



**DeKalb County
Department of Purchasing and Contracting**



Maloof Administration Building, 1300 Commerce Drive, 2nd Floor, Decatur, Georgia 30030

November 16, 2016

TO: ALL BIDDERS UNDER INVITATION TO BID NO. **16-100793**
FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 1

Invitation to Bid (ITB) No. 16-100793, *Audio Visual Equipment Installation for North DeKalb Senior Center*, is hereby amended as follows:

1. **The bid opening date has been extended to 3:00 p.m. EST on November 23, 2016.**
2. **The ITB is hereby modified with the following:**
 - a. **Revision to page 1.** Bidders shall delete “(Annual Contract with 2 Options to Renew)” from page 1 of the ITB. These services are for a one time purchase of Audio Visual Equipment Installation for North DeKalb Senior Center and shall not be ongoing.
 - b. **Addition to II. Specific Requirements, A. Package A., k., page 18.** Bidders shall add the following language: “and shall furnish and install a lockable glass door in the wall opening in which the AV rack will be housed (approximate measurement of 17 ¾ inches x 47 ¾ inches; actual measurement to be determined by the awarded Contractor).”
 - c. **Revision to II. Specific Requirements, B. Package B., 2. Fitness Room, c., page 19.** Bidders shall delete “two (2) owner-provided forty-two inch (42”) flat panel displays” and replace with “one (1) owner-provided forty-two inch (42”) flat panel display”.
 - d. **Revision to II. Specific Requirements, B. Package B., 3. Aerobics Room, c., page 19.** Bidders shall delete “one (1) owner-provided forty-two inch (42”) flat panel display” and replace with “two (2) owner-provided forty-two inch (42”) flat panel displays”.
 - e. **Clarification.** Wall mounts for flat screen displays shall be of a tilt, swivel design.

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3. We have received questions pertaining to this ITB. The questions and their resulting answers appear below:

1.	Question:	<i>“The document appears to require delivery of all goods and services within 5 days of notification of bid approval. I further read that if this delivery cannot be met, the vendor should not respond to the bid. Does DeKalb mean the vendor must begin the project with engineering, programming, purchasing etc. within 5 days, or does it actually mean the project must be finished with all goods on site, programmed, and working within 5 days?”</i>
	Answer:	The selected Contractor(s) shall be able to <i>begin</i> the project within five (5) days of the notice to proceed.
2.	Question:	<i>“What are the dimensions of the owner-provided projection screen?”</i>
	Answer:	The owner-provided projection screen has the following dimensions: <ul style="list-style-type: none">• Viewing area of 72.5 inches x 116 inches.• Nominal diagonal of 137 inches.• Overall length of case is 125.5 inches.

4. It is the responsibility of each bidder to ensure that he or she is aware of all addenda issued under this ITB. Please sign and return this addendum. You may call Crystal Creekmore, Procurement Agent, at (404) 371-2710 before the bids are due to confirm the number of addenda issued.
5. All other conditions remain in full force and effect.



Crystal Creekmore
Procurement Agent
Department of Purchasing and Contracting

cc:CGH



ACKNOWLEDGEMENT

Date: _____

Addendum No. 1 is hereby acknowledged:

(Company Name)

(Printed Name of Responder's Authorized Signer)

(Signature of Responder's Authorized Signer)

(Title)