



**DeKalb County
Department of Purchasing and Contracting**

Maloof Administration Building, 1300 Commerce Drive, 2nd Floor, Decatur, Georgia 30030

December 19, 2016

INVITATION TO BID (ITB) NO. 16-100805

FOR

**FRONT LOADER, CNG POWERED REFUSE COLLECTION TRUCK
WITH 37 CUBIC YARD COMPACTION SYSTEM**

DEKALB COUNTY, GEORGIA

Tammy Shew, Procurement Agent, Phone: 404-687-2796

Email: tgarmon@dekalbcountyga.gov

FIRM'S NAME AND ADDRESS: (Street, City, State and Zip Code. Type or print): Federal Tax ID No. ARE YOU A DEKALB COUNTY FIRM? Yes ___ No ___	TELEPHONE AND FAX NUMBERS WITH AREA CODE: Phone: Fax: E-mail:
SIGNATURE OF PERSON AUTHORIZED TO SIGN BID AND DATE:	SIGNER'S NAME AND TITLE (Type of Print):

THE RESPONSIBILITY FOR SUBMITTING A RESPONSE TO THIS BID TO THE DEPARTMENT OF PURCHASING AND CONTRACTING OF DEKALB COUNTY GOVERNMENT ON OR BEFORE THE STATED DATE AND TIME WILL BE SOLELY AND STRICTLY THE RESPONSIBILITY OF THE BIDDER.

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INVITATION TO BID NO. 16-100805

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INVITATION TO BID OVERVIEW

A. PURPOSE:

DeKalb County Government (the County) is soliciting bids for a Front Loader, CNG Powered Refuse Collection Truck with 37 Cubic Yard Compaction System from responsible contractors.

B. GENERAL INFORMATION:

1. BID TIMETABLE:

The anticipated schedule for the bid process is as follows:

Date Issued.....December 19, 2016

Pre-Bid Conference and Site Visit.....N/A

Deadline for Submission of Questions.....**5:00 P.M. ET, January 12, 2017**

Bid Opening.....**3:00 P.M. ET, January 19, 2017**

Bids Valid Until..... **Bids shall be valid for 90 days from and including the bid opening date.**

Sealed bids are to be addressed and delivered to:

DeKalb County Department of Purchasing and Contracting

Maloof Administration Building

1300 Commerce Drive, 2nd Floor

Decatur, Georgia 30030, not later than **3:00 P.M. ET, January 19, 2017.**

Submit **one original bid package** (inclusive of the entire Invitation to Bid document and required documents) stamped “Original” and **two sealed identical copies** stamped “Copy” of the bid package to the address listed above.

2. CONTACT PERSON:

The contact person for this bid is Tammy Shew, Procurement Agent. General inquiries concerning the meaning or interpretation of this Invitation to Bid (ITB) may be requested from the contact person via telephone at 404-687-2796 or via email at tgarmon@dekalbcountyga.gov. Questions and requests for information or clarification concerning the specifications in this ITB must be submitted to the above listed contact person via email no later than the date and time listed in the bid timetable. Questions and requests received after the above stated time or sent to anyone other than the listed contact person will not receive a response or be the subject of addenda.

3. QUESTIONS:

All requests must be in writing. Any explanation desired by a bidder regarding the meaning or interpretation of the Invitation to Bid, drawings, specifications, etc., must be requested in writing and with sufficient time allowed for a reply to reach bidders before the submission of their bids. If any statement in the bidding documents, specifications, plans, etc., appear ambiguous to Bidder, Bidder is specifically instructed to make a written request to the Department of Purchasing and Contracting as outlined *in* the preceding sentence. Any information given to a prospective bidder concerning an Invitation to Bid will be furnished to all prospective bidders, as an addenda to the Invitation, if such

information is necessary to bidders in submitting bids on the Invitation or if the lack of such information would be prejudicial to uninformed bidders. Oral explanations or instructions given before the award of the contract will not be binding. **No responses to requests, answers to specification questions, or additional information shall be supplied after “January 12, 2017”**

4. ADDITIONAL INFORMATION/ADDENDA:

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the bid opening date. Bidders should not rely on any representations, statements or explanations other than those made in this ITB or in any addendum to this ITB. Where there appears to be a conflict between the ITB and any addenda issued, the last addendum issued will prevail. It is the responsibility of the Bidder to ensure awareness of all addenda issued for this solicitation. Please acknowledge the addenda and submit to the DeKalb County Department of Purchasing and Contracting as requested. Bidders may contact the above listed contact person to verify the number of addenda prior to submission. Addenda issued for this ITB will be posted on DeKalb County's website, http://www.dekalbcountyga.gov/purchasing/pc_index_formal_solicitations.html. Bidder should regularly check the County's website for addenda.

INVITATION TO BID PROCEDURES

A. BIDDER INFORMATION:

1. FAILURE TO RETURN ALL PAGES OF THIS INVITATION TO BID MAY RESULT IN BID BEING DEEMED NON-RESPONSIVE.
2. Minimum specifications are intended to be open and non-restrictive. Contractors are invited to inform the DeKalb County Department of Purchasing and Contracting whenever specifications or procedures appear not to be fair and open. Such information should be supplied as early in the procurement process as possible. Information received in less than five (5) days prior to the scheduled bid opening will not be acted upon unless the DeKalb County Department of Purchasing and Contracting rules that it is in the best interest of the County to consider.
3. Brand names and numbers when provided in solicitations are for reference and to establish a quality standard. Any reference to a brand name shall not be construed as restricting Bidders to that manufacturer (unless “no substitutes” is stated). Bids on equal items will be considered, provided the bid clearly describes the article offered and it is equal or better in quality and function and fully compatible with this requirement.
4. By submitting a bid, Bidder warrants that any goods or services supplied to DeKalb County Government meet or exceed the specifications set forth in this solicitation.
5. If any supplies, materials, and equipment are provided to the County under this solicitation, then such items shall be new and in first-class condition unless the solicitation specifically allows offers of used, reconditioned, or remanufactured items. If newly manufactured products are specified, such products shall be of recent origin and not previously used. No equipment of any type is acceptable if serial numbers or any other manufacturer’s identification labels or marks have been removed, obliterated, or changed in any way. A Contractor delivering any such equipment to the County will be deemed to have breached the contract, and appropriate action will be taken by the DeKalb County Government Purchasing and Contracting Department.
6. Time of delivery is a part of the solicitation and an element of the contract that is to be awarded. If the Bidder cannot meet the required service delivery dates, a bid should not be submitted. Failure to deliver in accordance with the contract could result in the Contractor being declared in default.
7. Bid Withdrawal
Bids may be withdrawn at any time prior to the bid opening. After bids have been publicly opened, withdrawal of bids shall be based upon Part 3, Section IV, F. within the DeKalb County Purchasing Policy.
8. Expenses of Preparing Responses to this ITB
The County accepts no responsibility for any expenses incurred by the Bidders who submit bids in response to this ITB. Such expenses are to be borne exclusively by the Bidders.

9. It is the responsibility of each Bidder to ensure that its submission is received by 3:00 p.m. on the bid due date. The time/date stamp clock located in the Department of Purchasing & Contracting shall serve as the official authority to determine lateness of any bid. The bid opening time shall be strictly observed. Be aware that visitors to our offices will go through a security screening process upon entering the building. Bidders should plan enough time to ensure that they will be able to deliver their submission prior to our deadline. Late submissions, for whatever reason, will not be evaluated. Bidders should plan their deliveries accordingly. Telephone or fax bids will not be accepted.

10. Federal Work Authorization

Pursuant to O.C.G.A. §13-10-91, the County cannot enter into a contract for the physical performance of services unless the Contractor, its Subcontractor(s) and sub-subcontractor(s), as that term is defined by state law, register and participate in the Federal Work Authorization Program to verify specific information on all new employees. The Bidder certifies that he/she has complied and will continue to comply throughout the contract term with O.C.G.A. §13-10-91 and any related and applicable Georgia Department of Labor Rule. Contractor agrees that in the event it employs or contracts with any Subcontractor(s) in connection with this contract, Contractor will secure from each Subcontractor an affidavit that certifies the Subcontractor's current and continuing compliance with O.C.G.A. §13-10-91 throughout the contract term. Each Subcontractor agrees that in the event it employs or contracts with any sub-subcontractor(s), each Subcontractor will secure from each sub-subcontractor an affidavit that certifies the sub-subcontractor's current and continuing compliance with O.C.G.A. §13-10-91 throughout the contract term.

11. LSBE Information

- a. It is the objective of the Chief Executive Officer and Board of Commissioners of DeKalb County to provide maximum practicable opportunity for all businesses to participate in the performance of government contracts. The current DeKalb County List of Certified Vendors may be found on the County website at <http://www.dekalbcountyga.gov/purchasing/pdf/supplierList.pdf>
- b. It is mandatory that the LSBE Information forms be completed and submitted with Bidder's response.
- c. For further details regarding the DeKalb County Local Small Business Enterprise Ordinance, contact LSBE Program at pcadmin-ops@dekalbcountyga.gov or (404) 371-7051.

12. First Source Jobs Information

The DeKalb County First Source Jobs Ordinance requires contractors or beneficiaries entering into any type of agreement with the County, including purchase orders, regardless of what they may be called, for the procurement or disposal of supplies, services, construction projects, professional or consultant services, which is funded in whole or part with County funds or County administered funds in which the contractor is to receive \$50,000 or more in County expenditures or committed expenditures and recipient of urban redevelopment action grants or community development block funds administered in the amount of \$50,000 or more make a good faith effort to hire DeKalb County residents for at least 50% of jobs using the First Source Registry (candidate database). The work to be performed under this contract is subject to the provisions of the DeKalb County First Source Jobs Ordinance.

For more information on the First Source Jobs Ordinance requirement, please contact DeKalb Workforce Development at www.dekalbworkforce.org or 404-687-3400.

13. Attention to General Terms and Conditions

Bidders are cautioned to thoroughly understand and comply with all matters covered under the General Terms and Conditions section of this ITB. The successful Bidder(s) will enter into a contract approved by the County. The County's ITB document and attachments, subsequent County addenda, and the Bidder's response documents are intended to be incorporated into a contract. All Bidders should thoroughly review this document prior to submitting a bid. Any proposed revisions to the terms or language of this document must be submitted in writing with the bid. Since proposed revisions may result in a bid being rejected if the revisions are unacceptable to the County, bidders should review any proposed revisions with an officer of the firm having authority to execute the contract. No alterations can be made in the contract after award is made.

14. Required Signatures

Bids must be signed by an officer or agent of the firm having the authority to execute contracts.

15. Ethics Rules

Bidders are subject to the Ethics provision within the DeKalb County Purchasing Policy; the Organizational Act, Section 22A, the Code of DeKalb County; and the rules of Executive Order 2014-4. Any violations will be addressed, pursuant to these policies and rules.

To the extent that the Organizational Act, Section 22A, the Code of DeKalb County, and the rules of Executive Order 2014-4 allow a gift, meal, travel expense, ticket, or anything else of value to be purchased for a CEO employee by a contractor doing business with the County, the contractor must provide written disclosure, quarterly, of the exact nature and value of the purchase to the Chief Integrity Officer, if created, or the Finance Director or his/her designee. Every contractor conducting business with the County will receive a copy of these ethical rules at the time of execution of the contract.

16. Business License

Please provide a copy a valid company business license with your bid or upon award. Georgia companies are to submit a valid county or city business license. Contractors that are not Georgia companies are to provide a certificate of authority to transact business in the State of Georgia and a copy of a valid business license issued by its home jurisdiction. If Bidder holds a professional certification which is licensed by the state of Georgia, then Bidder may submit a copy of its valid professional license with Bidder's bid or upon award unless the Minimum Specifications require submittal with the bid. Any license submitted in response to this ITB shall be maintained by the Contractor for the duration of the contract.

B. BID SUBMITTAL:

1. All bids should be completed in ink or typewritten. Errors should be crossed out and corrections entered in ink or typewritten adjacent to the error. The person signing the bid should initial corrections in ink.

