DeKalb County
Peer Review Process

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Why Have Peer Review?

- To get a 10 day review turn around
  - INCLUDES ALL REVIEWS

- Used by Jurisdictions throughout the Country
What is Peer Review?

- A review of the plans by approved third party before submission to the County for compliance with:
  - Building Code
  - Structural Code
  - Life Safety Code
  - Accessibility Code
What Projects are Eligible?

- Unincorporated Areas
- All Commercial Building Permits
- City Reviews
- Building Permits Routed for Fire Review
What is the Process?

- Owner/Applicant hires Peer Reviewers from Approved List
  - County has no involvement in contract or fees
- Peer Reviewer(s) review plans for all required disciplines
  - Create Deficiency Report with all comments
  - All comments addressed
  - Peer Review verifies all corrections
  - No Additional deficiencies discovered
- Peer Reviewer(s) Stamp all sets to be submitted
  - 3 Full Sets of Plans
What is the Process?

- Application submitted to County with all required documents and fees
- 3 Sets of Peer Review Stamped Drawings
- Copies of all Deficiency Letters and Responses
- Final Report from all Peer Reviewers
- Completed Review Checklists
What is the Process?

- Plans Reviewed by County within 10 days
  - Any comments sent to Applicant and Peer Reviewers
- Responses reviewed by Peer Reviewers and stamped prior to resubmission to County
- All Reviews Approved – Permit Issued
Peer Reviewer’s Responsibilities

- Completely Review Plans per Checklists
- Assist Applicants with Process
- Coordinate with other Reviewers as needed
County’s Responsibilities

- Provide Point of Contact for Reviewers
- Expedite Reviews for Projects in Program
- Monitor Program and Reviewers for Effectiveness
Peer Review Portal

www.planningdekalb.net/expeditedplans

Expedited Plans

- expedited Plans Review
- approved Peer Reviewers
- peer reviewer Materials
- Peer Review Policy Manual
Online Portal

www.dekalbcountyga.gov/permitstatus

- Permit Status
- Inspection Status
- If Permit was Pulled

View permit application information
- View permit application by application number
- View permit applications by applicant name
- View permit applications by address
- View permit applications by parcel number
Questions?

Any Questions... Just Ask!