



Department of Purchasing & Contracting
1300 Commerce Drive, 2nd Floor
Decatur, Georgia 30030
Fax: (404) 371-7006

Date: February 5, 2024

Request for Quotation No. 24- 3003823

INSTALLATION OF MULCH ON PLAYGROUND AREAS

DeKalb County, Georgia is requesting a quotation for the following:

I. Proposed Term:

Annual With Two (2) Options to Renew

II. Attachments:

- A. Scope of Work
- B. Quote Form
- C. Reference Form and Reference Check Release Statement
- D. IPEMA Certification Requirements
- E. Bidder Affidavit
- F. Insurance Requirements

III. Payment Terms:

Net 30

IV. Scope of Work:

See Attachment B – Quote Form

V. Federal Work Authorization Program:

All qualifying contractors and subcontractors performing work with DeKalb County, Georgia must register and participate in the federal work authorization program to verify the

work eligibility information of new employees. In order for a Quotation to be considered, it is mandatory that the Bidders Affidavit, Attachment E, be completed with bidder's proposal.

VI. Due Date:

All questions are due to technician via email at jmholley@dekalbcountyga.gov on or before 5:00 p.m. EST on February 6, 2024.

Quotes are due on or before 5:00 p.m. EST on February 9, 2024. Bidder must complete and return the quote form, reference form, bidder affidavit and provide a copy of Bidder's valid business license to DeKalb County by email to the attention of technician or email to jmholley@dekalbcountyga.gov.

All quotes are to be provided on Attachment B, Quote Form.

Thank you for your interest in doing business with DeKalb County.

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the due date. Bidders should not rely on any representations, statements or explanations other than those made in this RFQ or in any addendum to this RFQ. Where there appears to be a conflict between the RFQ and any addenda issued, the last addendum issued will prevail. It is the responsibility of the Bidder to ensure awareness of all addenda issued for this solicitation. Please acknowledge the addenda and submit to the DeKalb County Department of Purchasing and Contracting as requested. Bidders may contact the above listed contact person to verify the number of addenda prior to submission. Addenda issued for this RFQ will be posted on DeKalb County's website, <https://www.dekalbcountyga.gov/informalbids>. Bidder should regularly check the County's website for addenda.

All quotes are to be provided on Attachment B, Quote Form.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY AND ALL QUOTES, TO WAIVE INFORMALITIES, AND/OR TO RE-ADVERTISE.

Thank you for your interest in doing business with DeKalb County.

Sincerely,

Joydan M. Holley

Procurement Technician
Department of Purchasing and Contracting

ATTACHMENT A

SCOPE OF WORK

DeKalb County, Georgia (The County) is requesting a quotation from qualified bidders who can demonstrate substantial experience in the installation of PlaySafe certified (IPEMA) blown mulch on playground areas throughout the DeKalb County Park System. IPEMA certificate documentation is required to be submitted with the bid. The County is looking to award a 1-year contract with up to two options to renew, however, it reserves the right to renew the contract or solicit new services each renewal year.

An estimate is requested from the DeKalb County Recreation, Parks and Cultural Affairs Department to perform installation, clean-up and to provide all mulch material at any DeKalb County Park location. The locations include, but are not limited to the following:

	Location	Address	# of areas	Estimated Sq. Ft.
1	Biffle Park	5221 Biffle Road Stone Mountain 30088	1	4172
2	Bouldercrest Park	4184 Bouldercrest Park Rd. Ellenwood 30294	1	7245
3	Brookside Park	3661 North Decatur Road, Scottdale, GA 30079	2	4273
4	Cedar Park	3165 Cedar Str. Scottdale 30079	1	6636
5	Chapel Hill Park (Back Playground)	4002 Lehigh Blvd., Decatur, GA 30034	1	64880
6	Dearborn Park	99 Midway Road Decatur 30032	1	3014
7	DeKalb Memorial Park	353 Wilkinson Road, Atlanta, GA 30317	3	10268
8	Delano Line Park	2536 Dusty Lane Decatur 30032	2	3579
9	Emory Grove Park	1973 Westminster Way, Atlanta, GA 30307	3	3121
10	Frazier Rowe Park	2880 LaVista Road, Decatur, GA 30033	2	561
11	Glen Emerald Park	1479 Bouldercrest Road Atlanta 30316	1	5460
12	Gresham Park	2466 Bouldercrest Road Atlanta 30316	1	2737
13	Hamilton Recreation	400 Glendale Road Scottdale 30079	1	6278
14	Kittredge Park	1520 Kittredge Park Road, Atlanta, GA 30329	1	2500
15	Longdale Park	1830 Longdale Drive Atlanta 30032	1	8889
16	Lou Walker	3569 Larkspur Terrace Decatur 30032	1	3160
17	Luscious Sanders	2484 Bruce Street Lithonia 30058	1	3655
18	Mary Scott Park	4150 Briarcliff Road Atlanta 30345	1	842
19	Midway Park	3181 Midway Road Decatur 30032	1	3330
20	Oak Creek Park	606 Hawkeye Drive Stone Mountain 30083	1	4662
21	Pleasantdale Park	3650 Pleasantdale Road Doraville 30340	1	2340
22	Smyth Rutledge Park	1812 Ridgewood of New Drive, GA 30307	1	1285
23	Springbrook Park	1502 Springbrook Drive, Decatur, GA 30033	2	818
24	Tobie Grant Park	644 Parkdale Drive Scottdale 30079	1	7891
	TOTAL		32	161,596

All material estimates are approximated. Each playground must have a minimum of 12” depth.

