

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
January 24, 2019**

A meeting of the DeKalb County Board of Assessors was held on Thursday, January 24, 2019. Present were the following:

**Robert A. Burroughs, J.D., Chair
James Vernor, PhD, MAI, Vice-Chair
Charlene Fang, Assessor
John W. Lawson, J.D., LL.M., Assessor
Vivian R. Ingersoll, MA, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

CALL TO ORDER

The Chair called the meeting to order at 9:32 a.m.

APPROVAL OF AGENDA

The Chair asked for any changes to the 1/24/19 Agenda, hearing none, Jim Vernor made a motion to approve seconded by John Lawson. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 1/10/19 Minutes, made by John Lawson and seconded by Jim Vernor. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 11 of this agenda made by Jim Vernor, seconded by John Lawson. After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batches 12 through 23 of this agenda made by Vivian Ingersoll (It should be noted that the 1/24/19 BTA Update showed parcel 15 096 03 006 being pulled from batch 19), seconded by Jim Vernor. After discussion, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

EXECUTIVE SESSION

The Chair excused staff and called the session to order at 10:35 a.m. A personnel matter was discussed. No action was taken. Vivian Ingersoll made a motion to adjourn to General Session, seconded by John Lawson. The session ended at 11:01 a.m.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

GENERAL SESSION

The Chair reconvened to General Session. There was no action taken in Executive Session.

ADJOURNMENT

The Chair called for a motion to adjourn, made by Jim Vernor and seconded by Vivian Ingersoll. The meeting adjourned at 11:01 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: _____


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 2-7-19