



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Minutes

### OPS-County Operations Committee

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Tuesday, February 15, 2022

1:00 PM

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*This meeting will be conducted via teleconference (Zoom). Simultaneous public access to the meeting will be available*

*(1) via live stream on DCTV's webpage,*

*(2) on DCTVChannel23.TV*

Meeting Started At: 1:00pm

Attendees: Commissioner Davis Johnson, Bradshaw, Terry, Cochran Johnson

#### I. MINUTES

**2022-1222**

Commission District(s): All Districts

Minutes for the February 1, 2022 County Operations (OPS)

Committee Meeting;

**MOTION was made by Steve Bradshaw, seconded by Mereda Davis Johnson, that this agenda item be approved. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

**Absent:** 1 - Commissioner Patrick

#### II. DISCUSSION

## FY22 Proposed Department Budget

## Facilities Management

-presentation given by COO Williams and Director Clyde Stovall

Question MDJ: Are you all requesting any increase from the CEO's budget?

C Stovall: We are not, what has been proposed we are following

Question TT: in terms of facilities filtration upgrades is that apart of the current plan

C Stovall: That is in progress as we speak

Question TT: and we are using ARP funds to cover all of that?

C Stovall: yes entirely

COO Williams: Originally we used CARES but yes we are covering it with ARP and wit the next tranche we will focus on HVAC.

Question TT: So the first Tranche is covering the remaining upgrades or will we need some of the second tranche as well? COO Williams:

We will have to use some of the second tranche

Question TT: At the end of last year there was a discussion regarding the energy audit, is that an aspect of it?

COO Williams: I know of conversations as part of green initiatives to do a carbon footprint assessment, as far as specific compressive lighting survey I am unaware. We have worked to reduce our lighting usage as that is a big part of our energy consumption we also want to apply this energy savings to the jail

Question TT: is that apart of facilities budget or the sheriff's budget?

COO Williams: Currently it is a shared budget. Updating a large twenty-four facility will not help facilities budget but it will help the overall general budget

C Stovall: I will mention two projects we were able to complete. We did update the juvenile justice facility parking lot lighting and the Decatur library parking lot lighting.

## Fleet Management

-presentation given by Director Robert Gordon

Question SB: aside from Georgia Piedmont where are your primary recruiting sources for candidates

R Gordon: we have gone to other technology schools for our apprenticeship program but have not been successful. General recruiting we work with military bases, attend career days and hire veterans

Question TT: Our vendors we use are for work we can't do in house, what are we paying in house is it more than our vendors?

R Gordon: The scale has went up drastically for mechanics because there is such as demand for them. Our top truck mechanics are at \$31/hour, private sector is at a minimum \$35-42/hour. However It's not just money it's the fact there is that much of a shortage of mechanics nationwide. Our biggest drawn in DeKalb is the four day work week. We are going to attempt some internal equities this year to get that scale up because not everyone in the department is at that \$31/hour level. Question TT: We've had this discussion with public safety, we give bonuses or salary increases to help retention I'm just wondering why we wouldn't use that same approach for technicians. Since we are talking about the budget I would be in favor of giving you more to work with to try and build out that recruitment.

R Gordon: Bonuses are not something that has come up for us before so I will defiantly raise that flag in the future.

MDJ: I appreciate all that you do in your department and I understand there is always room for improvement. I always say money is not always the solution however we look forward to moving forward under your leadership

## Peachtree DeKalb Airport

-presentation given by Director Mario Evans

Question SB: what is the status of the masterplan?

M Evans: We presented to the board back in December, we are ready to move forward and request approval through COO William's office currently we are looking to make that request by the end of this month

Question SB: How does the FAA fit in

M Evans: You all will need to sign off first, the FAA has already approved the airport master plan and have not given us any deficiencies regarding the report.

MDJ request to bring it to OPS first before the full board

Question TT: In terms of the federal infrastructure dollars are those just grants to apply for?

M Evans: That is just our normal process of gaining funding annually from the FAA where we submit our capital improvements to maintain the airfield. We do have an item waiting to be heard, those grants are coming down and we are

*focused on utilizing that funding. Those types of grant funding are determined for us. We have a webinar next week with GDOT and FAA to discuss other opportunities in the infrastructure bill*

*TT: I just want to plug we are in DC and we had the opportunity to meet with several federal agencies who are saying there is more money available than ever before over the next 5 years but we are being to move quickly. This might need to be something for the COO to consider but I really think we need to have a more comprehensive grant writing strategy*

*MDJ: from my understanding this funding goes through the state and not directly to counties so it might not be that simple but we can bring it for another discussion.*

#### Innovation & Technology

*- presentation given by Director Matelski*

*TT: Some of the enhancements dealing with COVID19; is the funding coming from ARP grant?*

