

Chief Executive Officer  
Michael Thurmond

**DEPARTMENT OF PLANNING & SUSTAINABILITY**

Director  
Andrew A. Baker, AICP

**IMPORTANT NOTICE**

**TO: ALL BUILDERS, CONTRACTORS, AND PROPERTY OWNERS**

**SUBJECT: ENVIRONMENTAL REQUIREMENTS FOR BUILDING**

**PERMITS**

**This notice is to inform you that all of the following environmental measures must be in place before permits will be issued and maintained until project completion and compliant to DeKalb County Code sections: 7-31 .1, 14- 37, 14-38, and 14-39.**

1. Erosion control measures shall be adequate to protect saved trees on site, state waters, intermediate regional floodplain, drainage systems, required buffers, and adjacent property, including county or state right-of-way. ALL EROSION CONTROL MEASURES TO BE INSTALLED AND MAINTAINED AT ALL TIMES UNTIL FINAL LANDSCAPING.
2. All required buffers and floodplains shall be clearly demarcated using sediment barriers and/or tree protection fencing. All state water buffers and floodplains shall have a double row of type "C" silt fence along entire limits.
3. Tree protection fencing will be installed prior to any land disturbing activities, and maintained until final landscaping. No parking, storage, or other construction activities to occur within tree protection areas. Removal or damage of trees designated as save will result in a court summons and will require recompense with 4 inch caliper trees # to be determined per incident.
4. Tree protection fence will be installed in such a way to adequately protect the Critical Root Zone of all saved trees. Critical Root Zone means an area of root space that is within a circle circumscribed around the trunk of a healthy tree using a radius of one (1) foot per once (1) of DBH plus five feet. Exceptions to strict adherence may be made with prior approval from the County Arborist.
5. Prior to issuance of the Certificate of Occupancy (CO), all disturbed areas will have a minimum of 90% vegetative cover using sod or permanent vegetation per an approved landscape plan. Coverage will be determined by viewing any square yard on site.
6. Site is to comply with the requirements of the tree ordinance. Call the IVR system to request an Environmental final inspection prior to requesting a Certificate of Occupancy.
7. No finished grade on the lot shall exceed 3:1 slope without prior approval.
8. No trash, building debris, or construction waste will be buried inadvertently on any building site.
9. Any Retaining wall must not be closer than half of the distance from the setback to the property lines and can not be constructed with used railroad ties.

I acknowledge that I have received and will comply with the requirements listed above or a court summons and/or a stop work order can be issued.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PRINTED NAME \_\_\_\_\_ TITLE \_\_\_\_\_

SITE ADDRESS \_\_\_\_\_