I . SCOPE OF WORK

PlaySafe Certified IPEMA (International Play Equipment Manufacturer Association) mulch blown services for DeKalb County.

DeKalb County, Georgia (hereinafter referred to as the “County”) is seeking a well-qualified individual to submit an IPEMA certificate with the bid and unit cost at the locations listed.

The general scope of services required for installation includes, but is not necessarily limited to, the following:

Installation/Clean Up

The following are the guidelines for installation services:

1. Install mulch in designated playground areas via boom truck
2. Provide waste receptacle if required to accommodate excess debris.
3. Clean up area at time of completion
4. All work to be completed within 21 days of notice to proceed from department; if more time needed must be approved in advance.

II. PRICING

The successful bidder will submit a unit price to perform all of the tasks listed above with this RFQ. The material cost associated with each project assignment quantity must be verified in order to meet the CPSI standards of a minimum of 12” depth around playground equipment per DeKalb County and added into the overall cost of each request for installation. Each project assignment will be communicated by DeKalb County personnel prior to receiving the square footage and material cost associated with the project. If a site visit is requested by DeKalb County personnel, no charge for the site visit will be added into the overall project cost.

III. LICENSES, PERMITS & TAXES

The successful bidder shall submit at time of bid all required licenses which includes IPEMA certificate. The successful bidder is responsible for contacting 811 prior to any digging if necessary. 811 will locate any gas, electric and plumbing sources located under the park.

IV. UTILITY AND FENCE REPAIR

The successful bidder shall safeguard and repair any damage caused to utility lines and fences during work. If the successful bidder damages utilities and fence due to negligence, the successful bidder is required to pay the full amount of the repair cost.

V. WASTE AND TRASH REMOVAL

Removal of the successful bidder's waste and trash from the site area and transfer to designated waste receptacles will be the sole responsibility of the successful bidder. Should

it become necessary for the County to remove waste or trash, the successful bidder will be billed for all costs associated with trash removal. The County's method of removal shall be at the County's discretion.

VII. MINIMUM QUALIFICATION REQUIREMENTS

Bidders must demonstrate the minimum qualifications in order to be considered for award of the proposed agreement. The successful bidder must have a minimum of three (3) Years of experience within the last five (5) years in mulch blown services. A copy of the bidder's company name, either owned or worked for, phone number and location The successful bidder must also provide three (3) business references.

Attachment B

QUOTE FORM

RFQ NO. 24- 3003823

BIDDER'S NAME: _____

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY (YDS)	UNIT PRICE PER YD	EXTENDED PRICE
1.	PlaySafe Certified (IPEMA) Mulch Blown	700	\$ _____	\$ _____

Signed (Authorized Signature of Bidder)

Title

Company Name

Email address

Address

Telephone Number

ATTACHMENT C

Reference Form and Reference Check Release Statement

List below at least three (3) references, including company name, contract period, contact name, email address, telephone numbers and project name of individuals who can verify your experience and ability to perform the type of services listed in the solicitation.

Company Name	Contract Period
Contact Person Name and Title	Telephone Number (include area code)
Email Address	
Project Name	

Company Name	Contract Period
Contact Person Name and Title	Telephone Number (include area code)
Email Address	
Project Name	

Company Name	Contract Period
Contact Person Name and Title	Telephone Number (include area code)
Email Address	
Project Name	

REFERENCE CHECK RELEASE STATEMENT

You are authorized to contact the references provided above for purposes of this RFQ.

Signed _____

Title _____

(Authorized Signature of Bidder)

Company Name _____ Date _____

ATTACHMENT D

IPEMA Certification Requirements

The International Play Equipment Manufacturers Association (IPEMA) is a non-profit, membership, trade association. In addition to membership for manufacturers of public play equipment and surfacing materials, we extend membership to consultants and suppliers related to the industry. IPEMA also provides a product certification program for public play equipment and surfacing materials.

IPEMA provides a product certification program which validates a participant's product(s) for conformance to certain ASTM standards. Certification seals are made available to participants in the certification program. IPEMA members who do not participate in the certification program may not use any of the IPEMA certification seals.

ASTM F1487-21

In the interest of public playground safety, IPEMA provides a third-party certification service whereby TÜV SÜD America validates a manufacturer's certification of conformance to the ASTM F1487-21 (excluding sections 7.1.1, 10, 11.2, 11.3, 13.1.1., 13.1.2, 13.2 and 13.3) Standard Consumer Safety Performance Specification for Playground Equipment for Public Use.

