

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
January 11, 2024**

A meeting of the DeKalb County Board of Assessors was held on Thursday, January 11, 2024. Present were the following:

**Robert A. Burroughs, J.D., Chair
James Vernor, PhD, MAI, Vice-Chair
Charlene Fang, Assessor
Joseph Kusmik, MA, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa Nealey, Recording Secretary**

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 1/11/24 Agenda had been received and he called for a motion to approve the 1/11/24 Agenda made by Jim Vernor and seconded by Joe Kusmik. The motion carried unanimously.

ELECTION OF OFFICERS

The Chair opened the floor for nominations for Chair and Joe Kusmik nominated Jim Vernor, seconded by Charlene Fang. He asked if there were any other nominations for Chair; hearing none. He closed nominations for Chair. The motion carried unanimously. Robert Burroughs opened the floor for nominations for Vice-Chair, Charlene Fang nominated Joe Kusmik, and Jim Vernor seconded. He asked if there were any other nominations for Vice-Chair, hearing none. He closed nominations for Vice-Chair. The motion carried unanimously. Robert Burroughs opened the floor for nominations for Board Secretary, and Charlene Fang nominated Calvin Hicks, seconded by Jim Vernor. He closed nominations for Board Secretary. The motion carried unanimously. Robert Burroughs congratulated all of the newly elected officers.

Board of Assessors Officers for 2024

Chair – James D. Vernor

Vice-Chair – Joseph N. Kusmik

Board Secretary – Calvin C. Hicks, Jr.

Recording Secretary – Teresa H. Nealey

Pursuant to O.C.G.A. 48-5-298 the members of the Board are required to elect the board officers for the year.

The new Chair asked Robert Burroughs to continue this meeting as Chair in celebration of the good year of service he has offered us.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 12/21/23. Jim Vernor made a motion for Approval of the Minutes of 12/21/23, seconded by Joe Kusmik. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations on batches 1 through 25. After discussion, the Chair called for a motion to approve Staff Recommendations, made by Jim Vernor, and seconded by Joe Kusmik. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

ADJOURNMENT

There being no further business, the Chair called for a motion to adjourn, made by Jim Vernor, and seconded by Joe Kusmik. The meeting adjourned at 10:17 am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.

Chief Appraiser/BTA Secretary

Date Approved:

1-25-24