

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
January 21, 2021**

A meeting of the DeKalb County Board of Assessors was held on Thursday, January 21, 2021 through Zoom Conferencing.

**Vivian R. Ingersoll, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary
Viviane Ernstes, County Attorney
Matthew Welch, Deputy County Attorney**

CALL TO ORDER

The Chair called the meeting to order at 9:34 a.m.

APPROVAL OF AGENDA

The Chair called for a motion to approve the updated Agenda, made by Jim Vernor and seconded by Robert Burroughs. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 1/7/21 Minutes, made by Robert Burroughs and seconded by Jim Vernor. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

EXECUTIVE SESSION

At 9:35 a.m. the Chair called for a motion to adjourn into Executive Session to discuss potential litigation with counsel – Vivian Ernstes, Esq. County Attorney and Matthew Welch, Esq. Deputy County Attorney. Following extensive discussion at 10:14 a.m. the Chair called for a motion to adjourn back into the General Session – made by Robert Burroughs and seconded by Charlene Fang.

The Chair reconvened to General session and reported no action taken in Executive Session.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 22 of this agenda made by Robert Burroughs, seconded by Jim Vernor. After discussion, the Chair called for a vote which passed unanimously.

ADOPTION OF 2021 REAPPRAISAL PLAN & PROJECTED DIGEST CALENDAR

The Chair asked if anyone had questions on this. She stated that she thought it was remarkable. Jim Vernor echoed those sentiments. The Chair called for a motion to adopt, made by Jim Vernor who commended Donna Rosser and all who helped her with this well-done project, seconded by Robert Burroughs. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

ADJOURNMENT

There being no further business the Chair declared the meeting adjourned at 10:54 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

2-4-21