 YEAR IAAO PIN

The Chair presented Vivian Ingersoll with her 25 Year IAAO Pin. Ms. Ingersoll thanked everyone and stated that it has been a true honor and pleasure to serve. After a round of applause, Ms. Ingersoll also stated that much has changed over the years and we have seen a lot of improvement in how we do our work primarily because of Calvin Hicks. He has really brought so much innovation and she is really proud of what has occurred!

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 16 of this agenda made by Jim Vernor, seconded by John Lawson. After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batches 17 through 21 of this agenda made by Vivian Ingersoll, seconded by Jim Vernor. After discussion, the Chair called for a vote which passed unanimously.

STAFF REPORTS

See attached.

In Donna Rosser's absence, Calvin Hicks read her report.
In Allen Alford's absence, Eugene Roberts read his report.

CHIEF APPRAISER'S REPORT

See attached.

APPROVAL OF 2019 COMMERCIAL 48-5-299c LISTING AND RESIDENTIAL H6

Calvin Hicks gave an overview of these reports to the Board. The hardcopy of the spreadsheets were sent on a flash drive prior to this meeting and was provided on the table for the Board to review. The Commercial listing showed parcels where a field review was completed and 299c values were removed due to market forces. The inspection sheets were provided on the table for the Board to review but they were not included on the flash drive delivered to the Board prior to this meeting. The Residential H6 listing and inspection sheets were provided for the Board to review on the flash drive received prior to this meeting and the hardcopy was provided on the table for review. After discussion, John Lawson made a motion to approve, seconded by Vivian Ingersoll and Jim Vernor. The motion carried unanimously.

APPROVAL OF 2019 REAL ESTATE VALUES

Calvin Hicks gave an overview of all 2019 reports that were on the flash drive that the Board received prior to this meeting. The full reports were printed and on the table for the Board to review. Mr. Hicks referenced the summary pages that show the statistics. The following is a list of the reports:

Commercial Ending Sales Ratio 5-15-19
FMV 2018 – 2019 05222019
New & Reval 05222019
Residential Beginning Sales Ratio 2019
Residential Ending Sales Ratio 2019
2019 Commercial 299c and Value Change List and Field Review Sheets
2019 Full Consolidation Report 05222019
2019 Homestead Consolidation Report 05222019
2019 Parameters for Acceptable Values
City of Atlanta Ending Sales Ratio 2019
Commercial Beginning Sales Ratio 2019
2019 H6 Value Change List and Field Review Sheets

Mr. Hicks distributed totals reports and reviewed the recent values with the Board in detail. He cautioned the Board that they not consider the Consolidation Reports as they are not reflecting a full value of properties because of appeals that have not been resolved for 2018. There are about 600 plus parcels affected. The reports will be adjusted and rerun by May 28, 2019 and sent to the board for review. Mr. Hicks recommended the adoption of the 2019 values that have been placed before the Board and requested authorization for these values to be utilized and notices be sent. John Lawson made this motion, Vivian Ingersoll and Jim Vernor seconded. The motion carried unanimously.

EXECUTIVE SESSION

No session today.

ADJOURNMENT

The Chair called for a motion to adjourn, made by John Lawson and seconded by Jim Vernor. The meeting adjourned at 11:19 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 6-13-19