

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
February 8, 2024**

A meeting of the DeKalb County Board of Assessors was held on Thursday, February 8, 2024. Present were the following:

**James Vernor, PhD, MAI, Chair
Joseph Kusmik, MA, Vice-Chair
Charlene Fang, Assessor
Robert A. Burroughs, J.D., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa Nealey, Recording Secretary**

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 2/8/24 Agenda had been received and he called for a motion to approve the 2/8/24 Agenda made by Robert Burroughs and seconded by Joe Kusmik. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 1/25/24. Robert Burroughs motioned for Approval of the Minutes of 1/25/24, seconded by Charlene Fang and Joe Kusmik. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

STAFF SPOTLIGHT

Vance Clements introduced Zoe Sanchez to the Board as the new Personal Property Appraiser and she further introduced herself. Also, Cedrick Smith introduced himself to the Board and indicated that he has been awarded the position of Residential Supervisor. Calvin Hicks stated that Zoe Sanchez is taking the place of Dwight Smith who retired last year and Cedrick Smith is taking the place of Norbert Schulz who also retired last year. The Board congratulated them on their new positions.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations for batches 1 through 22. The BOA Agenda Update showed the additional batch 22. After discussion, the Chair called for a motion to approve Staff Recommendations for batches 1 through 5, made by Joe Kusmik, and seconded by Robert Burroughs. Charlene Fang recused herself from these batches. The motion carried. Joe Kusmik made a motion to approve batches 6 through 22, seconded by Robert Burroughs, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

Mr. Hicks made the following comments:

- On Wednesday, February 14th the FAB committee will meet and interview a possible candidate, Attorney Hopewell, for the vacancy on the Board of Assessors, and discuss consideration of the 4% COLA budget increase.
- A correspondence from the Labor Commissioner was received dated January 23, 2024, regarding the Department of Audits revised 2022 ad valorem tax digest.
- Proposed bill legislation – introduction of a CAP, elimination of personal property values, adjustments on the assessment notice, and the equalized rollback rate. Mr. Hicks stated that there are instances in this proposed bill that may cause some grief if they become law.

ADJOURNMENT

There being no further business, the Chair declared the meeting adjourned at 10:29 am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: _____

Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 2-22-24