



DeKalb County
Department of Purchasing and Contracting



Maloof Administration Building, 1300 Commerce Drive, 2nd Floor, Decatur, Georgia 30030

October 31, 2016

TO: All Bidders under Invitation to Bid No.: 16-500411
FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO.: 2

Request For Proposal (RFP) No.: 16-500411, Revenue Audit of Commercial Water/Sewer Services, is hereby amended as follows:

- 1. This bid opening has been extended to November 8, 2016.**
- 2. We have received questions pertaining to this RFP. The questions and their resulting answers appear below:**

A. Question:

RFP, Page 3, I. Introduction, A. General Information. Lines 5 and 6.
Are the 10,500 commercial customers a part of the 16,000 non-farm business customers, or in addition to the 16,000?

Answer:

That is correct.

However, the correct number of active commercial accounts is 5,689.

B. Question:

Are all of these meters/accounts included in this Audit?
RFP, Page 5, I Introduction. C, 1.

Answer:

This solicitation only covers commercial accounts. Residential accounts are not a part of the solicitation.

C. Question:

The 18 month audit period and the 36 month payment period add up to 1642 days.
The total term of the contract is 1620. Would Dekalb be willing to change the total contract days to 1642 to match audit/payout period?

Answer:

Total number of days for the term is 1620 and does not include weekends.

D. Question:

RFP, Page 5, II. Auditing of Commercial Water/Sewer Services. B, 1.
Will access to the County's billing system include access to all accounts on the billing system that are not single family detached residential accounts?

Answer:

This project is solely for commercial accounts. Residential accounts are not a part of this solicitation.

E. Question:

How many years of account history are available on the billing system that the contractor will access to?

Answer:

Awarded vendor(s) shall have a fifteen (15) year billing history available for review, starting from 2001 to current.

F. Question:

RFP, Page 11, V. Contract Administration. B, Submittal Instructions.

Please confirm that 6 compact discs are required to be submitted containing **ONLY** the Technical Proposal. Please confirm that only **ONE** original Cost Proposal is required to be submitted in a separate, sealed envelope.

Answer:

That is correct.

G. Questions:

Page 22, Article III., Payment, line 2. If the Contractor bids a % of increased revenue, can the "not to exceed" clause be changed to read a percentage (%) of increased revenue, paid monthly for the 3 year payment period?

For example, ...the County shall pay the Contractor, the Contract price, which is _____ % of the Revenue Gain, paid monthly over the three year payment period.

Page 25, Article V. General Conditions

Answer:

No, the language will remain as previously stated "not to exceed" in the solicitation.

3. Modification to the Bid.

4. If a bid has been submitted and anything in this Addendum causes the bidder to change the item offered or to increase or decrease the proposal price, the new price and / or changes will be inserted below:

5. It is the responsibility of each bidder to ensure that he/she is aware of all addenda issued under this RFP. ***The return of this addendum is mandatory with the bid submittal, bidder(s) may be deemed not responsive for the omission of this addendum with bid submittal.*** Please sign and return this addendum. You may call Vearnetta Rivers, Procurement Agent Sr. at (404)371-2936 before the bids are due to confirm the number of addenda issued.

6. All other conditions remain in full force and effect.

Vearnetta Rivers
Procurement Agent Sr.
Department of Purchasing and Contracting

ACKNOWLEDGMENT

Date: _____

The above Addendum is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)

VNR:CGH

J for CGH