

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
December 16, 2021**

A meeting of the DeKalb County Board of Assessors was held on Thursday, December 16, 2021 through Zoom Conferencing.

**Vivian R. Ingersoll, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa H. Nealey, BTA Recording Secretary
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property**

ABSENT

Donna Rosser, Assistant Chief Appraiser

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the updated 12/16/21 Agenda had been received and also the BOA Agenda Update had been received showing all pulled parcels. She asked if there were any additional corrections or additions; hearing none, she called for an executive session to be added to the agenda. She called for a motion to approve the Agenda as amended, made by Jim Vernor and seconded by Robert Burroughs. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair stated that the updated 12/2/21 Minutes had been received, and she asked if there were any updates to the Minutes; hearing none she declared the Minutes approved.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair stated that 29 batches and the BOA Agenda Update had been received. She called for a motion to approve batches 1 through 29 as amended, made by Jim Vernor and seconded by Robert Burroughs. After discussion, and more clarification provided on Batch 17, the motion carried unanimously.

APPROVAL OF 2022 MOBILE HOME VALUES

After discussion of the 2022 Mobile Home Values spreadsheet, the Chair called for a motion to approve, made by Jim Vernor and seconded by Robert Burroughs. The motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

EXECUTIVE SESSION

At 10:37 a.m. the Chair called for a motion to adjourn into Executive Session to discuss potential personnel issues, made by Jim Vernor and seconded by Robert Burroughs. The motion carried. Following a discussion at 11:05 a.m. the Chair called for a motion to adjourn back into the General Session – made by Jim Vernor and seconded by Robert Burroughs.

The Board reconvened to General session and the Chair reported that no action was taken.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

ADJOURNMENT

There being no further business, at 11:09 a.m. the Chair called for a motion to adjourn, made by Jim Vernor and seconded by Robert Burroughs. The motion carried unanimously.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: _____

Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 1-6-22

12/16/21 BOA AGENDA UPDATE

BATCHES MAILED 1 – 29

Batch 2 Accounts pulled

2379537

5480429

Batch 6 – Account Pulled

4252525

Batch 13 Parcel Pulled

16 060 01 025

Batch 14 Parcels Pulled

18 242 07 014

18 243 02 047

Batch 20 Parcels Pulled

15 124 09 004

16 059 01 081