

November 22, 2023

TO: All Proposers under **ITB No. 23-101615, Grounds Maintenance (Annual Contract with 2 Options to Renew)**

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM #1

Invitation for Bid (ITB) No. 23-101615, Grounds Maintenance is hereby amended as follows:

1. Questions regarding this solicitation have been received and are listed below along with the responses.
 - A) Should Callonwolde be serviced differently from the other sites in the ITB based on the numbers of specialty plants, perennials and specimen plants?
Please follow the specifications as listed in the ITB for all RPCA sites.
 - B) Are the grass areas inside the animal pens at New Animal Control to be serviced? Also, please provide a map as well.
Yes. The Caged Areas are included in the area needing to be serviced.
 - C) The pricing page lists 36 visits for the summer and 18 visits for the winter. Within the scope, the frequency is listed as weekly in the summer and bi-weekly in the winter. Please specify the number of visits per year required by the contract.
The number of site visits are 36 in the summer and 18 in the winter. (weekly from March thru October (4x8 mo.=36), bi-weekly from November thru February (2x4 mo.=16) Then there are 2 months which will have 5 weeks, add 2 for a total of 18.
 - D) Please clarify if mulch needs to be placed in nature trails and naturalized areas. (Page 22, #7 of ITB).
No, Mulch is not to be placed in nature trails or naturalized areas.
 - E) Are there fertilization and pre-emergent turf programs expected at any of the sites? (EX: Zoysia at Tobie Grant, Porter Sanford Arts Center)
Fertilization or pre-emergent turf programs are not required at the RPCA sites. Fertilization and pre-emergent services are required at all Facilities Management sites.
 - F) Is the turf being fertilized currently under a separate contract?
Yes, turf will be fertilized under a separate contract for RPCA sites. Fertilization is required for all Facilities Management Sites.

- G) Please provide a map for Magistrate Court Camp Road. Do we maintain the building and parking lot across the street?
Yes, all adjacent parking lots and the court building complex is the responsibility of the successful bidder and required to be serviced.
- H) Please provide a map for Gregory Adams Juvenile Justice (4309 Memorial Dr.). Are there maps for the 5 Facilities Management properties? If not, please provide written boundaries for these sites.
Please go to the DeKalb County GIS Website for Maps at <https://www.dekalbcountyga.gov/gis/gis-department> and select DeKalb County GA Facilities Map
- I) Would it be possible to identify the locations of the nature trail sites? Trail maintenance: Can the sites with trails be identified and the mileage of trails to be maintained?
Please visit all sites prior to pricing to identify locations of trails.
- J) Will we be responsible for playground mulch on any of the sites?
Playground mulch is not required at any of the RPCA sites.
- K) At 3280 Chamblee Dunwoody (New Animal Control), will we maintain the areas inside the cages? Will these caged areas be mulched by the contractor?
Wood Chips/ Mulch and weed management must be maintained by the contractor for FM sites.
- L) At Magistrate Court Camp Road, are we to maintain inside the fences? Are we to cut back and remove all overgrown plant material inside? Will a one-time cleanup be allowed?
All areas inside and outside of the fenced areas must be maintained by the contractor. No, a one-time cleanup is not needed as the sites are maintained.
- M) Who is the current contractor? If these services are being wholly or partially completed (currently or in the past), will you please supply bid tabulations for the sites contracted.
The current contractor is Residential Enhancements LLC. The contract expires on December 31, 2023. Bid tabulations may be requested via Open Records on the County's website. <https://www.dekalbcountyga.gov/purchasing-contracting/about-purchasing-and-contracting>
- N) In the event that there is snow/ice, will snow and ice removal (Facilities Management) be invoiced separately, or should this be included in pricing?
It should be invoiced as priced and should be included in your pricing per the scope of work/specifications included herein.

- O) Do any of the sites require detention/retention pond clean up?
No – none of the sites require detention/retention pond clean up.
- P) Will irrigation management be required on any sites?
*Irrigation **is not required** for RPCA sites. Irrigation maintenance **is required** as needed for Facilities Management sites.*
- Q) Will Chemical applications be required on any sites for Turf Care or Tree and Shrub Care?
Chemical applications are limited to hard surfaces only for RPCA sites. Chemical Services are required for Facilities Management Sites as needed.
- R) Can you please let me know if the Luscious Sanders site includes the Senior Center/East precinct (Pendley to Walker St)? I've included my site map, which includes these boundaries.
The recreation center only at Luscious Sanders, is included and required for services. East DeKalb Police Precinct, East Dekalb Senior Center are both included and will need to be fully serviced.
2. It is the responsibility of each respondent to ensure that he/she is aware of all addenda issued under this ITB. Please sign and return this addendum with your response. You may contact Delois Robinson, Procurement Manager, [drobinson@dekalbcountyga.gov](mailto:d Robinson@dekalbcountyga.gov); before the Bids are due to confirm the number of addenda issued.
3. All other conditions remain in full force and effect.

Procurement Manager
Department of Purchasing and Contracting

ACKNOWLEDGMENT

The above Addendum No. 1 is hereby acknowledged:

(NAME OF FIRM)

(Name and Signature)

(Title)