*Matelski: I will defer to COO for the bigger picture but yes, what we've done is we put together all of the request to the extent that we have other funds available that we might be able to supplement based upon all the priorities. A lot of it is being leveraged from the ARP funds.*

*TT: you mentioned the 311 software; could you send over the details of what the next steps are for 311?*

*Matelski: yes, bottom line is we are adding additional of departments, including the BOC and CEO's office. So not only will you be able to use the system for viewing but have the ability to provide input as calls are coming in. This was a three phase prioritizing approach and we focused on departments with high calls and now are shifting to other departments*

*Question TT: One thing I wanted to note is I got some feedback from the E911 operators that the two systems, 311 and E911 are completely separate. So with the 311 upgrades what are the capabilities of integration with how E911 addresses non-emergency calls?*

*Matelski: we will look at ways to leverage the system and pass the calls. We keep E911 as an island that way if everything went down it can still operate but that's not to say we can look for ways to better integrate the two.*

*MDJ: One thing I asked before is ways to track the calls so we can see the priorities without relying on individual offices but that is a conversation for another OPS meeting.*

### III. AGENDA ITEM

#### *Previously Heard Items:*

#### 2021-3540

Commission District(s): ALL

RA - Ratification of Change Order No. 3 to Contract Nos. 1023197 and 1031586 for Architectural and Engineering Design Services (Multi-year Contract): for use by the Departments of Facilities Management (FM) and Recreation, Parks and Cultural Affairs (RPCA). These contracts consist of the provision of architectural and engineering design services for various projects. Awarded to Brown Design Group, Inc and Pond & Company. Total Amount Not To Exceed: \$777,959.00.

Item not heard in committee

[2022-1037](#) Commission District(s): ALL  
CA - John Deere SLHL Backhoe with Hydraulic Breaker & Coupler: for use by Public Works-Fleet Management to be used by the Department of Watershed Management (DWM). Consists of piggybacking off the competitively let Sourcewell Contract No. 032119-JDC to purchase four (4) John Deere SLHL backhoes with hydraulic breakers and couplers. These units are used to excavate worksites related to water and sewer projects. Awarded to Flint Equipment Co. Amount Not To Exceed: \$430,733.00.

Item not heard in committee

[2022-1063](#) Commission District(s): ALL  
CO - Change Order No. 7 to Contract No. 1070267 for Technology Solutions, Products and Services: for use by the Department of Innovation and Technology (IT) to be used by various County departments. This contract consists of piggybacking off the competitively let Region 4 ESC/Omnia Partners Contract No: R210401 for purchasing Apple computer hardware, tablets, peripherals, printer, network gear and other approved software. Awarded to CDW Government, LLC. Amount Not To Exceed: \$1,000,000.00.

Item not heard in committee

*New Agenda Items:*

[2022-1220](#) Commission District(s): 1 and 6  
Approval of Federal Aviation Administration (FAA) State Block Grant Funding in the amount of \$148,000, as part of the Covid-19 pandemic response. There is no cost to the County  
**MOTION was made by Steve Bradshaw, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/22/2022. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

**Absent:** 1 - Commissioner Patrick

*Question MDJ: this is a federal grant given through the State?*

*Evans: That is correct, we are a block grant state so the state disseminates the funding*

*-Information given by Director Mario Evans*

2022-1230

Commission District(s): All Commission Districts  
Authorizing the Reallocation of Funds Originally Derived from the Sale  
of Clark Harrison Building

**MOTION was made by Steve Bradshaw, seconded by Mereda  
Davis Johnson, that this agenda item be recommended for  
approval. to the Board of Commissioners, due back on 2/22/2022.  
The motion carried by the following vote:**

**Yes: 2 - Commissioner Davis Johnson, and Commissioner Bradshaw**

**Absent: 1 - Commissioner Patrick**

*-Information provided by COO Williams & Director Clyde Stovall*

*COO Williams: We are asking for approximately \$685,000 to close out the project. Some modifications that were not anticipated have occurred such as repainting*

*Question MDJ: Is this over what was appropriated? Is there anyone that is available to breakdown the cost?*

*COO Williams: That is correct I will defer to Director Stovall*

*C Stovall: this is to finish up building one. We are two years into the project and there are things occurring that traditionally a contingency would cover - a lot of initial funding went towards furnishing that was priced and estimated more than a year ago and now as the items are coming in the prices have increased. We've had unknown changes come up; such as bathroom modifications, ceiling details and installation of electric car chargers. A job of this size it is typical for these things to occur as we get close to finishing.*

*Question MDJ: When you talk about the electric car, is that included in this \$685,000?*

*C Stovall: As we move into construction we have to be ready for any unknowns that can occur that's what this contingency is for*

*MDJ: I understand how costs have increased but the \$685,000 is this a contingency or is it covering the costs of what you need now?*

*C Stovall: I believe it will cover both. We want to cover all costs as we move in*