2. Bidders shall complete and submit Attachment A - Required Documents Checklist and all documents responsive to this requirement with the bid submittal.
3. If applicable, provide evidence that the Bidder is a DeKalb County Firm.
4. Bids must be submitted in a sealed envelope(s) or box(es) with the Bidder's name and **"ITB. No. 16-100805 for "Front Loader, CNG Powered Refuse Collection Truck with 37 Cubic Yard Compaction System"** on the outside of each envelope or box. All Bidders delivering submittals via delivery services, please place the sealed bid envelope(s) or box(es) inside the delivery service envelope(s) or box(es). Bidders are responsible for informing any delivery service of all delivery requirements. No responsibility shall attach to the County for the premature opening of a submission not properly addressed and/or identified. The Decatur postmaster will not deliver certified or special delivery mail to specific addresses within DeKalb County Government.

C. CONTRACT AWARD:

1. Bids submitted will be evaluated and recommended for award to the lowest, responsive, and responsible Bidder(s).
2. The intent of this bid is to make an all-award; however, the County reserves the right to award by line item. The County may accept any item or group of items on any bid, whichever is in the best interest of DeKalb County.
3. The County reserves the right to reject any and all bids, to waive informalities, and to re-advertise.
4. The judgment of DeKalb County Purchasing and Contracting on matters, as stated above, shall be final.

GENERAL TERMS AND CONDITIONS

- A. In the event of a conflict between any provisions contained in any of the documents governing this transaction, the following shall be the order of precedence: Change Orders or modifications; the Contractor’s accepted Response; and the County’s ITB.
- B. The Contractor’s services shall include all things, personnel, and materials necessary to provide the goods or services that are in compliance with the specifications as authorized by the County.
- C. Bidder extends to the County the option to renew the contract for two (2) additional one year terms, under the same price(s), terms and conditions, and in accordance with Paragraph L, *Term*.

D. DELIVERY:

- 1. Delivery of services or goods will commence within 150 calendar day upon request.

Bidder state agreement: Yes _____ No _____

Contact Person: _____

Telephone Number: _____ Cellular Phone Number: _____

Address: _____

Alternate delivery time may be considered provided it is so stated. Bidder state alternate terms for delivery or services below.

- 2. All prices are to be firm, F.O.B. Destination, Freight Prepaid and Allowed. This shall include delivered, unloaded, and placed in designated place. Delivery must be made between 9:00 A.M. and 2:30 P.M. Monday through Friday, unless otherwise required. The successful bidder shall give a 24-hour prior notice of delivery to Department or Division calling in the order, and must ask for caller’s telephone number as well as Purchase Order number and address, since 24-hour Notice of Delivery is required. The County will unload after prior notice.

E. DELIVERIES BEYOND THE CONTRACTUAL PERIOD:

This contract covers all requirements that may be ordered, as distinguished from delivered, during the contract term. This is for the purpose of providing continuity of supply by permitting the County to place orders as requirements arise in the normal course of supply operations.

Accordingly, any order mailed (or received, if forwarded by other means than through the mail) to the Contractor on or before the expiration date of the contract, and providing for delivery within the number of days specified in the contract, shall constitute a valid order.

F. FOREIGN PRODUCTS:

DeKalb County prefers to buy items produced and/or manufactured in the United States of America; however, foreign products may be considered provided it is so stated. Bidder certifies that items offered on this bid is/are manufactured and produced in the United States.

Yes _____ No _____

If "No", state the exact location of plant or facility where items will be produced:

G. COUNTY REQUIREMENT:

The contract will be an "Indefinite Quantity" type with County requirements to be satisfied on an "as ordered" basis. The County makes no promise, real or implied, to order any quantity whatsoever. This invitation and resulting contract will provide for the normal requirements of DeKalb County, and contracts will be used as primary sources for the articles or services listed herein. Articles or services will be ordered from time to time in such quantities as may be needed. As it was impossible to determine the precise quantities of items described in this invitation that will be needed during the contract term, each contractor is obligated to deliver all articles and services that may be ordered during the contract term.

H. WARRANTY AND/OR GUARANTY:

Contractor warrants that its services under this Agreement shall be free of defects in materials and workmanship for a period of ninety (90) days. The Contractor shall not be liable for indirect, special, or exemplary damages. The Contractor shall be liable for direct damages.

or

The bidder will state below or will furnish a separate letter attachment, which fully explains the conditions of Warranty and/or Guaranty. If no Warranty and/or Guaranty are applicable, it must be so stated. **NOTE: FAILURE TO RESPOND TO THE REQUIREMENTS OF THIS PARAGRAPH MAY RESULT IN THE BID BEING DEEMED NON-RESPONSIVE.**

I. SAMPLES & TESTING:

Samples of items, when required, must be submitted within the time specified, and unless otherwise specified by the County, at no expense to the County. If not destroyed by testing, samples will be returned at bidder's request and expense, unless otherwise specified by the Invitation to Bid. Since tests may require several days for completion, the County reserves the right to use a portion of any supplies before the results of the tests are known, without prejudice to any final adjustments, rejecting the unused portion of the delivery and payment will be made on an adjusted basis for the used

portion. The costs of inspections and tests of any item which fails to meet the advertised specifications shall be borne by the bidder.

J. LITERATURE:

When the bidder proposes to furnish another product, he is required to furnish, with his bid, literature describing the item(s) being offered. Failure to furnish this literature may result in the bid being deemed non-responsive.

K. SILENCE OF SPECIFICATIONS:

The apparent silence of these specifications and any supplemental specifications as to any details, or the omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship is to be first quality. All interpretations of this specification shall be made upon the basis of this statement, with County interpretation to prevail.

L. WARRANTY AND/OR GUARANTY:

The bidder will state below or will furnish a separate letter attachment, which fully explains the conditions of Warranty and/or Guaranty. If no Warranty and/or Guaranty are applicable, it must be so stated. **NOTE:** FAILURE TO RESPOND TO THE REQUIREMENTS OF THIS PARAGRAPH MAY RESULT IN THE BID BEING DEEMED NON-RESPONSIVE.

A. Bidder will indicate below items included in the STANDARD WARRANTY:

<u>ITEM</u>	<u>TIME</u>	<u>MILES</u>
1. Engine	_____	_____
2. Transmission	_____	_____
3. Brake System	_____	_____
4. Frame & Steering	_____	_____
5. Cab & Chassis	_____	_____
6. Axle & Suspension	_____	_____
7. Cooling System	_____	_____
8. Exhaust System	_____	_____
9. Lighting & Electrical Systems	_____	_____
10. Wheels & Tires	_____	_____
11. Other (Bidder State):	_____	_____

B. Bidder will indicate below items included in the EXTENDED WARRANTY:

<u>ITEM</u>	<u>TIME</u>	<u>MILES</u>	<u>COST, IF APPLICABLE</u>
1. Engine	_____	_____	_____
2. Transmission	_____	_____	_____
3. Brake System	_____	_____	_____
4. Frame & Steering	_____	_____	_____
5. Cab & Chassis	_____	_____	_____
6. Axle & Suspension	_____	_____	_____
7. Cooling System	_____	_____	_____
8. Exhaust System	_____	_____	_____
9. Lighting & Electrical Systems	_____	_____	_____
10. Wheels & Tires	_____	_____	_____
11. Other (Bidder State):	_____	_____	_____

C. Bidder will indicate below any Extended Warranty beyond that listed above:

D. **NOTE:** Any omission of items in the above listings does not, in any way, relieve the bidder of any requirements in these Standard or Extended Warranties.

M. PRICING:

1. Alterations to the Bid Schedule may result in the Bidder being deemed non-responsive and his bid may be rejected.
3. By submission of this bid, the bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization that in connection with this procurement:
 - a. The prices in this bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor,
 - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly to any other bidder or to any competitor: and
 - c. No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition.

N. PAYMENT:

1. The County shall pay the Contractor based upon the accepted bid prices submitted by Bidder. Invoices should be signed by the Bidder or authorized delegate and must contain the authorizing DeKalb County Purchase Order (PO) or Contract Purchase Agreement (CPA) Number in order for payment to be processed. PO Number must also be on the delivery ticket.

A Contract Purchase Agreement is being issued in lieu of a formal contract. Any reference to a contract refers to the CPA.

2. Invoice(s) must be submitted as follows:
 - a. A copy of the original invoice(s) must be submitted to the department requesting services.

Fleet Maintenance
Administrative Division
5350 Memorial Drive
Stone Mountain, GA 30083
3. The County's official payment terms are Net 30. Payment dates that fall on a weekend or on a holiday will be issued on the County's next business day.

O. Bidder is required to insert in the spaces provided on the "Minimum Technical Specifications" sheet(s) appropriate and specific detail describing the technically related information identified with the unit(s) bidder proposes to furnish. State if equipment meets requirements; if not state exact difference (or if not available). Attach additional pages if required, with clear references to pages, sections, and requirement numbers.

P. If the bidder proposes to modify a product so as to make it conform to the requirements of the Invitation to Bid, bidder shall include in the bid a clear description of such proposed modifications and clearly mark any descriptive material to show the proposed modifications.

Q. Robert Gordon, Interim Director, of Fleet Management Division, DeKalb County Public Works Department, or his delegated representative, is the designated and authorized agent for performing the supervision, acceptance of work detail, and other operational features for DeKalb County.

R. POSSIBLE FUTURE PURCHASES: In the event DeKalb County determines to purchase additional vehicles, bidder shall indicate below if the County may purchase these units at the same price, terms, and conditions stated in this bid:

Yes _____

No _____

If “Yes,” state below date to which such an option could be exercised: _____

S. ACCURACY OF WORK:

The Contractor shall be responsible for the accuracy of the Work and any error and/or omission made by the Contractor in any phase of the Work under this Agreement.

T. OWNERSHIP OF DOCUMENTS:

All documents, including drawings, estimates, specifications, and data are and remain the property of the County. The Contractor agrees that the County may reuse any and all plans, specifications, drawings, estimates, or any other data or documents described herein in its sole discretion without first obtaining permission of the Contractor and without any payment of any monies to the Contractor therefore. Any reuse of the documents by the County on a different site shall be at its risk and the Contractor shall have no liability where such documents are reused.

U. RIGHT TO AUDIT:

The County shall have the right to audit all books and records, including electronic records, relating or pertaining to this contract or agreement, including but not limited to all financial and performance related records, property, and equipment purchased in whole or in part with County funds and any documents or materials which support those records, kept under the control of the Contractor, including but not limited to those kept by the Contractor’s employees, agents, assigns, successors and subcontractors. The County also has the right to communicate with Contractor’s employees related to the audited records.

The Contractor shall maintain such books and records, together with such supporting or underlying documents and materials, for the duration of this contract and for seven (7) years after termination or expiration, including any and all renewals thereof. The books and records, together with supporting documents and materials shall be made available, upon request to the County or its designee, during normal business hours at the Contractor’s office or place of business. In the event that no such locations is available, then the books, records and supporting documents shall be made available for audit at a time and location which is convenient for the County.

V. SUCCESSORS AND ASSIGNS:

The Contractor agrees it shall not sublet, assign, transfer, pledge, convey, sell, or otherwise dispose of the whole or any part of this Contract or his right, title, or interest therein to any person, firm, or corporation without the previous written consent of the County. If the County consents to any such assignment or transfer, then the Contractor binds itself, its partners, successors and assigns to all covenants of this Contract. Nothing contained in this Contract shall create, nor be interpreted to create privity, or any other relationship whatsoever, between the County and any person, or entity or than Contractor.

W. REVIEWS AND ACCEPTANCE:

Work performed by the Contractor shall be subject to review and acceptance in stages as required by the County. Acceptance shall not relieve the Contractor of its professional obligation to correct, at his own expense, any errors in the Work.

X. TERMINATION OF AGREEMENT:

The Contractor understands and agrees that the date of the beginning of Work, rate of progress, and time for completion of the Work are essential conditions of this Contract. Both parties may, for its own convenience and at its sole option, without cause and without prejudice to any other right or remedy of the party, elect to terminate the Contract by delivering to the other party, at the address listed in the Notices article of this Contract, a written notice of termination specifying the effective date of termination. Such notice shall be delivered to the other party at least thirty (30) days prior to the effective date of termination. If Contractor's services are terminated by the County, the termination will not affect any rights or remedies of the County then existing or which may thereafter accrue against Contractor or its surety. In case of termination of this Contract before completion of the Work, Contractor will be paid only for the portion of the Work satisfactorily performed through the effective date of termination as determined by the County. Neither party shall be entitled to recover lost profits, special, consequential or punitive damages, attorney's fees or costs from the other party to this Contract for any reason whatsoever. This Contract shall not be deemed to provide any third-party with any remedy, claim, right of action, or other right. The parties' obligations pursuant to this Section shall survive any acceptance of Work, or termination or expiration of this Contract.

