

DeKalb County Audit Oversight Committee

M E E T I N G M I N U T E S

August 5, 2016 ■ 12:00 PM
330 West Ponce DeLeon Avenue
First Floor Conference Room
Decatur, Georgia 30030



Committee Members

Harmel Codi

Monica Miles

Harold Smith, Jr.

Gena Major (by telephone, as authorized by O.C.G.A. §50-14-1(g))

Legal Counsel

Mary Carole Cooney

I. Call Meeting to Order

Chairperson Harold Smith, Jr. called the meeting to order at approximately 12:03 PM.

II. Adoption of Agenda

The chair asked for a motion to adopt the agenda. Harmel Codi moved that the agenda be adopted, and Monica Miles seconded the motion. The agenda was adopted by all committee members then present (Harmel Codi, Monica Miles, and Harold Smith).

III. Opening Statement

Chairperson Harold Smith, Jr. noted that this is the twelfth official meeting of the Audit Oversight Committee, and asked Committee member to go ahead and finish this mission.

IV. Guidelines for Public Comments.

Legal Counsel Mary Carole Cooney read aloud the guidelines for making and receiving comments from the public. No comments from the public were offered.

V. Acceptance of Legal Counsel's July, 2016 Invoice

The chair advised that after careful review of Legal Counsel's invoice, it was appropriately detailed and reflected all activities for the month of July. The chair made a motion to approve legal counsel's invoice, and Monica Miles seconded the motion. All attendees present (Harmel Codi, Monica Miles, and Harold Smith) unanimously approved Legal Counsel's invoice .

VI. Executive Session.

The chair then moved to go into executive session for the purpose of discussing the final nominee slate for the position of Chief Audit Executive and reviewing those nominees' background checks. This motion was seconded by Monica Miles and approved unanimously by those Committee members present, Harmel Codi, Monica Miles, and Harold Smith, Jr. Gena Major joined the meeting by telephone after this vote was taken to go into executive session. The Committee was joined in executive session by Benita Ransom and Jaydia Haynes, from the DeKalb County Department of Human Resources, and by Legal Counsel Mary Carole Cooney.

VII. Conclusion of Executive Session

The executive session concluded at 1:30 PM by Chairperson Smith's motion to resume the regular session, which was seconded by Monica Miles. Harmel Codi, Monica Miles, Gena Major and Harold Smith, Jr. voted in favor of the motion.

VIII. Resumption of Regular Business Meeting

The regular meeting was called to order by the Chairperson. Chairperson Smith moved to present candidates designated 4 and 5 to the Board of Commissioners, subject to a check by Human Resources of those candidates' professional credentials. Harmel Codi seconded the motion which was approved by unanimous vote.

IX. Unfinished Business

1. Chairperson Smith reported on proposed next steps for obtaining Records Management and Open Records requests management. He will consult with the County Procurement Department and with MCCi (Municipal Code Corporation). We may need something on a smaller scale than proposed by the Municipal Code Corporation.
2. Legal counsel reported that the information required to complete the application for Liability Insurance for the Committee is almost complete.

X. Further Business

- The Committee consulted with Antwyn Brown, the Chief of Staff of the Board of Commissioners, for presenting the nominee slate and providing whatever is required for the Board's consideration.
- The Committee scheduled the next regular business meeting for August 26, 2016 at 12 p.m.

XI. Meeting Adjournment

Monica Miles moved that the regular business meeting be adjourned, and Harmel Codi seconded the motion. The meeting concluded at 1:38 PM

**AFFIDAVIT REGARDING A CLOSED MEETING OF THE DEKALB AUDIT
OVERSIGHT COMMITTEE AS REQUIRED BY O.C.G.A. § 50-14-4(b)**

Personally appeared before me, the undersigned officer, duly authorized to administer oaths, Harold Smith, Jr., a member of the DeKalb Audit Oversight Committee of DeKalb County, Georgia, who, after being duly sworn, deposes and states under oath as follows:

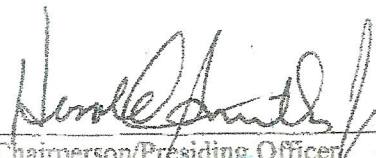
- 1) I was Chairperson or presiding officer during a closed session of the DeKalb Audit Oversight Committee held on the 5th day of AUGUST, 2016.
- 2) This closed session of the DeKalb Audit Oversight Committee was closed for the purpose of discussing:

Personnel Matters and/or Legal Matters

**TO DISCUSS FINAL NOMINEES AND BACKGROUND
CHECK RESULTS FOR CONFIRMATION**

- 3) This closed session was devoted to the discussion of the matter or matters set forth in Paragraph 2. Each matter falls into one of the exceptions allowing closed meetings pursuant to O.C.G.A. § 50-14-2 and O.C.G.A. § 50-14-3.
- 4) This Affidavit is being executed for the purpose of complying with State law which requires that such an affidavit be executed following each closed session of the Committee.

Further Affiant Sayeth Not.



Chairperson/Presiding Officer

Sworn to and subscribed before me

This 5th day of August, 2016.



Notary Public
My Commission Expires:

