



Draft - Minutes

OPS-County Operations Committee

Tuesday, March 15, 2022

1:00 PM

This meeting will be conducted via teleconference (Zoom). Simultaneous public access to the meeting will be available

(1) via live stream on DCTV's webpage,

(2) on DCTVChannel23.TV

Meeting Started At: 1:00 PM

Attendees: Commissioners Davis Johnson, Bradshaw, Patrick, Terry, Johnson

Present 3 - Commissioner Mereda Davis Johnson, Commissioner Steve Bradshaw, and Commissioner Robert Patrick

I. MINUTES

2022-1288 Commission District(s): All Districts
Minutes for the February 15, 2022 County Operations (OPS) Committee Meeting;
MOTION was made by Steve Bradshaw, seconded by Mereda Davis Johnson, that this agenda item be approved. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Commissioner Bradshaw

Abstain: 1 - Commissioner Patrick

2022-1331 Commission District(s): All Districts
Minutes for the March 1, 2022 County Operations (OPS) Committee Meeting;
MOTION was made by Robert Patrick, seconded by Mereda Davis Johnson, that this agenda item be approved. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Commissioner Patrick

Abstain: 1 - Commissioner Bradshaw

II. DISCUSSION

County Website Survey Results

[2021-2855](#)

Commission District(s): All Districts

A Request to Consider Establishing County Website Update

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 3/22/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-presentation provided by Director Matelski

-Question MDJ: how were the people selected?

J Matelski: they were all Board of Commissioners staff and the PIO's

-Question MDJ: why were all the respondents anonymous?

J Matelski: there were 3 that chose to make themselves known and we will be following up with them on their responses

-RP: thank you very much Director Matelski for looking into this and continuing to follow up

-TT: Prince George's County, MD is a good example. Their homepage is more updated. If we did only one thing to our website, I would suggest overhaul of the homepage visualization. It just needs a face lift; the back end data is great, but this would enhance the curb appeal. The Board of Commissioners page should be its own portal and not look like another department on the website. Do we have any budget to address these changes?

-Question MDJ: you state that we were also the surveyors. Were those recommendations by Commissioner Terry included in the survey results?

-J Matelski: there were some comments about look and feel. If there is the decision by the Administration on a change or an entire revamp, we will work to get the funding to get to where we think we need to be

-J Matelski: my request will be to withdraw this, understanding that we will continue to pursue a plan with the administration on where we would like to go with this either at midyear or next year

-RP: I am satisfied with what Mr. Matelski has brought forward. Maybe 6 month deferral would be better

-MDJ: 8% of the surveyors responded, and they were anonymous. They were from our offices and the PIO's. I'm fine with the motion, but would like to give a friendly amendment that the surveyors be identified and not anonymous because it is commission staff; that way we would be able to follow up on those responses and understand who is responding

-RP: I wish we could get all 75 people to answer. But that works for me. I will accept the friendly amendment

-RP: motion to defer 6 months, including friendly amendment that the surveyors be identified and not anonymous

III. AGENDA ITEM

Previously Heard items

[2021-3530](#) Commission District(s): All Districts
A Resolution Of The Governing Authority Of DeKalb County, Georgia To The General Proposing A County Organizational Act Amendment To Ensure, And Eliminate Impediments To, Establishment, By Ordinance, Of A Transparent And Efficient County Procurement System
MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for withdrawal to the Board of Commissioners, due back on 3/22/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

New Agenda items:

[2022-1106](#) Commission District(s): ALL
LB - Invitation No. 21-101443 for the Maintenance of Swimming Pools and Lifeguard Services (Multi-Year): for use by the Departments of Facilities Management (FM) and Recreation, Parks and Cultural Affairs (RPCA). Consists of the maintenance of on-site chlorinators, chemical maintenance, seasonal preparation, and lifeguard services for swimming pools and splashpads. Recommend award to the lowest, responsive and responsible bidder: StandGuard Aquatics, Inc. Amount Not To Exceed: \$2,515,160.00.
MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/22/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Ellis

-Question MDJ: why weren't these life guard services before?

C Ellis: We were hiring them in-house previously. This does make the management decision easier to contract out

2022-1202

Commission District(s): ALL
SWC - Statewide Contract No. 99999-SPD-0000100-083 for Office, Computer and Education: for use by the Department of Facilities Management (FM). This contract consists of the purchase of various office furniture and equipment. Awarded to: Spacesaver Storage Systems, Inc. Amount Not To Exceed: \$115,997.14.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/22/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Asbell

-Question SB: how is that move going?

D Asbell: It is going excellent; we are on schedule - two weeks from a certificate of occupancy; we have already moved Community Development, out of the 330 Ponce Building, started on Watershed, and are in the early stages of getting Code Enforcement

-Question RP: I see the high density storage racks that you have. Has that weight been reinforced?