Y. INDEMNIFICATION AGREEMENT:

The Contractor shall be responsible from the execution date or from the time of the beginning of the Work, whichever shall be the earlier, for all injury or damage of any kind resulting from the Work, to persons or property, including employees and property of the County. The Contractor shall exonerate, indemnify, and save harmless the County, its elected officials, officers, employees, agents and servants, hereinafter collectively referred to in this Section as "the County Indemnites," from and against all claims or actions based upon or arising out of any damage or injury (including without limitation any injury or death to persons and any damage to property) caused by or sustained in connection with the performance of this Contract or by conditions created thereby or arising out of or any way connected with Work performed under this Contract, as well as all expenses incidental to the defense of any such claims, litigation, and actions. Furthermore, Contractor shall assume and pay for, without cost to the County Indemnites, the defense of any and all claims, litigation, and actions suffered through any act or omission of the Contractor, or any

Subcontractor, or anyone directly or indirectly employed by or under the supervision of any of them. Notwithstanding any language or provision in this Contract, Contractor shall not be required to indemnify any County Indemnitee against claims, actions, or expenses based upon or arising out of the County Indemnitee's sole negligence. As between the County Indemnitees and the Contractor as the other party, the Contractor shall assume responsibility and liability for any damage, loss, or injury, including death, of any kind or nature whatever to person or property, resulting from any kind of claim made by Contractor's employees, agents, vendors, Suppliers or Subcontractors caused by or resulting from the performance of Work under this Contract, or caused by or resulting from any error, omission, or the negligent or intentional act of the Contractor, vendors, Suppliers, or Subcontractors, or any of their officers, agents, servants, or employees. The Contractor shall defend, indemnify, and hold harmless the County Indemnitees from and against any and all claims, loss, damage, charge, or expense to which they or any of them may be put or subjected by reason of any such damage, loss, or injury. The Contractor expressly agrees to provide a full and complete defense against any claims brought or actions filed against the County Indemnitees, where such claim or action involves, in whole or in part, the subject of the indemnity contained in this Contract, whether such claims or actions are rightfully or wrongfully brought or filed. The County has the sole discretion to choose the counsel who will provide the defense. No provision of this Contract and nothing herein shall be construed as creating any individual or personal liability on the part of any elected official, officer, employee, agent or servant of the County, nor shall the Contract be construed as giving any rights or benefits hereunder to anyone other than the parties to this Contract. The parties' obligations pursuant to this Section shall survive any acceptance of Work, or termination or expiration of this Contract.

Z. INSURANCE:

Insurance must meet the County's requirements and will be furnished by the successful Bidder(s) upon award.

1. Successful Bidder(s) will advise their insurance agent of the County's requirements as listed below and that they may not proceed with any work until insurance is provided that is in compliance with these requirements.
2. Contractor's insurance company or agent must mail, email, or bring an original certificate of insurance and applicable declarations or endorsements to the DeKalb County address listed within this Insurance provision. Insurance must be from companies able to do business in Georgia and acceptable to the County as follows:
 - a. Certificates must cover:
 - i. Statutory Workers Compensation
 - (1) Employer's liability insurance by accident, each accident \$1,000,000
 - (2) Employer's liability insurance by disease, policy limit \$1,000,000
 - (3) Employer's liability insurance by disease, each employee \$1,000,000
 - ii. Business Auto Liability Insurance with a minimum \$500,000 Combined Single Limit/Each Occurrence (Including operation of non-owned, owned, and hired automobiles).

iii. Commercial General Liability Insurance

- (1) Each Occurrence - \$1,000,000
 - (2) Fire Damage - \$250,000
 - (3) Medical Expense - \$10,000
 - (4) Personal & Advertising Injury - \$1,000,000
 - (5) General Aggregate - \$2,000,000
 - (6) Products & Completed Operations - \$1,500,000
 - (7) Contractual Liability where applicable
- b. DeKalb County, GA shall be named as Additional Insured under any General Liability, Business Auto and Umbrella Policies. Coverage shall apply as Primary and non-contributory with Waiver of Subrogation in favor of DeKalb County, Georgia. Such additional insured coverage shall be endorsed to Contractor's policy by attachment of ISO Additional Insured Endorsement forms CG 20 10 10 01 (ongoing operations) and CG 20 37 10 01 (products- completed operations), or form(s) providing equivalent coverage.
 - c. This insurance for the County as the additional insured shall be as broad as the coverage provided for the named-insured Contractor. It shall apply as primary insurance before any other insurance or self-insurance, including any deductible, non-contributory, and waiver of subrogation provided to the County as the additional insured.
 - d. Contractor agrees to waive all rights of subrogation and other rights of recovery against the County and its elected officials, officers, employees or agents, and shall cause each Subcontractor to waive all rights of subrogation for all coverages.
 - e. Certificates shall state that the policy or policies shall not expire, be cancelled or altered without at least sixty (60) days prior written notice to the County.
 - f. Contractor understands and agrees that the purchase of insurance in no way limits the liability of the Contractor.
 - g. The insurance carrier must have a minimum A.M. Best rating of not less than "A" (Excellent) with a Financial Size Category of VII or better.
 - h. Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this contract.
 - i. Certificates to contain the location and operations to which the insurance applies.
 - j. Certificates to contain successful contractor's protective coverage for any subcontractor's operations. If this coverage is included in General Liability, please indicate on the Certificate of Insurance.

k. Certificates to contain successful contractor's contractual insurance coverage. If this coverage is included in the General Liability, please indicate this on the Certificate of Insurance.

l. Certificates shall be issued and delivered to the County and must identify the "Certificate Holder" as follows:

DeKalb County, Georgia
Director of Purchasing and Contracting
Malooof Administration Building
1300 Commerce Drive, 2nd Floor
Decatur, Georgia 30030

m. The successful contractor shall be wholly responsible for securing certificates of insurance coverage as set forth above from all subcontractors who are engaged in this work.

AA. GEORGIA LAWS GOVERN:

The laws of the State of Georgia shall govern the construction of this Contract without regard for conflicts of laws. Should any provision of this Contract require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party, by reason of the rule of construction, that a document is to be construed more strictly against the party who itself or through its agent prepared same; it being agreed that the agents of all parties have participated in the preparation hereof, and all parties have had an adequate opportunity to consult with legal counsel. In interpreting this Contract in its entirety, the printed provisions of this Contract, and any additions written or typed hereon, shall be given equal weight, and there shall be no inference by operation of law or otherwise; that any provision of this Contract shall be construed against either party hereto.

BB. VENUE:

This Agreement shall be deemed to have been made and performed in DeKalb County, Georgia. For the purposes of venue, all suits or causes of action arising out of this Agreement shall be brought in the courts of DeKalb County, Georgia.

CC. COUNTY REPRESENTATIVE:

The County may designate a representative through whom the Contractor will contact the County. In the event of such designation, said representative shall be consulted and his written recommendation obtained before any request for extra work is presented to the County. Payments to the Contractor shall be made only upon itemized bill submitted to and approved by said representative.

DD. CONTRACTOR'S STATUS:

The Contractor will supervise and direct the Work, including the Work of all Subcontractors. Only persons skilled in the type of work which they are to perform shall be employed. The

Contractor shall, at all times, maintain discipline and good order among his employees, and shall not employ any unfit person or persons or anyone unskilled in the work assigned him. The relationship between the County and the Contractor shall be that of owner and independent contractor. Other than the consideration set forth herein, the Contractor, its officers, agents, servants, employees, and any Subcontractors shall not be entitled to any County employee benefits including, but not limited to social security, insurance, paid annual leave, sick leave, worker's compensation, free parking or retirement benefits. All services provided by Contractor shall be by employees of Contractor or its Subcontractors and subject to supervision by Contractor. No officer or employee of Contractor or any Subcontractor shall be deemed an officer or employee of the County. Personnel policies, tax responsibilities, social security payments, health insurance, employee benefits and other administrative policies, procedures or requirements applicable to the Work or services rendered under this Contract shall be those of the Contractor, not the County.

EE. SOLE AGREEMENT:

This Contract constitutes the sole contract between the County and the Contractor. The terms, conditions, and requirements of this Contract may not be modified. No verbal agreement or conversation with any officer, agent, or employee of the County, either before or after the award of the Contract, shall affect or modify any of the terms or obligations herein contained. No representations, oral or written, shall be binding on the parties unless expressly incorporated herein.

FF. SEVERABILITY:

If any provision of this Contract or the application thereof to any person or circumstance shall to any extent be held invalid, then the remainder of this Contract or the application of such provision to persons or circumstances, other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Contract shall be valid and enforced to the fullest extent permitted by law.

GG. NOTICES:

Any notice or consent required to be given by or on behalf of any party hereto to any other party hereto shall be in writing and shall be sent to the Director of the Department of Purchasing and Contracting or to the Contractor or his authorized representative on the work site by (a) registered or certified United States mail, return receipt requested, postage prepaid, (b) personal delivery, or (c) overnight courier service. All notices sent to the addresses listed below shall be binding unless said address is changed in writing no less than fourteen days before such notice is sent. Future changes in address shall be effective upon written notice being given by the Contractor to the Director of the Department of Purchasing and Contracting or by the County to the Contractor's authorized representative via certified first class U.S. mail, return receipt requested. Such notices will be addressed as follows:

If to the County:

Chief Procurement Officer
 Department of Purchasing and Contracting
 Maloof Administration Building
 1300 Commerce Drive, 2nd Floor
 Decatur, Georgia 30030

If to the Contractor: Notices shall be sent to the contact information that is listed in the Bidder's Response to the ITB.

HH. GEORGIA OPEN RECORDS ACT:

Without regard to any designation made by the person or entity making a submission, DeKalb County considers all information submitted in response to this invitation or request to be a public record that will be disclosed upon request pursuant to the Georgia Open Records Act, O.C.G.A. §50-18-70 et seq., without consulting or contacting the Responder person or entity making the submission, unless a court order is presented with the submission. Bidders or Responders may wish to consult an attorney or obtain legal advice prior to making a submission.

**MINIMUM TECHNICAL SPECIFICATIONS FOR
FRONT LOADER, REFUSE COLLECTION TRUCK WITH 37 CU. YD. COMPACTION
SYSTEM AND BUBBLE TAILGATE, CNG POWERED, TILT-CAB,
COMPLETELY ASSEMBLED AND READY FOR OPERATION**

The entire unit completely assembled and ready for operation shall be the responsibility of the bidder. All vehicles and bodies must comply with Federal and States Motor Vehicle Safety Standards Laws and Regulations (FMVSS), including D.O.T., as applicable on date of delivery concerning automotive equipment and conditions and will be complete with standard equipment and all extra equipment as specified. It will be the responsibility of the bidder to see that the body and equipment bid are compatible with cab and chassis. Bidder will provide anticipated delivery date. Bidder will **LEGIBLY** fill in the following information as applicable to vehicle offered. Responses of *Equal* or *Exceeds* will not be satisfactory – full explanations are required. *Exception* will be interrupted to mean full non-compliance.

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

I. CAB AND CHASSIS:

The cab and chassis shall be a factory built, regular production, 2016 or newer year model compliant with all safety and emission requirements for the model year, including EPA 2016 compliance. The chassis provider shall maintain a established service facility within a 45 mile radius of the Warren Road facility.

Mobile diagnostic service shall be available from the chassis provider.

The chassis manufacturer shall have demonstrated experience in the manufacturing and support of trucks fueled by compressed natural gas including the fuel storage system.

