

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
April 1, 2021**

A meeting of the DeKalb County Board of Assessors was held on Thursday, April 1, 2021 through Zoom Conferencing.

**Vivian R. Ingersoll, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
James Vernor, PhD, MAI, Assessor
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

Absent: Calvin C. Hicks, Chief Appraiser/BTA Secretary

CALL TO ORDER

The Chair called the meeting to order at 9:29 a.m.

APPROVAL OF AGENDA

The Chair asked if there were any changes or corrections to the 4/1/21 Agenda, hearing no further changes Jim Vernor moved to approve, seconded by Robert Burroughs. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair asked if there were any corrections or additions to the Minutes of 3/18/21; Jim Vernor moved to approve, seconded by Robert Burroughs, the motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

CONGRATULATIONS

The Chair stated that during the Carter Administration, March was designated as Women's History Month to honor the achievements of American women. This month our own Charlene Fang was given the DeKalb County Trailblazer Award. We congratulate Charlene Fang on receiving this award yesterday. Ms. Fang does outstanding service in the community and we honor her.

INTRODUCTION OF NEW EMPLOYEE

The Chair recognized Leenise Walker and Brian Jennings introduced her to the Board. Ms. Walker greeted the Board and further introduced herself. She is an appraiser in the Residential Division. The Board welcomed her.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 27 of this Agenda made by Jim Vernor, seconded by Robert Burroughs. After discussion, the Chair called for a vote which passed unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

In Calvin Hicks' absence, Donna Rosser reviewed his report with the Board.

ADJOURNMENT

There being no further business, at 9:52a.m. the Chair called for a motion to adjourn, made by Robert Burroughs and seconded by Jim Vernor. The motion carried unanimously.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: _____

Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: _____

4-15-21