



**DeKalb County
Department of Purchasing and Contracting**



Maloof Administration Building, 1300 Commerce Drive, 2nd Floor, Decatur, Georgia 30030

November 22, 2016

TO: ALL BIDDERS UNDER REQUEST FOR PROPOSALS NO. 16-500409
FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 3

Request for Proposals (RFP) No. 16-500409, *Document Management Services (Multi-Year Contract)*, is hereby amended as follows:

- 1. The proposal due date has been extended to 3:00 p.m. EST on December 6, 2016.**
- 2. It is the responsibility of each bidder to ensure that he or she is aware of all addenda issued under this ITB. Please sign and return this addendum. You may call Crystal Creekmore, Procurement Agent, at (404) 371-2710 before the bids are due to confirm the number of addenda issued.**
- 3. All other conditions remain in full force and effect.**

Crystal Creekmore

Crystal Creekmore
Procurement Agent
Department of Purchasing and Contracting

CA

ACKNOWLEDGEMENT

Date: _____

Addendum No. 3 is hereby acknowledged:

(Company Name)

(Printed Name of Responder's Authorized Signer)

(Signature of Responder's Authorized Signer)

(Title)