A. **Dimensions:**

1. GVWR – 72,000 pounds _____
2. Wheelbase-Truck manufacturer to provide correct Wheelbase for body supplied, providing shortest wheelbase possible based on cab to trunion measurement (CT) recommended by truck body manufacturer. _____

Wheelbase is - _____

3. Body manufacturer shall provide the correct “effective” cab to trunion (CT) length to truck manufacturer. (CT) is _____
4. Body manufacturer to supply correct After Frame (AF) requirements to truck manufacturer. The AF must extend the full length of body to properly support the refuse body. (AF) length is _____

B. **CNG Cummins Westport Engine or Equal**

1. Engine shall be, new, factory built, dedicated, natural gas engine, installed on the assembly line and certified to be EPA compliant. Supplier must provide a U.S. Environmental Protection Certificate of Conformity. _____
2. 6-cylinder, natural gas fueled, spark ignited, 8.9 Liter minimum displacement, 320 minimum HP @ 2000 RPM, 1000 Lb-Ft peak Torque @ 2,000 RPM and a maximum governed speed of 2200 RPM. _____
3. State Make and Model of Engine. _____

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

- a. Provide vehicle performance report such as SCAAN to show that the vehicle is properly geared to maintain 55 mph on a 1.0% grade, 20 mph on a 6% grade, and has a minimum launch gradeability of 48.7% with GVW of 72,000 lbs. _____
- b. Engine must be certified to be of correct size to handle automatic transmission of make and model bid upon. Engine, transmission, torque converter and drive train ratio must be certified not to be wrong combination as to cause heat problems in engine or transmission and capable of providing the GVWR as specified. _____
- c. Road speed at full GVWR to be set at 60 MPH. _____
- 4. Engine equipment to include heavy-duty air cleaner, replaceable cartridge such as Donaldson PowerCore or equivalent. An air filter restriction indicator gauge or warning light shall be provided on the dashboard to indicate if the air filter should be serviced. _____
- 5. Engine shutdown system – Engine guard system for: engine – low oil pressure, high water temperature or coolant loss. System to be factory installed and integral to Instrument Control Unit. Warning alarm to be both audible and warning light. Separate transmission oil temperature light. _____
- 6. Magnetic drain plugs on oil pan. _____
- 7. Shall have a 5 Year / 100,000 mile / 5,000 hour engine warranty. _____

- C. Cooling System:
 - 1. Radiator frontal area, 1000 sq. in. or largest cooling system offered as optional equipment by the manufacturer. Bidder state size _____
 - 2. Cummins Fleetguard ES Extended Life Coolant or equal designed for use with the engine. _____
 - 3. Over flow tank, rear mounted and away from loader arms. _____
 - 4. Gates “Blue Stripe” Coolant hoses or equivalent with constant tension hose clamps. _____
 - 5. Fan Clutch, Horton 2 speed. Drivemaster or equivalent. _____

- D. Electrical System:
 - 1. Starter- Delco 12 volt 39MT or equal. _____
 - 2. 12 volt alternator, 270 AMP minimum, Leece-Neville or equal. _____
 - 3. Batteries – Four, ODYSSEY 12-volt maintenance free, group 31 with 0-degree cold cranking amps totaling 3800, all mounted on the left side. _____
 - 4. The complete chassis electrical wiring system is to be covered by a 5 year warranty. No exceptions. _____
 - 5. Provide a factory installed Multiplex electrical system with a separate power distribution module to protect the chassis wiring from any malfunctions of the body wiring such as the turn signals, stop lights, etc. Available locations to be back of cab or end of frame. Truck manufacturer to supply both sides of connector plug to allow a “plug and play” sealed connection. _____

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

- 6. Battery Disconnect - Factory installed, positive load disconnect with control switch mounted on or next to the batter box.

E. Transmission:

- 1. Automatic: Allison 3000 Rugged Duty Series, 6 speed close ratio transmission optimized and approved for use with the compressed natural gas engine. Factory filled with TranSynd or equal fluid.
- 2. High transmission oil temperature gauge. Engine warning / shutdown to activate in case of high transmission oil temperature.
- 3. Provide a transmission interface connector. Provide both sides of the connector for a water tight "plug and play" interface.
- 4. Transmission heavy-duty oil cooler made for extra cooling operation.
- 5. Electronic Fluid Level Check.
- 6. Transmission Prognostics shall be enabled.
- 7. Transmissions push button shift pad mounted in center console to allow 2-person seating.
- 8. Shall have a 5 Year / 100,000 mile transmission warranty also to cover cooler and wiring harness.

F. Frame:

- 1. Chrome manganese steel, heat-treated with ¼ inch full inside channel with resisting bending moment of 3,500,000 inch pounds per rail and section modulus of 29 per rail.
- 2. Paint Chassis Frame Black with High Solids Polyurethane Chassis Paint or equal.

G. Air System Brake System:

- 1. Full air brakes with engine manufacture furnished 18.7 cubic feet gear driven compressor and reserve air tank.
- 2. Air dryer to be a Meritor Wabco 1800 or equal.
- 3. Front brakes to be Meritor 16.5 x 6 inch Q+ Shoes with (Abex 685FF linings or equal) and Meritor automatic slack adjusters and dust shields.
- 4. Rear brakes to be Meritor 16.5 x 7 inch Q+ Shoes with (Abex 685FF linings or equal) and Meritor automatic slack adjusters and dust shields.
- 5. Brake system to incorporate an anti-compounding valve.
- 6. Drums to be out board heavy duty/premium Gunitite or equal.
- 7. Haldex Long Stroke Heavy Duty Lifeseal spring parking brake chambers on both drive axles with orange alert.
- 8. Air tank capacity to be sized by chassis manufacturer for refuse application with multiple stops.

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

H. Brake Retarder:

1. An electromagnetic focal mount retarder, a TELMA C8770, will be mounted in the driveline between the transmission and the rear axle.
2. Four lights will be mounted on the dashboard to indicate the stages of vehicle deceleration. A stand still detector system will be supplied to deactivate the retarder when the vehicle comes to a complete stop.
3. The system will be wired so that when any stage of the retarder is activated the brake lights are also activated.
4. An electronic interface shall be provided to automatically control the retarder.
5. The chassis supplier shall submit written documentation that the final installation was approved by TELMA.

I. Front axle:

1. Dana Spicer Model D2000F Reverse Elliot "I"-beam or acceptable equal with 20,000 pounds minimum capacity and 5" drop.
2. Ferros Heavy Duty steel front hubs permanently lubrication with synthetic grease.
3. State wall to wall calculated turning radius.
4. State curb to curb calculated turning radius.

J. Rear axles:

1. 52,000 pounds capacity.
2. Responsibility of bidder to select best axle ratio for refuse application. **Provide appropriate documentation** such as ISCAAN to show Launch Gradeability, Low Speed Gardeability, and Maximum speed on Grade from 0 to 10% with automatic transmission.
3. State ratio for engine, transmission and tires provided.
4. Propeller Series 1760 H.D. with interaxle
5. Driver controlled inter-axle differential lock. Buzzer and blinking lamp when inter-axle differential lock is engaged.

K. Rear Suspension:

1. Multileaf Suspension, 52,000 pound capacity.
2. Rear axle to have anti-sway springs with transverse torque rods and bronze trunion bushing.
3. Rear axle to have lateral radius rod from banjo housing to frame rail.
4. Suspension to last a minimum of 100,000 miles or 12 months without component replacement.

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

- L. Front Suspension:
 - 1. Springs – 50.25 inches x 3.5 inches, load capacity 11,000 pounds each at the axle spring pad. _____
 - 2. Delco Products or acceptable equal, extra heavy-duty shock absorbers 1-3/4 inch piston diameter. _____
 - 3. Springs will be pinned at the front with a slipper. _____

- M. Steering (as specified below or acceptable equal):
 - 1. Steering Gear Boxes to be a Sheppard M100 dual gearbox system. _____
 - 2. Power Steering Pump – TRW or Vickers with direct gear drive, producing a minimum of 5.39 GPM or equal. _____
 - 3. Power Steering Fluid Cooler _____
 - 4. Decal on tank stating oil used, filter number and filter location. _____
 - 5. Steering upper column – Three piece upper column with Spicer Glide-Coat slip splines or equal. _____

- N. Cab:
 - 1. Tilting type cab made of galvanized steel with fiberglass doors. _____
 - 2. Bostrom 905L air ride vinyl covered high back driver’s seat and standard passenger seat or equal. _____
 - 3. Electro Deposition Primer type rust proofing in all cab cavities _____
 - 4. Cab to be painted with DuPont 508-U Imron white upon properly primed surface or equal. A clear coat shall be applied. _____
 - 5. Interior trim to be gray and black with floor covered with aluminum tread plate. Cab floor in front of driver’s seat to be continuous – flat or elevated – no cutouts. _____
 - 6. Cab insulated from noise, heat and cold on all cab surfaces except window glass. _____
 - 7. Air Conditioning to be factory installed. _____

- O. Tires, Rims and Wheels:
 - 1. Front wheels, steel disc, 22.5 inch x 9 inch, 10-stud hub piloted, with 5.25 inches inset, to handle 10,000 lbs. capacity radials, 2 each. Accuride Part Number 29039 _____
 - 2. Rear wheels, steel disc, 22.5 inch x 9 inch, 10-stud hub piloted, to handle 7,250 lbs. Capacity radials, 8 each. Accuride Part Number 29300 _____
 - 3. Front tires to be GOODYEAR G289 WHA DURASEAL 315/80R22.5, 20 PLY RADIAL FRONT TIRES 2 each. Or equivalent designed specifically for waste haul applications and self sealing for punctures up to ¼” in the tread area. _____
 - 4. Rear tires to be GOODYEAR G289 WHA DURASEAL 315/80R22.5, 20 PLY RADIAL REAR TIRES 8 each. Or equivalent designed specifically for waste haul applications and self sealing for punctures up to ¼” in the tread area. _____

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

P. Miscellaneous:

- 1. Rear vision mirrors, dual set, 4" x 6" convex top for viewing dumping of containers, west coast type, 16" x 6" middle and 4" x 6" convex bottom. Passenger side is to be heated and power adjustable from driver seat. (No exception.) _____
- 2. H.D. turn signals and hazard switch, eight (8) lights each side. Provide adequate size flasher and wiring harness. _____
- 3. Federal safety package, including three triangles and three flares in a box. 10 lb. ABC fire extinguisher – C02 rechargeable, secured in heavy-duty bracket mounted on top back of engine cover. _____
- 4. Low air pressure buzzer and warning light _____
- 5. Radiator guard heavy-duty 1/8-inch steel minimum thickness. Must provide adequate opening for radiator area for proper cooling _____
- 6. Pressure fill anti-freeze system _____
- 7. One (1) center front tow pin and two (2) rear tow hooks, frame mounted. _____
- 8. Head lights – Halogen _____
- 9. LED Cab marker lights Truck-Lite 30200Y or equal. _____
- 10. Exhaust to be vertical. _____
- 11. Exhaust system manifold area – turbo charger, tailpipe and muffler to be covered– to prevent trash accumulating on hot surfaces. _____
- 12. Singal air horns, engine compartment mounted. _____
- 13. Self adjusting back up alarm to operate when transmission is in reverse to be mounted on inside of frame rail. _____
- 14. Window Guard from the bumper to the top of cab guard are to be made using 1 inch O.D. steel tubing. _____
- 15. Front fenders to have mud flaps and rubber or metal extensions in width to cover tires and keep debris off tanks and truck sides. _____

Q. Truck chassis manufacturer shall produce one pilot chassis for review model prior to the building of the remaining units to ensure compatibility with body and fuel storage system. The pilot model will be available for review at the chassis manufacturer's plant. Chassis manufacture shall give ample notice of availability for review. Appropriate personnel from the county, chassis manufacturer, body manufacturer and chassis dealer shall be in attendance at the pilot review. _____

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

R. Bidder fill in below the brand name, model or identification number and year model of cab and chassis offered in bid.

(Brand Name and Model or Identification Number)

(Year Model)

II. CONTAINERIZED REFUSE EQUIPMENT, FRONT END LOADING USING LIFT ARMS, HIGH COMPACTION, HALF PACK BODY AND BUBBLE TAILGATE

A. GENERAL:

1. It shall be the intent of these specifications to describe the minimum requirements of a complete front end loading compaction body with lifting arms and bubble tailgate to service containerized refuse equipment.
2. General description of a half packing body is considered to be so advertised, commonly recognized in industry as such, and so stated by bidder that body bid meets this criteria and specifications as a half packing unit. Example: McNeilus Contender Model 4087
3. Any omission from the specifications shall not relieve bidders from the responsibility of furnishing an operational system complete and ready to operate.
4. All equipment bid shall be new and unused and shall be manufacturers' latest models and design proven in use by municipalities and interchangeable with equipment presently in use in DeKalb County (Dempster and Gallon containers with side point pick up).
5. When factory-printed literature, submitted to support the bid, does not indicate compliance with the specifications and your company can meet these specifications by modifications, you must so state in writing that you can meet the specifications and the necessary modifications be listed. Such writing must be submitted at bid opening time as part of your bid.
6. Bidder will fill in blanks by indicating YES if he offers exactly as specification.
7. Any deviations will be indicated in blanks or on separate sheet. Failure to do so will cause bid to be treated as unresponsive.

