

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
July 11, 2019**

A meeting of the DeKalb County Board of Assessors was held on Thursday July 11, 2019. Present were the following:

**Robert A. Burroughs, J.D., Chair
James Vernor, PhD, MAI, Vice-Chair
Vivian R. Ingersoll, Assessor
John W. Lawson, J.D., LL.M., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Eugene Roberts – Appraiser IV – Business Personal Property
Teresa H. Nealey, Recording Secretary**

ABSENT: Charlene Fang, Assessor
Allen Alford, Supervisor – Business Personal Property

OBSERVER: Andrew Stewart

CALL TO ORDER

The Chair called the meeting to order at 9:31 a.m.

APPROVAL OF AGENDA

The Chair called for a motion to approve the 7/11/19 Agenda, made by Vivian Ingersoll, seconded by John Lawson. The motion carried unanimously.

APPROVAL OF MINUTES

Approval of the 6/27/19 Minutes were deferred until the next meeting.

CITIZEN TIME

No citizens requested time to address the Board. However, Mr. Andrew Stewart observed the meeting.

INTRODUCTION OF NEW EMPLOYEES

The Chair recognized Andrea Glover and Antoine Bhutan and they introduced themselves to the Board. Both are appraisers in the Residential Division. The Board welcomed them.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 27 of this agenda made by Jim Vernor, seconded by John Lawson and Vivian Ingersoll. Parcel 15 105 01 052 was pulled from batch 23. After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batches 28 through 32 of this agenda made by Jim Vernor, seconded by John Lawson and Vivian Ingersoll. After discussion, the Chair called for a vote which passed unanimously.

STAFF REPORTS

See attached.

In Allen Alford's absence, Eugene Roberts presented his report.

CHIEF APPRAISER'S REPORT

See attached.

ADJOURNMENT

The Chair called for a motion to adjourn, made by John Lawson and seconded by Jim Vernor. The meeting adjourned at 10:38 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

8-8-19