



DEKALB COUNTY DEPARTMENT OF WATERSHED MANAGEMENT

FIRE HYDRANT METER RENTAL APPLICATION AGREEMENT

On this the _____ day of _____, 20___, this agreement between DeKalb County Department of Watershed (DWM) and _____ (Renter) is entered into for the following fire hydrant meter:

Meter Serial Number _____:

Whereas, Renter desires that the referenced fire hydrant meter be made available for the sole purpose of obtaining water service from available DeKalb County Department of Watershed fire hydrants.

In consideration of the mutual agreement and promises contained herein, Renter agrees as follows:

Initial each line item below.

1. ___ Renters shall under no circumstances transport water out of the County limits for any reason.
2. ___ The Renter shall be responsible for said meter and damages thereto, considering normal use. Upon completion of the work, or as otherwise provided in this Agreement, the Renter shall promptly notify and return the hydrant meter to the County in good condition, ordinary wear and tear excepted.
3. ___ The Renter shall be responsible for payment of all fees accumulated, including but not limited to the monthly rental fee, until the meter is returned to the DWM offices and rental agreement terminated.
4. ___ If the meter is lost, stolen, or otherwise not returned, the Renter shall be responsible for the cost of the lost/stolen equipment plus the monthly surcharge.
5. ___ Short-Term Fire Hydrant Meter Renters are defined as three days or less, and must return the meter within seven days for auditing measures.
6. ___ Long-Term Fire Hydrant Meter Renters must return the meter within 365 calendar days from the date it is rented for calibration and auditing measures.
7. ___ The Renter agrees that the rates and fees in effect at the time of meter return shall be used to calculate amount due from water consumption.
8. ___ A deposit of \$600.00 is required at the time of rental. Long-Term Rentals security deposit will be processed the day of rental. Short-Term Rentals will be held if returned within three (3) business days.
9. ___ Renters shall be charged a usage fee of \$8.08 per 1,000 gallons of water.
10. ___ Renters will be charged a monthly surcharge of \$28.00.
11. ___ A charge of \$40.00 will be deducted for un-returned or lost keys.
12. ___ For long-term rentals, the initial security deposit will be held until the meter is returned.

Upon return, all applicable rates and fees will be calculated and deducted from the deposit.



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13. ___ For short-term rentals (3 days or less), the deposit check will be held by the Utility Customer Operations Division. If the meter has not been returned within 3 days, the check will be deposited and applied to the account on the fourth day.
14. ___ The fire hydrant meter rental fees and instructions are available on the DWM website at <http://www.dekalbwatershed.com/index.html>.
15. ___ A licensed Renter shall provide the License # and Expiration Date: .
16. ___ A licensed Renter will be permitted to pick-up the meter at 1580 Roadhaven Drive after completing the application online or at 774 Jordan Lane.
17. ___ A non-licensed Renter will not be permitted to pick-up the meter at 1580 Roadhaven Drive but representatives at 774 Jordan Lane will schedule delivery and installation within 1-3 business days.
18. ___ Department of Watershed staff will install and uninstall the fire hydrant meter for all short-term and long-term rentals.
19. ___ Meters may be rented only for the duration of the work. If the project for which the meter was rented takes more than a year, the Renter shall return the meter to the County at the end of each year. If the Renter has complied with all the requirements of this agreement, a new meter may be rented upon payment of all applicable fees.
20. ___ The Renter is required to turn the meter readings in no later than the 7th of the month as billing is completed. The Renter can email or submit form in-person (including picture) with meter reading form. Violation of this agreement will result in Department of Watershed removing the meter and charging the renter for consumption.
21. ___ Improper operation of fire hydrants can cause severe damage to the County's water system and surrounding property. By renting and using a hydrant meter, the Renter agrees to fully compensate the County and any other party for all damages arising from or related to the Renter's use of the hydrant meter.
22. ___ Renters shall operate the Fire Hydrants and hydrant meters properly, including but not limited to the following:
 - a. Fire Hydrants must be opened and closed slowly to prevent water system damage.
 - b. Fire Hydrants may be operated only with a properly sized specialty hydrant wrench.
 - c. The Renter shall use an air gap or certified back-flow prevention device at all time.
23. ___ Renters shall not install, remove the meter from the hydrant on which it was originally installed. Only County personnel may install, remove or relocate hydrant meters unless the Renter is a licensed Contractor.
24. ___ If the location address does not have a fire hydrant at the location address, the Renter will need to have a hose long enough to receive the water
25. ___ The County may discontinue use of the County water and recall hydrant meters at any time if water supplies are low.



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26. ____ If there is a problem attaching your hose or fitting to the meter please return to or call our office for assistance. DO NOT under any circumstance take water from a hydrant without the use of this meter. This is illegal and the customer will be charged for all water and sewer fees that apply as well as possible prosecution (County Water Ordinance Sec 25-50.8). Customers on a master meter must have prior permission from Watershed Management to remove Sanitary Sewer charges from their account and shall pay all sewer charges if a hydrant meter is not used.



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FIRE HYDRANT METER RENTAL USE APPLICATION

Renter Information		
Name:		Company Name:
Email:	License #:	Phone:
Company/Billing address:		
City:	State:	ZIP Code:
Long Term Rental <input type="checkbox"/>	Short Term Rental <input type="checkbox"/>	Duration of Rental:
Location address:		
City:	State:	ZIP Code:
Phone:	Alternate Contact Phone Number:	
Email:	Deposit Payment Type: Check <input type="checkbox"/> Credit/Debit <input type="checkbox"/>	
Meter Information		
Date of Rental:		
Date of Return:		
Meter Number:		Key/Adapter <input type="checkbox"/> (Description)
Meter Reading Out:	Meter Reading Return:	
Renter Account Information		
Customer Account Number:		
Account Creation Date:		
Location Number:		
Signature		
I authorize the verification of the information provided on this form. I have received a copy of this application.		
Signature of applicant:		Date:
Signature of co-applicant:		Date:

SEND