B. Body Volume:

1. 37 cu. yds. including tailgate and hopper _____
2. 12 cu. yds. net hopper volume _____

C. Body Construction:

1. Body must be designed for mounting on a tilt cab chassis, no exception. _____
2. Packer body will be rectangular and of overhead loading design. Hopper shall be designed to properly handle containers from 1 through 8 cubic yard capacities. _____
3. Entire body shall be constructed of steel sheet of not less than 80,000-PSI (80K) yield strength minimum unless otherwise specified. _____
 - a. Hopper floor plate to be 1/4" minimum 400BHM, 150,000 PSI yield strength or equal. _____

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

- b. Hopper lower sides to be flat 3/16" 100K steel, interior shall be reinforced with 14 Gauge 572 GRD 50 High Strength Steel Side Supports. _____
- c. Hopper Access Opening 24" x 29" _____
- d. Hopper cover minimum 12 gauge 80K steel. _____
- e. Body floor acceptable as flat or convex (semi-rounded), minimum 1/4" AR200 - 90,000PSI steel. _____
- f. Body sides to be convex (semi-rounded), 1/8" 150K. _____
- g. Body roof to be convex (semi-rounded), 10 gauge 80K steel. _____
- 4. All exterior seams and abutments shall be continuously welded for strength and neatness in appearance. Stitched welds will not be accepted. _____
- 5. Body must be designed for straight ejection unloading for the full inside width and height of the body. _____
- 6. Provide ladder and access into the left side front wall of the body by the proper arrangement of add on items. Body shall be provided with one sliding side door, approximately 27" x 22". A ladder will be provided for body roof access and maintenance, located curbside or the rear of the body on the Tailgate. All ladder steps to be slip resistant. _____
- 7. Rear Post to be 4" x 4" minimum, 3/16" 100K steel formed channel internally gusseted. Front corner post to be 6"x 4" minimum, center post to be 4" x 9" minimum - 3/16" 80K steel formed channel. _____
- 8. Hopper floor under structure shall be supported by two (2) long sills 3/16" 80K steel, supported with Crossmembers 3"x 3" x 1/8 A500 GRB. Provide a 24-gallon sump at the forward end of the hopper floor with 3"x 10" rectangular opening, street and curbside. Drain tube shall have a watertight, quick opening cover with direct drainage to the ground without dumping on any body or chassis components. Drain cover and latch handle shall be located so that they do not hit the loader arm or the ground in either the open or closed positions. _____
- 9. Body floor shall be supported by two formed tube long sills with minimum 2" of width at the truck frame. The sill shall be formed of 3/16" 80K steel, fully gusseted internally. The front of the long sills shall butt to the transition crossmember. _____
- 10. Body must be equipped with a one-piece sliding hopper cover, hydraulically actuated when in cab switch is operated. Hopper door must form a continuous top surface within the body. Hopper opening must be 103"x 83" wide minimum. _____
- 11. Windscreens must be attached to prevent blowing of material during discharge of the container, and slide under CNG tanks. _____
- 12. Body must be equipped with packer proximity switch, or lockout device, which will prevent dumping of containers when packer plate is not fully retracted. _____

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

- D. Body Service Lift
 - 1. Body to be equipped with body service lift which will lift the front of the body four feet off of the frame rails for maintenance. _____
 - 2. Body service lift pump will be electric with its own reservoir mounted close to battery box _____

- E. Canopy Service Lift
 - 1. Cab Shield will be lifted by air cylinder or Hydraulic Cylinder _____

- F. Tailgate:
 - 1. Tailgate must be a one piece; form rolled bubble, top hinged and hydraulically operated. Tailgate must have manually operated maintenance safety prop. _____
 - 2. Tailgate shall be minimum 4.3 cubic yard capacity, constructed of minimum 1/8" AR450 180,000 PSI steel. _____
 - 3. Tailgate to be top hinged and equipped with two (2) greaseable hinges. Hinges on body shall be constructed of 3/4" 80,000 PSI yield (80K) steel, plates welded to the reinforced rear edge of the roof, tied directly into the rear corner post and rotate on cold rolled steel hinge pins with a minimum of 2" diameter. The tailgate hinge pin plates shall be 1/2" 80K plate with 3-1/2" diameter 1/2 wall bosses. Tailgate must be raised and lowered hydraulically by two double acting cylinders with a minimum of 3" x 28-1/4" x 1-1/2". Cylinder design shall also include an orifice fitting in the base port which will prevent rapid decent of tailgate in event of hydraulic failure. A bulb type neoprene door gasket shall be provided to prevent leakage at the bottom and 46" up the sides of the tailgate. The tailgate shall be locked down by an automatic Hydraulic Device while in operation, or an eight point slide locking tailgate is acceptable. _____
 - 4. To meet DOT requirements, provide a full width underride prevention ICC Bumper with supportive bracing and reflective tape. _____
 - 5. ALL VENDORS ARE REQUIRED TO QUOTE TOP HINGED, HYDRAULICALLY RAISED TAILGATE. NO EXCEPTIONS. _____

- G. Packer Panel:
 - 1. Lower packer panel must be constructed of minimum 1/4" 80K steel and the sloped face must be constructed of minimum 3/16" 80K steel, panel upper vertical face must be constructed of 10 gauge 80K steel. Packing Panel to be properly braced. Panel must be able to withstand, without distortion, repeated application of maximum packing pressures. _____

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

2. Packer plate will be actuated by two (2) three stage telescopic hydraulic cylinders of the double acting type. The largest moving sleeve of the cylinder shall have an outside piston diameter of no less than 5-1/2". All sleeves shall be corrosion protected by nitro carburizing process. An M2 tooled Steel scraper must be provided. Packer panel to slide in tracks for the full length of the body. Wear shoes shall be replaceable without removing the packer panel. Shoe and track assembly to be X-Wear GRD B Tubing in Hopper area.

H. Front Loading Lift Arms Side Mounted:

1. The arms of the front loading refuse body must be capable of lifting 8,000 pounds, gross load, tested to 16,000 pounds, measured at the centerline of an 8 cubic yard container.
2. The lifting arms shall be one-piece box type welded steel construction and bolted to the torque tube flange using a minimum of three (3) grade 8 bolts per arm.
3. The lifting arms, during dumping cycle, must not obstruct truck cab doors on either side, or interfere with the opening of cab doors during the dumping cycle.
4. Lift arm torque tube shall be a full body width 4" OD seamless tube with 3/8" wall thickness. Torque tube shall extend through the full thickness of the lift arm mounting plate. Two bearing blocks located at lower front corners of body, reinforced and a minimum of one bearing block mounted inboard. Bearings to be bronze with grease fittings. Bearing caps attached with (4) 3/4 inch Grade 8 bolts per cap, horizontal in position.
5. The lifting arms must be designed to travel at rest in the full lowered position. For safety the lift forks shall ride at rest at approximately a 75-degree angle to a level road way.
6. The lift forks shall be joined by a full body width 3-1/2 x 1/2 thick seamless steel tubes. The fork weldment shall be attached to the arms using pillow blocks and rotate in bronze bearings. Lift forks to be 1-1/2" T1 steel flame cut and 52" long from front of container's rubber bumper block to end of forks. Rubber bumper blocks are to be the same as used for lift arm bumper blocks. The lift arms and forks must be designed to service side sleeve containers of 1 through 8 cubic yard capacity. Top end of fork to have slip lug.
7. The lifting arms shall be so designed that containers remain in the proper attitude during the entire lift cycle, with the use of one joystick control lever.
8. The lift arm and fork joystick control must be manually operated with air control and be provided within easy reach of the driver. Hoses to be routed to prevent abrasion and mounted with rubber coated metal clamps if required.
9. All pivotal points of the lift arms shall be equipped with bronze bushings and grease fittings.

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

- | | |
|---|--------------|
| <p>10. Hydraulic cylinders shall rotate containers into hopper with sufficient angle to cleanly and quickly discharge accumulation of material in the container.</p> | <p>_____</p> |
| <p>11. The lifting arms must be an integral part of the refuse packer body.</p> | <p>_____</p> |
| <p>12. Bidder to supply boom arm full raise rubber bumper blocks, which are to be secured to the sides of the body.</p> | <p>_____</p> |
| <p>I. Hydraulics:</p> | |
| <p>1. The hydraulic system will use a fixed displacement gear pump with hydraulic Overspeed Control. Electronic Overspeed Control will not be accepted.</p> | <p>_____</p> |
| <p>2. The hydraulic system shall operate at no more than 2500 PSI.</p> | <p>_____</p> |
| <p>3. The body manufacturer to install high grade pump such as a Commercial Intertech Pump Model P365, 2 1/2" providing not less than 42 GPM at 1200 RPM. Install pump off the transmission.</p> | <p>_____</p> |
| <p>4. Truck manufacturer to install seamless steel hydraulic tubing from tank to pump and from pump to valve body. Use minimum lengths of flex hose to isolate transmission movement. Pipes to be secured to frame to prevent any vibration. Use Parker Hannifin multi-clamp type connection system. All tubing shall not interfere with any other truck operation.</p> | <p>_____</p> |
| <p>5. Hydraulic flex hoses within the engine compartment shall be Parker Hannifin with metal clamps and plated spiral spring guards.</p> | <p>_____</p> |
| <p>6. Truck to be equipped with a red warning light indicating when pump is activated or engaged, mounted adjacent to control switch in cab.</p> | <p>_____</p> |
| <p>7. Factory sealed pressure relief valve shall be provided to insure protection to hydraulic components.</p> | <p>_____</p> |
| <p>8. A six-spool control valve, with flow rating beyond that of the pump capacity, shall be provided. Install a Safeway #S41-2 male coupler with #S49-2 dust cover in pressure testing port to connect our test gauges.</p> | <p>_____</p> |
| <p>9. A properly baffled reservoir with capacity no less than 50 gallons shall be provided. Install a 100 mesh (149 micron) suction strainer with a 5 micron return filter to include a 5 PSI internal by-pass. Reservoir shall be vented by use of one 10-micron spin-on filter. Reservoir to contain a magnet integrated with the drain plug for particle collection, mounted in the bottom of the reservoir.</p> | <p>_____</p> |
| <p>10. Body manufacturer to supply Schroder 5 micron hydraulic filter. Filter is to be serviceable without draining hydraulic tank. Filter to be proper size for correct flow and filtration.</p> | <p>_____</p> |

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

- 11. High pressure piping from pump to valve body to be steel tubing and Parker Hannifin 751 flex hose. A minimum of one 90-degree end fitting shall be used on the flex hose. High pressure hydraulic hoses are to be Aeroquip or equivalent with double wire braid construction designed to withstand four times working system pressure and fitted with JIC 37° fittings. All hose shall be built to withstand a pressure equal to four times maximum pump output. _____
- 12. All flex hose fittings to be Parker Hannifin crimp type with 37-degree JIC fittings. _____
- 13. Quick disconnect lines to be piped to the right front of the body between cab and body in an accessible location for use in ejecting load when engine is inoperative. Use steel tubing to tee a pressure quick disconnect into the steel pressure line at the front of the body. Place a full flow shut off valve after the tee in the standard line. _____

Use Parker Hannifin Quick Disconnects:

Pressure, male, H8-63 with H8-66 dust cap

Return, female, H8-62 with H8-65 dust cap

- 14. Cylinders:
 - a. Fork cylinders to be two (2) double acting 3” diameter bore x 20” stroke with a 2” diameter induction hardened chrome rod, buffer seal, DU rod bearing and canned wiper. _____
 - b. Tailgate cylinder to be two (2) double acting 2.5” diameter bore with 1-1/2” diameter induction hardened chrome rod, buffer seal, DU rod bearing and canned wiper. Tailgate cylinders must contain an internal orifice restriction mechanism to prevent rapid descent of the tailgate. _____
 - c. Lift arm cylinders to be double acting 4-1/2” diameter bore x 41-1/2” stroke with 2” diameter induction hardened chrome rod. Internal cushioned with external by-pass to eliminate powering arms into the support hooks. _____
 - d. Excalibur-type Packer/ejector cylinder to be two (2) telescopic double acting, three stage with largest operating section 5-1/2” diameter bore x 182” stroke with all cylinder stages chrome hardened or corrosion protected by nitro carburizing process with steel tool scraper. Capable of traveling full length of body for load ejection. _____
 - e. All hydraulic cylinders to be field demountable and totally rebuildable. _____
 - f. All hydraulic tubing lines must be mounted in plastic/nylon clamp system. _____
 - g. All cylinders on each truck must be installed with no proprietary parts and have the same components to be interchangeable between units bid. Please state cylinder manufacturer provided. _____
 - h. A manufacturer’s drawing of each cylinder used will be provided upon delivery of the units. _____

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

- i. Cylinders to be warranted for a period of five years by body supplier. The warranty provided shall be a material and workmanship warranty. _____

J. Compaction:

Bidder state estimate payload density range in pounds per cubic yards.