D Asbell: That has been reviewed by the structural engineers for the redesign of Sam Street

Z Williams: we will be doing an extensive project to scan as much data as possible; you will seeing that in the near future.

2022-1237

Commission District(s): All
CO - Change Order No. 3 to Contract No. 1175307 for On Call Roof Maintenance, Repair and Replacement Services: for use by the Departments of Facilities Management (FM), Recreation, Parks and Cultural Affairs (RPCA) and Library (DCPL). This contract consists of maintaining, repairing, and installing various types of roofs. Awarded to Hawk Construction Co., LLC. CHANGE TO FUNDING SOURCES ONLY.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/22/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Deputy Director Buford

-Question MDJ: that Library cost would be for covering library roofing?

-K Buford: yes that is correct

-additional information provided by CPO Horner

[2022-1239](#) Commission District(s): All
CO - Change Order No. 4 to Contract No. 1191815 for General Contractor Services: for use by the Departments of Facilities Management (FM), Recreation, Parks and Cultural Affairs (RPCA), Fire Rescue Services (FR), and Library (DCPL). These contracts consist of providing general contracting work for construction projects throughout the County. Awarded to Kissberg Parker-Fry JV, LLC. Amount Not To Exceed: \$1,451,397.00.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/22/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by CPO Horner

[2022-1271](#) Commission District(s): ALL
CA - 6 Yard Dump Truck: for use by Public Works-Fleet Management to be used by the Department of Watershed Management and the DeKalb Peachtree Airport. Consists of piggybacking off the competitively let Statewide Contract No. 99999-001-SPD00000155 to purchase three (3) 6-yard dump trucks used to transport dirt and gravel throughout DeKalb County for repairs and installation and for transporting dirt and gravel on the airport property. Awarded to Rush Truck Centers of Georgia, Inc. Amount Not To Exceed: \$376,998.12.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/22/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Gordon

-Question MDJ: it takes that long for that process?

R Gordon: yes ma'am. If I order a truck today it won't be produced until 2023. All the build dates are already booked for 2022. Anything we have built won't be built until 2023

[2022-1293](#) Commission District(s): ALL
CO - Landscape Maintenance Services - Public Grounds and Parks
(Annual Contract): Contract Nos: 1149305, 1149307 and 1149282 for
use by Facilities Management (FM) and Public Works
Sanitation-Beautification. These contracts consist of various landscape
maintenance services for County sites. Awarded to: ArtScape, Inc.,
MJ Lawn & Maintenance Services, Inc. and The Simmons Group,
LLC. Total Amount Not To Exceed: \$737,000.00.

**This agenda item was recommended for approval. to the Board of
Commissioners due back on 3/22/2022 .**

**Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and
Commissioner Patrick**

-information provided by Deputy Director Buford

[2022-1279](#) Commission District(s): ALL
COOP - Cooperative Agreement for Maintenance, Repair, Operating
Supplies, Industrial Supplies, and Related Products and Services: for
use by the Departments Facilities Management (FM), Recreation,
Parks and Cultural Affairs (RPCA), Fire Rescue Services (FR), Fleet
Management (Fleet), Watershed Management (DWM), Sanitation and
Beautification. This contract consists of the purchase of maintenance,
repair, operating and industrial supplies and related products and
services for use in making repairs and improvements to County-owned
facilities. Awarded to Home Depot U.S.A., Inc. Amount Not To
Exceed: \$707,460.00.

**MOTION was made by Robert Patrick, seconded by Steve
Bradshaw, that this agenda item be recommended for approval. to
the Board of Commissioners, due back on 3/22/2022. The motion
carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and
Commissioner Patrick**

-information provided by CPO Horner

-Question MDJ: the contract's effective date was 2017?

C Horner: Yes that is the original date of the contract that we are piggybacking on.

[2022-1294](#)

Commission District(s): ALL
CO - Change Order No. 1 to Contract No. 1272033 for Chemical Treatment for HVAC Equipment (Annual Contract with 2 Options to Renew) for use by the Department of Facilities Management (FM). This contract consists of providing water treatment, chemical treatment and technical services for County-owned HVAC equipment. Awarded to: Premier Water & Energy Technology, Inc. Amount Not To Exceed: \$67,844.00.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/22/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Deputy Director Buford

[2022-1324](#)

Commission District(s): All
CO - Change Order No. 4 to Contract No. 1000846 for the Public Sector Agreement for Oracle Cloud Services: for use by the Department of Innovation and Technology (DoIT). This contract consists of all products and services for the County's Oracle Cloud Services platform. Awarded to Oracle America, Inc. Amount Not To Exceed: \$2,786,413.38.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/22/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Matelski

Meeting Ended At: 2:07 PM

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

Barbara H. Sanders-Norwood CCC, CMC