

Board of Commissioners

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## Payment Options ♦ Viewing and Printing Statements

Dear Commercial Recycling Customer:

Please find below information on available payment options, as well as instructions on how to view and print statements.

### Online Payments

- Visit **dekalbcountyga.gov** and click on the *payments* tab.
- Click on the *Sanitation* tab.
- Enter the *account/customer number* on the following screen.
- Click on the *login* tab.
- Click on the *make a payment* option on the left side of the screen and follow the prompts.
- At the end of the transaction, you will be provided a *confirmation number*. A \$4 nonrefundable third-party processing fee will be added to online payments.
- The account balance and all statements can be viewed and printed as PDF files.

### Automated Telephone Payments

- Call 1-866-227-8924; select *option 2*.
- Select the *pay commercial sanitation bill* option.
- Enter the *account number*.
- Enter the appropriate *payment amount* and follow the remaining prompts to complete payment.
- At the end of the transaction, you will be provided a *confirmation number*. A \$4 nonrefundable third-party processing fee will be added to telephone payments.

### Mail Payments

Please make checks payable to the *DeKalb County Sanitation Division*, and mail to 3720 Leroy Scott Drive, Decatur, GA 30032, Attention: Commercial Recycling.

### In-person Payments

Please visit the Sanitation Division's administrative office at 3720 Leroy Scott Drive, Decatur, GA 30032.

Should you have any questions, please contact the Sanitation Division's customer service team at 404-294-2900 or [sanitation@dekalbcountyga.gov](mailto:sanitation@dekalbcountyga.gov).

Thank you for your commitment to environmental sustainability through your dedication to recycling. It is always a pleasure serving you.

At your service,



Tracy A. Hutchinson  
Division Director