- 1. Minimum of 800 pounds (Bidder state) _____
- 2. Maximum of 1000 pounds (Bidder state) _____

K. Lighting & Controls:

- 1. Stop-Turn-Tail, red LED, Truck-Lite 44202R, two, one low each side. _____
- 2. High Mount Stop, red LED, Truck-Lite 44202R, two. Mount on top of tailgate horizontal brace. _____
- 3. High Mount Turn-Tail, red LED, Truck-Lite 40042R, two. Mount on top of tailgate horizontal brace with stop lights. _____
- 4. Two (2) Back-up, clear LED, Truck-Lite 44205, mount one by each lower stop light. _____
- 5. Install two (2) side back up LED mounted on each side of the body at the rear towards the lower part of the body, Truck-Lite, adjustable wide flood beam lights, one (1) on each side of camera. _____
- 6. Mount LED floodlight on top of pillars of body to view can being dumped. _____
- 7. Identification, red LED, Truck-Lite 30075R, Mount on top of tailgate centerline horizontal brace. _____
- 8. Clearance and Side Marker (rear) LED Truck-Lite 30075. _____
- 9. Mid-Side Marker – turn, amber LED, Truck-Lite 60115Y, one approximately 56” above ground mid-way each side. Side marker light is not to come on with brake lights. _____
- 10. Reflectors, six Signal-Stat 43. _____
- 11. Strokes, Pederson Smart Light Strobe System with LED lenses, four rear of body located in each corner light cluster, replacing stop and turn tail lights at each rear corner. Pederson strobes activate and deactivate with the use of turn signals and emergency flashers. One additional beacon/strobe mounted center of Tailgate for alley way exiting and backing. _____
- 12. Mount all lights in rubber grommets. _____
- 13. All color coded wiring to be in loom and not tied to hydraulic lines. Any wiring within box beams shall be accessible from both ends of box beams. _____
- 14. Connections – All plastic insulated crimp-type with NYK grease. _____
- 15. Ergonomic Controls – Command Zone R or equivalent. Multiplexed system required for minimal wiring failures. _____

L. Painting:

- 1. Complete unit shall be cleaned with all weld slag removed. Cleaning shall be in keeping with good and accepted industry practices. _____

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

- 2. A good high grade zinc oxide primer shall be applied, followed by a finish coat: Body and canopy – DuPont Imron or Sherwin Williams equal to match cab and frame; Tailgate – 54701-U Imron Highway Yellow or Sherwin Williams equal. Apply warning and instructional decals only. No manufacturer’s logos or decals are to be installed except for body I.D. plate.
- 3. Apply an extra clear coat to the top of the canopy.

M. Mounting:

- 1. All body installation shall be done by the body manufacturer at the body manufacturer’s place of business. Installation at the dealer’s location is not acceptable.
- 2. Mounting shall meet or exceed chassis and body manufacturer’s engineering specifications. Body shall be hinge mounted with hydraulic lift cylinders for maintenance access when required.

N. CNG Configuration

- 1. CNG Tanks
 - a. The CNG fuel tanks shall be factory installed and warranted by the body manufacturer. The tanks shall meet all applicable regulations.
 - b. The fuel storage pack shall be 105 Diesel Gallon Equivalent (DGE)
 - c. The tanks shall be inside tailgate of body. The mounting and cabinets shall be factory installed and warranted by the body manufacturer.
- 2. CNG Design Criteria
 - a. The system inclusive of all structural and plumbing components shall be designed as per NFPA 52-2006 edition. All high pressure stainless steel fuel lines to be 3/8” O.D. x .049” wall thickness.
 - b. Fuel gauge will be dash mounted and driven by a transducer located on the high pressure side of the fuel system
 - c. The system shall have two NGV-1 fill receptacles rated at 3,600 psi (OPW LB-36 fill valves or equal); one fill receptacle shall be located in the fuel management module and the other to be placed at an agreed location. Curb side on frame rail.
 - d. The body manufacture shall have a dedicated CNG fueling station at their manufacturing facility. This is important to demonstrate expedited building of the body
 - e. State number of CNG refuse trucks/bodies manufactured in 2013, 2014 and 2015.
 - f. The CNG tanks are to be installed at the body OEM’s Facility by the OEM.
 - g. The CNG Tanks must be fueled at the body OEM facility.

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

h. The truck must be route ready and available for inspection upon completion at the body OEM facility.

O. Miscellaneous:

1. Heavy-duty mud flaps behind the full width of the rear tires.
2. Under body box 23" L x 24" D x 18" H located on the left side in front of the Tandem axle group. Provide full width and height bottom hinged door. Box to be waterproof.
3. All chassis mounted items a minimum of 18" above the ground.
4. Provide a maximum amount of \$325.00 for Body Decals and installation of.
5. 20lb. fire extinguisher mounted on driver's side of body.
6. Auto Lube System is to be a Lincoln Quicklub Data Logger pump, Quicklub divider valves and a reservoir not to exceed 4 liters, setup to lube all grease points on chassis only

=====

P. Warranty:

1. State warranty, which applies to body.
2. State warranty, which applies to hydraulic system.

Q. Bidder fill in below the brand name, model or identification number and year model of the containerized refuse equipment front end loading compaction body and lifting arms offered in bid.

(Brand Name and Model or Identification Number)

(Year Model)

III. REAR VISION SYSTEM:

A. Dual Rear Vision System Camera System (Hopper & Rear Tailgate):

1. Type – Street Smart Vision Systems, or equivalent, 165 degree wide-angle lens and water proof rating of IP68. Audio capable, night vision distance up to 25 feet.
2. Mount camera on rear of unit on tailgate with top of camera guard below top of body.
3. Camera angle to be adjusted to allow vision 2 feet behind the unit at the bottom of the monitor
4. Guard for camera to be welded or bolted to the tailgate. Guard to completely protect from limbs and other low objects. If required – guard to protect camera lens when unit is daily washed with a high-pressure steam cleaner.
5. Trigger for instantaneous camera operation to come from the system monitor.
6. State warranty, which applies to the Camera System provided.

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

B. Monitor:

1. Type – Safety Vision – Color Monitor Model LCD – 70 or equivalent, screen with auto/manual on, dimmer switch, mirror image view switch and snap on visor. _____
2. Mount monitor to the right of the operator in a location that allows the operator to view the screen without turning his head and with minimum obstruction through the windshield. Unit to be rigidly mounted. Unit’s screen will not face into the sun. _____
3. Trigger for instantaneous operation of monitor to come from back-up circuit. Continuous monitor operation controlled by switch on the monitor. _____
4. State warranty, which applies to the Camera System provided _____

C. Lights:

1. Install two (2) Truck-Lite Model 80396 adjustable wide flood beam lights, one on each side of camera. _____
2. Mount the lights so the face of each light is behind the face of the camera to prevent washout of picture. Lights may be mounted on an extension of the camera mount. _____
3. Guard for lights to be welded or bolted to the tailgate. Guard to protect lights from limbs and other low objects. _____
4. Triggers for instantaneous lights from back-up light circuit. _____

D. Wiring:

1. Power to camera to be provided through monitor’s DIN connector. _____
2. Power to monitor to be provided from battery through a terminal strip controlled by the “run” position of the truck switch, through a 4.5 amp automatic reset circuit breaker and through monitor’s fuse. _____
3. Power to lights to be provided from battery through a terminal strip controlled by the “run” position of the truck switch, through the rear electrical system junction box, through a 15 amp automatic reset circuit breaker, through a 15 amp continuous duty relay and to the lights (relay switched from back-up lights). _____
4. Relay from lights to be a Cole Hersee Model 24117 continuous duty S.P.S.T. normally open with plasticized housing or equivalent. _____
5. Wires – from monitor to camera to be an OEM connector cable and wire. _____
6. Wire routing over the top of the tailgate to be in line with the hinge pins so that the wires rotate 90 degrees instead of bending 90 degrees if the wires were run straight over the top of the body. _____

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

E. Bidder fill in below the brand name, model or identification number and year model of the equipment offered in bid.

(Brand Name and Model or Identification Number)

(Year Model)

IV. Manuals: The successful Bidder is to include the following manuals in binders with the order. On line manuals and CD's will be accepted. Bidder will be responsible for all subscriptions, updates, registrations, renewals and fees associated with on line manuals for the active life of the units.

- 1. Factory Shop Repair Manuals, including specific manuals for each major component, i.e., Cab, Chassis, Body, Engine, Transmission and Rear Axle. Furnish only 2 manuals for each item Number bid (not per unit).
- 2. Factory Shop Parts Manual - for the Cab, Chassis, Body, Engine, Transmission. Furnish only 2 manuals for each item Number bid (not per unit).
- 3. Operator's Manual and Warranty Booklet – one (1) per vehicle; plus three (3) additional for Item Number bid, (not per vehicle).

V. Inspection: The costs for a pre-delivery inspection, for three (3) members of the DeKalb County inspection team shall be included in the bid price.

- 1. Cost shall include air transportation on an air carrier to the nearest airport (ground transportation shall not exceed two hours), individual rooms, and meals. Only one Airplane change shall be allowed with a layover not to exceed two hours. Inspections shall be scheduled and funded to be conducted during weekdays, including travel time. The duration shall be determined based upon the manufacturer's itinerary.
- 2. The final inspection shall be conducted in DeKalb County, GA upon manufacturer delivery to the DeKalb County Fleet Service location at 3043 Warren Rd., Decatur, GA 30034.

VI. Software: The successful Bidder is to include all software required to diagnose, troubleshoot, repair and program the Engine, Transmission, Chassis, Body and ABS Brake system. Bidder will be responsible for all subscriptions, updates, registrations, renewals and any fees associated with the software for the active life of the units.

VII. Service Location:

- 1. Vendor must have a dealer service center within 45 miles of the DeKalb County Heavy Truck Shop located at 3043 Warren Rd., Decatur, GA 30034

MINIMUM REQUIREMENTS

BIDDER STATE
YES/NO

- VIII. VEHICLE EQUIPMENT, COMPONENTS AND ACCESSORIES: Vehicles offered in this bid item must provide total standardization and interchangeability between units bid including components, accessories, and equipment.
- IX. DATA SHEET: At delivery provide a single sheet of paper with all Component Model and Serial Numbers. List to include: engine, Transmission, Axles, PTOs, Pumps, Motors, Tires, Battery, Alternator, Belts, Hoses, Filters and any other major items.

End of minimum requirements

BID SCHEDULE					
ITEM NO.	COMMODITIES OR SERVICES	NUMBER OF UNITS	UNIT	UNIT PRICE	TOTAL AMOUNT
1.	Front Loader, CNG Powered Refuse Collection Truck with 37 Cubic Yard Compaction System complete and ready to operate, per minimum specifications and notes below.	12	EACH	\$ _____	\$ _____
<p><u>NOTES TO SUPPLIER:</u></p> <p><u>NOTE 1:</u> Title Application and Manufacturer’s Statement of Origin to be made out to: DeKalb County Georgia 1300 Commerce Drive Decatur, GA30030</p> <p><u>Note 2:</u> Data Sheet: See Page 38., paragraph IX. for “Data Sheet” requirements.</p>					

BID ACKNOWLEDGEMENT FORM

I, the undersigned, acknowledge that I have read the Bid Document in its entirety and agree to conform to its every requirement. I further acknowledge that failure to prepare, submit, or execute this bid in the exact manner requested will be just cause to reject my entire bid.