*Question SB: what is the new completion date?*

*C Stovall: We are focused on building one first, right now we are shooting for the end of this month. Building two is probably another month behind*

*Question SB: How much funds are left for Clark Harrison?*

*COO Williams: I want to say about two million remaining but we also have the restoration of the Maloof auditorium remaining. Question*

*TT: I think there was an analysis regarding solar installation I was wondering what the timeline would be for that.*

*C Stovall: Yes we have not forgotten our current goal is to finish the building and get people moved and establish a base of operations first now that we have more efficient lighting and equipment*

*TT: I understand, I want to point out that even with energy efficient technology it will be practically impossible to offset all the energy costs so I don't believe it precludes us from moving forward with it*

*COO Williams: I'm envisioning the date as April 1 for the facility to be operational and by then we will have reconvened those conversations and start to move forward on implementing and integrating solar.*

*TT: some of these companies, such as cherry street, will do free analysis for us upfront I think we could still move forward with that*

*COO Williams: We could reach out to them starting in the first part of March and see what that entails then once everyone is settled we could have conversations with real data*

[2022-1125](#) Commission District(s): All  
CA - Cooperative Agreement for Juniper: for use by the Department of Innovation and Technology (DoIT). Consists of piggybacking off the competitively let Statewide Contract (SWC) No. 99999-SPD-T20120501-0013 for the maintenance and support of the County's Juniper network equipment. Awarded to Layer 3 Communications, LLC. Amount Not To Exceed: \$315,241.58.

Item not heard in committee

[2022-1129](#) Commission District(s): All  
CA - Cooperative Agreement for Palo Alto: for use by the Department of Innovation and Technology (DoIT). Consists of piggybacking off the competitively let GSA Contract No. GS-035F-0119Y for the maintenance and support of the County's Palo Alto network equipment. Awarded to Layer 3 Communications, LLC. Amount Not To Exceed: \$459,240.08.

Item not heard in committee

[2022-1133](#) Commission District(s): All  
SS - Application Maintenance and Support for DeKalb County Gov CX City 311 (Sole Source): for use by the Department of Innovation and Technology (DoIT). Consists of providing the annual maintenance and support for the DeKalb County Gov CX City 311. Awarded to Speridian Technologies, LLC. Amount Not To Exceed: \$212,640.00.  
**This agenda item was recommended for approval. to the Board of Commissioners due back on 2/22/2022 .**

**Yes:** 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

**Absent:** 1 - Commissioner Patrick

*Information presented by Director Matelski*

*JM: we recently went live with our CRM solution customer relationship management solution, primarily in the 311 area and, as we continue to expand that across the county is the annual maintenance and renewal for that*

[2022-1134](#)

Commission District(s): ALL  
CO - Change Order No. 1 to Contract No. 1258332 for On Call Soils & Materials Testing, Surveying Services and Structural Analysis (Multiyear Contract): for use by the Departments of Facilities Management (FM), Recreation, Parks and Cultural Affairs (RPCA), Public Works -Transportation, Public Works - Roads & Drainage and Department of Waste Management (DWM). This contract consists of providing geotechnical and geo-environmental evaluations for evaluation the engineering constructability and/or potential environmental risks of multiple sites through the County. Awarded to MATRIX Engineering Group, Inc. Amount Not To Exceed: \$448,425.00.

**MOTION was made by Steve Bradshaw, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/22/2022. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

**Absent:** 1 - Commissioner Patrick

-Information provided by Director Robert Gordon

[2022-1144](#)

Commission District(s): ALL  
LB - Invitation No. 21-101442-Lubricants (Annual Contract with 2 Options To Renew): for use by Public Works-Fleet Management and the Department of Watershed Management (DWM). Consists of the purchase of lubricants (motor oil, hydraulic fluids, transmission fluids, etc.) used for county vehicles and on-site-equipment. Recommend Award to: Dilmar Oil Co., The McPherson Companies, Lubrication Engineers, Inc., Taylor Enterprises, Inc. and Cadence Petroleum. Total Amount Not To Exceed: \$690,000.00.

Item not heard in committee

[2022-1216](#)

Commission District(s): ALL  
CO - Change Order No. 5 to Contract No. 1070633 for the Purchase of New Computers, Laptops, Scanners, and Accessories: for use by the Department of Innovation and Technology (DoIT). Consists of piggybacking off the Statewide Contract (SWC) No. 99999-SPD-SPD000161-004 to purchase new computers, laptops, scanners and accessories utilized by all County departments. Awarded to Dell Marketing, L.P. Amount Not To Exceed: \$2,000,000.00

Item not heard in committee

Meeting Ended At: 2:20PM

**MOTION was made by Steve Bradshaw, seconded by Mereda Davis Johnson, that this agenda item be adjourned meeting. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

**Absent:** 1 - Commissioner Patrick

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Barbara H. Sanders-Norwood CCC, CMC