CSA Z614:20 Update No. 1

In the interest of public playground safety, IPEMA provides a third-party certification service whereby TÜV SÜD America validates a manufacturer's certification of conformance to CSA Z614:20 Update No. 1 (excluding clauses 10 and 11) Children's Playspaces and Equipment

ASTM F1292-22

In the interest of public playground safety, IPEMA provides a third-party certification service whereby TÜV SÜD American validates a manufacturer's certification of conformance to ASTM F1292-22 Standard Specification for Impact Attenuation of Surfacing Materials within the Use Zone of a Playground.

ASTM F3351-19e1

In the interest of public playground safety, IPEMA provides a third-party certification service whereby TÜV SÜD American uses this test method to determine the shock absorption properties of a playground surface at a specific impact height in order to evaluate a particular playground surfacing system using the g-max and HIC values described in Specification F1292.

ASTM F2075-20

In the interest of public playground safety, IPEMA provides a third-party certification service whereby TÜV SÜD America validates a manufacturer's certification of conformance to the ASTM F2075-20 Standard Specification For Engineered Wood Fiber for Use as a Playground Safety Surface Under and Around Playground Equipment. Certification to this Standard includes conformance to the current ASTM F1292 standard, and is validated as explained in the paragraph related to ASTM F1292.

ASTM F3012-22

In the interest of public playground safety, IPEMA provides a third-party certification service whereby TÜV SÜD America validates a manufacturer's certification of conformance to the ASTM F3012-22 Standard Specification For Loose-Fill Rubber for Use as a Playground Safety Surface under and around Playground Equipment. Certification to this Standard includes conformance to the current ASTM F1292 standard, and is validated as explained in the paragraph related to ASTM F1292.

ATTACHMENT E

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned verifies its compliance with O.C.G.A. § 13-10-91, as amended, stating affirmatively that the bidder submitting a bid, contractor, firm or corporation which is contracting with DEKALB COUNTY, GA, a political subdivision of the State of Georgia, has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603, in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91, as amended]. The affiant agrees to continue to use the federal work authorization program throughout the contract period.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the COUNTY, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91, as amended, on the Subcontractor Affidavit form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the COUNTY, within five (5) days from when the subcontractor(s) is retained to perform such service.

BY: Authorized Officer or Agent
Authorization
(Bidder's Name)

Federal Work
Enrollment Date

Title of Authorized Officer or Agent of Bidder

Identification Number

Printed Name of Authorized Officer or Agent

Company Name & Address (do not include a post office box)

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

_____ DAY OF _____, 20__

Notary Public
My Commission Expires: _____

ATTACHMENT F

INSURANCE REQUIREMENTS

IMPORTANT NOTICE

IMPORTANT — PLEASE READ CAREFULLY & FOLLOW INSTRUCTIONS LISTED HEREIN

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- I. If the County sends to you notice of Award on this bid, take this form to your insurance agent as this form contains requirements that may be non-standard in the insurance industry.
 - II. Instruct your insurance agent that the County's requirements are listed in Section III, and that you *must* comply with these requirements before you may proceed with the work.
 - III. Before the starting of any work, the successful contractor must furnish to DeKalb County certificates of insurance from companies doing business in Georgia and acceptable to the County as follows:
 1. Certificates must cover:
 - **Statutory Workers Compensation**
 - **Business Auto Liability Insurance** with a minimum \$500,000 Combined Single Limit/Each Occurrence (Including operation of non-owned, owned, and hired automobiles).
 - **Commercial General Liability Insurance**
 - (1) Each Occurrence - \$1,000,000
 - (2) Fire Damage - \$250,000
 - (3) Medical Expense - \$10,000
 - (4) Personal & Advertising Injury - \$1,000,000
 - (5) General Aggregate - \$2,000,000
 - (6) Products & Completed Operations - \$1,500,000
 - (7) Contractual Liability where applicable
 2. DeKalb County, GA shall be named as Additional Insured under any General Liability, Business Auto and Umbrella Policies using ISO Additional Insured Endorsement forms CG 2010 or its equivalent. Coverage shall apply as Primary and non-contributory with Waiver of Subrogation in favor of DeKalb County, Georgia.
 3. The insurance carrier must have a minimum rating of A or higher as determined by the rating firm A.M. Best.
 4. Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this contract.

(Continued)

5. Certificates to contain the location and operations to which the insurance applies.
6. Certificates to contain successful contractor's protective coverage for any subcontractor's operations. If this coverage is included in General Liability, please indicate on the Certificate of Insurance.
7. Certificates to contain successful contractor's contractual insurance coverage. If this coverage is included in the General Liability, please indicate this on the Certificate of Insurance.
8. Certificates are to be issued, and the successful contractor shall mail insurance documents listed in this form, to:

DeKalb County Department of Purchasing and Contracting
The Maloof Center
2nd Floor
1300 Commerce Drive
Decatur, Georgia 30030

9. The successful contractor shall be wholly responsible for securing certificates of insurance coverage as set forth above from all subcontractors who are engaged in this work.