Name of Business Entity Submitting Bid

Print Name and Title of Authorized Signer

Business Entity Street Address

Authorized Signature

Business Entity City, State and Zip Code

Contact Person's Phone Number

Business Entity County

Contact Person's E-mail Address

- **Bidder acknowledges addendum(s): No. 1____, No. 2____, No. 3____** (If Applicable)
- Bidder acknowledges that this bid is valid for 90 days from and including the bid opening date. _____(Initial)
- Bidder acknowledges that bid meets or exceeds minimum specifications. Any deviation from minimum specifications must be explained, in detail, by bidder as to how the bid does not meet the exact specifications. _____(Initial)
- Bidder acknowledgement of Revisions to the above Terms and Conditions:
 - No revisions _____(Initial)
 - There are revisions and they are included with the bid submittal _____(Initial)

The above acknowledgment must be properly signed and firmly attached to your bid. The acknowledgment becomes a part of your bid and without it your bid is not complete and will be subject to rejection.

THIS PAGE MUST BE RETURNED WITH YOUR BID. FAILURE TO SUBMIT THIS COMPLETED FORM MAY RESULT IN YOUR BID BEING DEEMED NON-RESPONSIVE.

ATTACHMENT A

REQUIRED DOCUMENTS CHECKLIST

Bidder shall complete and submit the following documents with their bid:

Bid Page No.	Title	Check This Box If Included With Bid
40	Bid Acknowledgement Form*	
41	Required Documents Checklist	
42	Contractor Reference and Release Form*	
43	Subcontractor Reference and Release Form, if applicable**	
45	Contractor Affidavit*	
46	Subcontractor Affidavit, if applicable**	
47-55	LSBE - Exhibits A and/or B of Attachment G*	

***If these mandatory forms are not completed and submitted with the bid, the bidder may be deemed non-responsive.**

****These forms are applicable if a subcontractor will be utilized to fulfill the requirements of this contract. If these forms are applicable, they must be completed and submitted along with the bid. Failure to submit these forms, if applicable, may result in the bidder being deemed non-responsive.**

I, the undersigned, acknowledge that I have included the requested documents as listed above.

Printed Name

Signature

ATTACHMENT B

CONTRACTOR REFERENCE AND RELEASE FORM

List below at least three (3) references, including company name, contact name, address, email address, telephone numbers and contract period who can verify your experience and ability to perform the type(s) of product(s)/ service(s) listed in the solicitation.

Company Name	Contract Period		
Contact Person Name and Title	Telephone Number (include area code)		
Complete Primary Address	City	State	Zip Code
Email Address	Fax Number (include area code)		
Project Name and Description			

Company Name	Contract Period		
Contact Person Name and Title	Telephone Number (include area code)		
Complete Primary Address	City	State	Zip Code
Email Address	Fax Number (include area code)		
Project Name and Description			

Company Name	Contract Period		
Contact Person Name and Title	Telephone Number (include area code)		
Complete Primary Address	City	State	Zip Code
Email Address	Fax Number (include area code)		
Project Name and Description			

REFERENCE CHECK RELEASE STATEMENT

You are authorized to contact the references provided above for purposes of this ITB.

Signed _____ Title _____
 (Authorized Signature of Bidder)

Company Name _____ Date _____

ATTACHMENT C

SUBCONTRACTOR REFERENCE AND RELEASE FORM

List below at least three (3) references, including company name, contact name, address, email address, telephone numbers and contract period who can verify your experience and ability to perform the type(s) of product(s)/ service(s) listed in the solicitation.

Company Name	Contract Period		
Contact Person Name and Title	Telephone Number (include area code)		
Complete Primary Address	City	State	Zip Code
Email Address	Fax Number (include area code)		
Project Name and Description			

Company Name	Contract Period		
Contact Person Name and Title	Telephone Number (include area code)		
Complete Primary Address	City	State	Zip Code
Email Address	Fax Number (include area code)		
Project Name and Description			

Company Name	Contract Period		
Contact Person Name and Title	Telephone Number (include area code)		
Complete Primary Address	City	State	Zip Code
Email Address	Fax Number (include area code)		
Project Name and Description			

REFERENCE CHECK RELEASE STATEMENT

You are authorized to contact the references provided above for purposes of this ITB.

Signed _____ Title _____
 (Authorized Signature of Bidder)

Company Name _____ Date _____

ATTACHMENT D**CONTRACTOR & SUBCONTRACTOR EVIDENCE OF COMPLIANCE:**

- (1) County contracts for the physical performance of services within the state of Georgia shall include the following provisions:¹
 - a. the contractor has registered with and is authorized to use the federal work authorization program to verify information on all newly hired employees or subcontractors;
 - b. by affidavit, the contractor must attest to the contractor's name, address, user identification number, date of authorization, and verification of the continual participation throughout the contract period, and
 - c. the affidavit shall become a part of the covered contract and must be attached.
- (2) No contractor or subcontractor who enters into a contract with the County shall enter into such a contract or subcontract in connection with the physical performance of services within Georgia unless the contractor or subcontractor registers and participates in the federal work authorization program to verify information of all newly hired employees. Any employee, contractor, or subcontractor of such contractor or subcontractor shall also be required to satisfy the requirements of O.C.G.A. § 13-10-91, as amended.
- (3) Upon contracting with a new subcontractor, a contractor or subcontractor shall, as a condition of any contract or subcontract entered into pursuant to O.C.G.A. § 13-10-91, as amended, agree to provide the County with notice of the identity of any and all subsequent subcontractors hired or contracted by the contractor or subcontractor. Such notice shall be provided within five (5) business days of entering into a contract or agreement for hire with any subcontractor. Such notice shall include an affidavit from each subsequent contractor attesting to the subcontractor's name, address, user identification number, and date of authorization to use the federal work authorization program.
- (4) An affidavit shall be considered an open public record; provided, however, that any information protected from public disclosure by federal law or by Article 4 of Chapter 28 of Title 50 shall be redacted. Affidavits shall be maintained by the County for five years from the date of receipt.
- (5) To verify compliance, the contractor agrees to participate in random audits conducted by the Commissioner of the Georgia Department of Labor. The results of the audits shall be published on the www.open.georgia.gov website, and on the Department of Labor's website no later than December 31 of each year.
- (6) Any person who knowingly and willfully makes a false, fictitious, or fraudulent statement in an affidavit submitted pursuant to O.C.G.A. § 13-10-91 shall be guilty of a violation of Code § 16-10-20 and, upon conviction, shall be punished as provided in such section. Contractors and subcontractors convicted for false statements based on a violation of such section shall be prohibited from bidding on or entering into any public contract for twelve (12) months following such conviction.

¹ O.C.G.A. § 13-10-91, as amended

ATTACHMENT E

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned verifies its compliance with O.C.G.A. § 13-10-91, as amended, stating affirmatively that the individual, firm or corporation which is contracting with DEKALB COUNTY, GA, a political subdivision of the State of Georgia, has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603, in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91, as amended]. The affiant agrees to continue to use the federal work authorization program throughout the contract period.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the COUNTY, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91, as amended, on the Subcontractor Affidavit form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the COUNTY, within five (5) days from when the subcontractor(s) is retained to perform such service.

BY: Authorized Officer or Agent
(Bidder's Name)

Federal Work Authorization
Enrollment Date

Title of Authorized Officer or Agent of Bidder

Identification Number

Printed Name of Authorized Officer or Agent

Address (* do not include a post office box)

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20__

Notary Public

My Commission Expires: _____

ATTACHMENT F

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned verifies its compliance with O.C.G.A. § 13-10-91, as amended, stating affirmatively that the individual, firm, or corporation which is engaged in the physical performance of services under a contract with _____(name of contractor) on behalf of DEKALB COUNTY, GA, a political subdivision of the State of Georgia, has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603, in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91, as amended]. The affiant agrees to continue to use the federal work authorization program throughout the contract period.]

BY: Authorized Officer or Agent
(Bidder's Name)

Federal Work Authorization
Enrollment Date

Title of Authorized Officer or Agent of Bidder

Identification Number

Printed Name of Authorized Officer or Agent

Address (* do not include a post office box)

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

_____ DAY OF _____, 20__

Notary Public
My Commission Expires: _____

ATTACHMENT G

**LSBE INFORMATION
WITH EXHIBITS A – B**

**SCHEDULE OF LOCAL SMALL BUSINESS ENTERPRISE PARTICIPATION
MINORITY BUSINESS ENTERPRISE AND WOMEN BUSINESS ENTERPRISE OPPORTUNITY
TRACKING FORM**

The Chief Executive Officer and the Board of Commissioners of DeKalb County believe that it is important to encourage the participation of small and local businesses in the continuing business of County government; and that the participation of these types of businesses in procurement will strengthen the overall economic fabric of DeKalb County, contribute to the County’s economy and tax base, and provide employment to local residents. Therefore, the Chief Executive Officer and the Board of Commissioners have made the success of local small businesses a permanent goal of DeKalb County by implementing the Local Small Business Enterprise Ordinance.

PROVISIONS OF LOCAL SMALL BUSINESS ENTERPRISE (LSBE) ORDINANCE

Amount of LSBE Participation Required
20% of Total Award

	Request For Proposals (RFP)	Invitations To Bid (ITB)
LSBE Within DeKalb (LSBE-DeKalb)	Ten (10) Percentage Points	Ten (10) Percent Preference
LSBE Outside DeKalb (LSBE-MSA)	Five (5) Percentage Points	Five (5) Percent Preference

Certified Local Small Business Enterprises (LSBEs) located within DeKalb County and prime contractors utilizing LSBEs that are locally-based inside DeKalb County shall receive ten (10) percentage points in the initial evaluation of their response to any Request for Proposal and a ten (10) percent preference on all responses to any Invitation to Bid. Certified LSBEs located outside of DeKalb County but within the ten (10) County Metropolitan Statistical Area (MSA) consisting of Cherokee, Clayton, Cobb, DeKalb, Douglas, Fayette, Fulton, Gwinnett, Henry and Rockdale Counties shall receive five (5) percentage points in the initial evaluation of their response to any Request for Proposal and a five (5) percent preference on all responses to any Invitation to Bid.

For all qualified sealed solicitations, the Director of Purchasing and Contracting, DeKalb County Government, shall determine if the bidder/proposer has included written documentation showing that at least twenty percent (20%) of the total contract award will be performed by a certified LSBE. This written documentation shall be in the form of a notarized Schedule of LSBE Participation (Attached hereto as “Exhibit A”). For all contracts, a signed letter of intent from all certified LSBEs describing the work, material, equipment and/or services to be performed or provided by the LSBE(s) and the agreed upon dollar value shall be due with the bid or proposal documents and included with “Exhibit A”. The certified vendor list establishes the group of Certified LSBE’s from which the bidder/proposer must solicit subcontractors for LSBE participation.

Contractors failing to meet the LSBE benchmark must document and demonstrate Good Faith Efforts in accordance with the attached "Checklist for Good Faith Efforts" portion of "Exhibit A." The notarized Schedule of LSBE Participation shall be due and submitted with each bid or proposal. Failure to achieve the LSBE benchmark or demonstrate good faith efforts shall result in a bid or proposal being rejected.

Upon award, Prime Contractors are required to submit a report detailing LSBE/Sub-Contractor usage with each request for payment and not less than on a monthly basis. Prime Contractors are also required to certify that all sub-contractors have been paid within seven (7) days of the Prime's receipt of payment from the County. Failure to provide requested reports/documentation may constitute a material breach of contract, entitling the County to terminate the Contract for default or pursue other remedies. LSBE sub-contractors must submit a detailed report of their sub-contracting activity for each County contract they participate in. Sample Report Forms are attached as "Exhibit C".

For eligible bids over \$5,000,000.00, The Director of Purchasing and Contracting or designee will determine if the Mentor-Protégé provision of the Ordinance will apply.

It is the objective of the Chief Executive Officer and Board of Commissioners of DeKalb County to provide maximum practicable opportunity for all businesses to participate in the performance of government contracts. To achieve this purpose, the County would like to track and record information about participating vendors. The attached "Exhibit A," also records who performs work and renders services to the County. Contractors are requested to indicate whether they are a LSBE-DeKalb or MSA and list the level of participation by subcontractors designated as such on each solicitation.

EXHIBIT A

**SCHEDULE OF LOCAL SMALL BUSINESS ENTERPRISE PARTICIPATION
OPPORTUNITY TRACKING FORM**

As specified, Bidders and Proposers are to present the details of LSBE participation below:

PRIME BIDDER/PROPOSER _____
SOLICITATION NUMBER: 16-100805

TITLE OF UNIT OF WORK – “Front Loader, CNG Powered Refuse Collection Truck with 37 Cubic Yard Compaction System”

1. My firm, as the prime bidder/proposer on this unit of work, is a certified (check all that apply):
 LSBE-DeKalb LSBE-MSA

2. If you are a Certified LSBE-DeKalb or MSA, please indicate below the portion of work (including the percentage of the amount bid/proposal) that your firm will carry out directly:
 _____.

