

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
June 25, 2020**

A meeting of the DeKalb County Board of Assessors was held on Thursday June 25, 2020 through Zoom Conferencing.

**James Vernor, PhD, MAI, Chair
Vivian R. Ingersoll, MA, Assessor, Vice-Chair
John W. Lawson, J.D., LL.M.
Charlene Fang, Assessor
Robert A. Burroughs, J.D.
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

Not on Zoom Conference; Available if needed Allen Alford, Supervisor – Business Personal Property

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair called for a motion to approve the 6/25/20 Agenda, made by John Lawson, seconded by Robert Burroughs. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 6/11/20 Minutes, made by Robert Burroughs and seconded by Vivian Ingersoll and Charlene Fang. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 12 of this agenda, made by John Lawson, seconded by Robert Burroughs. The 6/25/20 BOA Agenda Update showed parcel 15 146 07 021 and 18 336 06 007 being pulled from batch 4. After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve Batches 13 – 17 of this agenda, made by John Lawson and seconded by Vivian Ingersoll. After discussion, the Chair called for a vote which passed unanimously.

STAFF REPORTS

See attached.

Prior to this meeting, staff reports were sent electronically to Board members.

CHIEF APPRAISER'S REPORT

See attached.

Prior to this meeting, the Chief Appraiser's report was sent electronically to Board members.

Calvin Hicks had an addition to his report - Staff Update – Erica Wen, who is current staff member Ihwa Wen's sister-in-law, has accepted a position in this department.

OTHER BUSINESS

Robert Burroughs thanked Teresa Nealey for getting their reports out timely and John Lawson echoed those sentiments. She thanked the Board members for their kind words.

EXECUTIVE SESSION

There was no session today.

ADJOURNMENT

The Chair declared the meeting adjourned at 10:12 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

7-9-20