3. If the prime bidder/proposer is a joint venture, please describe below the nature of the joint venture and level of work and financial participation to be provided by the LSBE-DeKalb or MSA joint venture firm.

4. List the LSBE-DeKalb or MSA subcontractors and/or firms (including suppliers) to be utilized in of this contract, if awarded. No changes can be made in the subcontractors listed below without the prior written approval of the County. Please attach a signed letter of intent from all certified LSBEs describing the work, materials, equipment or services to be performed and/or provided and the agreed upon dollar value. A Letter of Intent form is attached hereto as “Exhibit B”.

Name of Company	
Address	
Telephone	
Fax	
Contact Person	
Indicate all that apply and attach proof of certification: LSBE-DeKalb/LSBE-MSA	
Description of services to be performed	
Percentage of work or estimated contract award amount to be performed	

EXHIBIT A, CONT'D

Name of Company	
Address	
Telephone	
Fax	
Contact Person	
Indicate all that apply and attach proof of certification: LSBE-DeKalb/LSBE-MSA	
Description of services to be performed	
Percentage of work or estimated contract award amount to be performed	

Name of Company	
Address	
Telephone	
Fax	
Contact Person	
Indicate all that apply and attach proof of certification: LSBE-DeKalb/LSBE-MSA	
Description of services to be performed	
Percentage of work or estimated contract award amount to be performed	

Name of Company	
Address	
Telephone	
Fax	
Contact Person	
Indicate all that apply and attach proof of certification: LSBE-DeKalb/LSBE-MSA	
Description of services to be performed	
Percentage of work or estimated contract award amount to be performed	

Please attach additional pages, if necessary.

EXHIBIT A, CONT'D

DEKALB COUNTY
CHECKLIST FOR GOOD FAITH EFFORTS

A bidder/proposer that does not meet the County’s LSBE participation benchmark is required to submit documentation to support all “Yes” responses as proof of “good faith efforts.” Please indicate whether or not any of these actions were taken:

	Yes	No	Description of Actions
1.			Advertisement for solicitation of LSBEs in general circulation media and trade association publications at least seven (7) calendar days prior to bid or proposal opening any and all sub-contractor opportunities. Proof of advertisement must be submitted with the bid or proposal.
2.			Provided written notice to LSBEs that their interest in sub-contracting opportunities or furnishing supplies is solicited. Provide a contact log showing the name, address, email and contact number (phone or fax) used to contact the proposed certified subcontractors, nature of work requested for quote, date of contact, the name and title of the person making the effort and the amount of the quoted price if one was obtained.
3.			Provided interested LSBEs with timely, adequate information about the plans, specification, and other such requirements of the contract to facilitate their quotation and conducted follow up to initial solicitations.
4.			Efforts made to divide the work for LSBE subcontracting areas likely to be successful and to identify portions of work available to LSBEs consistent with their availability. Include a list of divisions of work not subcontracted and the corresponding reasons for not including them. The ability or desire of a bidder/proposer to perform the contract work with its own organization does not relieve it of the responsibility to make good faith efforts on all scopes of work subject to subcontracting.
5.			Efforts were made to assist potential LSBE subcontractors meet bonding, insurance, or other governmental contracting requirements. Where feasible, facilitating the leasing of supplies or equipment when they are of such a specialized nature that the LSBE could not readily and economically obtain them in the marketplace.
6.			Communication with Contract Compliance seeking assistance in identifying available LSBEs. Provide Contract Compliance representative name and title.
7.			For all contracts, a signed letter of intent from all certified LSBEs describing the work, materials, equipment or services to be performed or provided by the LSBE(s) and the agreed upon dollar value shall be due with the bid or proposal documents. Provide subcontractor information as requested by forms provided by Contract Compliance.
8.			Other Actions (specify):

Please explain all “no” answers above (by number):

EXHIBIT A, CONT'D

This list is a guideline and by no means exhaustive. The County will review these efforts, along with other documents, to assess the bidder/proposer's efforts to meet the County's LSBE Participation benchmark. If you require assistance in identifying certified, bona fide LSBEs, please contact the Purchasing and Contracting Department - LSBE Program, Felton Williams, Special Projects Manager at 404-371-6312. A copy of the list of LSBEs certified by the DeKalb County Government, Purchasing and Contracting Department is available on our website at <http://www.dekalbcountyga.gov/>.

EXHIBIT A, CONT'D**DEKALB COUNTY LOCAL SMALL BUSINESS ENTERPRISE SCHEDULE OF PARTICIPATION
OPPORTUNITY TRACKING FORM****Bidder/Proposer Statement of Compliance**

Bidder(s)/Proposer(s) hereby state that they have read and understand the requirements and conditions as set forth in the objectives and that reasonable effort were made to support the County in providing the maximum practicable opportunity for the utilization of LSBEs consistent with the efficient and economical performance of this contract. The Bidder and any subcontractors shall file compliance reports at reasonable times and intervals with the County in the form and to the extent prescribed by the Director of DeKalb County Purchasing and Contracting Department. Compliance reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of Contractors and their subcontractors.

1. Non-Discrimination Policy

- a. During the performance of this agreement, Contractor agrees to conform to the following Non-Discrimination Policy adopted by the County.
- b. Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor will take action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following:
 - (1) Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places available to employees and applicants for employment, notices to be provided setting forth provisions of this non-discrimination clause.
 - (2) Contractor shall, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.
- c. Without limiting the foregoing, Contractor shall not discriminate on the basis of disability in the admission or access to, or treatment or employment in, the programs and activities, which form the subject of the contract. The Contractor will take action to ensure that applicants for participation in such programs and activities are considered without regard to disability. Such action shall include, but not be limited to, the following:
 - (1) Contractor agrees to post in conspicuous places available to participants in its programs and activities notices to be provided setting forth the provisions of this non-discrimination clause.
 - (2) Contractor shall, in all solicitations or advertisements for programs or activities, which are the subject of the contract, state that all qualified applicants will receive consideration for participation without regard to disability.

2. Commitment

The undersigned certifies that he/she has read, understands, and agrees to be bound by the bid specifications, including the accompanying Exhibits and other terms and conditions of the Invitation to Bid and/or Request for Proposal regarding LSBE utilization. The undersigned further certifies that he/she is legally authorized by the bidder or responder to make the statements and representations in

EXHIBIT A, CONT'D

Exhibit A and that said statements and representations are true and correct to the best of his/her knowledge and belief. The undersigned will enter into formal agreement(s) with the LSBE(s) listed in this Exhibit A, which are deemed by the owner to be legitimate and responsible LSBEs. Said agreement(s) shall be for the work and contract with the County. The undersigned understands and agrees that if any of the statements and representations are made by the Bidder knowing them to be false, or if there is a failure of the successful Bidder (i.e., Contractor) to implement any of the stated agreements, intentions, objectives, goals and commitments set forth herein without prior approval of the County, then in any such events the contractor's act or failure to act, as the case may be, shall constitute a material breach of contract, entitling the County to terminate the Contract for default. The right to so terminate shall be in addition to, and not in lieu of, any other rights and remedies the County may have for other defaults under the Contract. Additionally, the Contractor will be subject to the loss of any future contract awards by the County for a period of one year.

Firm Name (Please Print):

Firm's Officer: _____
(Authorized Signature and Title Required) Date

Sworn to and Subscribed to before me this ____ day of _____, 201__.

Notary Public
My Commission Expires: _____

EXHIBIT B

**LETTER OF INTENT TO PERFORM AS A SUBCONTRACTOR
PROVIDING MATERIALS OR SERVICES**

Instructions:

1. Complete the form in its entirety and submit with bid documents.
2. Attach a copy of the LSBE's current valid Certification Letter.

To: _____
(Name of Prime Contractor Firm)

From: _____ **LSBE –DeKalb** **LSBE –MSA**
(Name of Subcontractor Firm) (Check all that apply)

ITB Number: 16-100805

Project Name: “Front Loader, CNG Powered Refuse Collection Truck with 37 Cubic Yard Compaction System”

The undersigned subcontractor is prepared to perform the following described work or provide materials or services in connection with the above project (specify in detail particular work items, materials, or services to be performed or provided).

Description of Materials or Services	Project Commence Date	% of Contract Award	Estimated Dollar Amount

Prime Contractor

Sub-contractor

Signature: _____

Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____

ATTACHMENT H

NEW EMPLOYEE TRACKING FORM

Name of Bidder _____

Address _____

Email _____

Phone Number _____

Fax Number _____

Do you anticipate hiring from the First Source Candidate Registry? Y or N (Circle one)

If so, the approximate number of employees you anticipate hiring: _____

Type of Position (s) you anticipate hiring: (List position title, one position per line) Attach job description per job title:	The number you anticipate hiring:	Timeline

Please return this form to DeKalb Workforce Development, fax (404) 687-4099 or email to FirstSourceJobs@dekalbcountyga.gov.

ATTACHMENT I

FIRST SOURCE JOBS ORDINANCE ACKNOWLEDGEMENT

Contract No. _____

The DeKalb County First Source Ordinance requires contractors or beneficiaries of eligible projects entering into any type of agreement with the County, including purchase orders, regardless of what they may be called, for the procurement or disposal of supplies, services, construction projects, professional or consultant services, which is funded in whole or part with County funds or County administered funds in which the contractor is to receive \$50,000 or more in County expenditures or committed expenditures and recipient of urban redevelopment action grants or community development block funds administered in the amount of \$50,000 or more to make a good faith effort to hire DeKalb County residents for at least 50% of jobs created using the First Source Registry (candidate database) within one hundred twenty (120) days of contract execution. The work to be performed under this contract is subject to the provisions of the DeKalb County First Source Jobs Ordinance. All contractors will be asked to submit an *Employment Roster* and/or copies of active payroll registers on a monthly basis to verify compliance. The undersigned acknowledges and agrees to comply with the provisions of the DeKalb County First Source Jobs Ordinance.

CONTRACTOR OR BENEFICIARY INFORMATION:

Contractor or Beneficiary Name (Signature)

Contractor or Beneficiary Name (Printed)

Title

Telephone

Email

Name of Business

Please answer the following questions:

1. How many job openings do you anticipate filling related to this contract? _____
2. How many incumbents/existing employees will retain jobs due to this contract?
DeKalb Residents: _____ Non-DeKalb Residents: _____

Please return this form to DeKalb Workforce Development, fax (404) 687-4099 or email to FirstSourceJobs@dekalbcountyga.gov.

DeKalb Workforce Development □ 774 Jordan Lane, Building #4, Decatur, GA 30033 □ (404) 687-3400 □ www.dekalbworkforce.org
An Equal Opportunity Employer/Program and auxiliary aids and services are available upon request to individuals with disabilities.

ATTACHMENT J

BUSINESS SERVICE REQUEST FORM

Please note: Please complete one form for each position that you have available.

DATE: _____ FEDERAL TAX ID: _____

COMPANY NAME: _____

WEBSITE: _____

ADDRESS: _____

(WORKSITE ADDRESS IF DIFFERENT):

CONTACT NAME: _____

CONTACT PHONE: _____ CONTACT FAX: _____

CONTACT E-MAIL ADDRESS: _____

Are you a private employment agency or staffing agency? YES NO

JOB DESCRIPTION: (PLEASE INCLUDE A COPY OF JOB DESCRIPTION)

POSITION TITLE: _____

NUMBER OF POSITIONS AVAILABLE: _____ TARGET START DATE: _____

WEEKLY WORK HOURS: 20-30 hours 30-40 hours Other

SPECIFIC WORK SCHEDULE:

SALARY RATE(OR RANGE):

PERM TEMP TEMP-TO-PERM SEASONAL

PUBLIC TRANSPORTATION ACCESSIBILITY YES NO

IF SCREENINGS ARE REQUIRED, SELECT ALL THAT APPLY:

CREDIT DRUG MVR BACKGROUND OTHER _____

Please return form to:

Business Relations Unit (First Source)
774 Jordan Lane Bldg. #4
Decatur, Ga. 30033
Phone: (404) 687-3400
FirstSourceJobs@dekalbcountvga.gov