

Chief Executive Officer  
Michael Thurmond

**DEPARTMENT OF PLANNING & SUSTAINABILITY**

Director  
Andrew A. Baker, AICP

**SUBDIVISION SKETCH PLAT APPLICATION**

*Application fee: \$300.00 and 10.00 per lot.*

All applications must be accompanied by eighteen (18) **folded** copies of the sketch plat.

**(All plans must be folded)**

**PLEASE PRINT ALL INFORMATION**

PROJECT NAME \_\_\_\_\_

PROJECT LOCATION \_\_\_\_\_ PARCEL ID NO.: \_\_\_\_\_

PROPOSED USE \_\_\_\_\_

DATE OF SKETCH PLAT CONFERENCE \_\_\_\_\_

SITE ACREAGE \_\_\_\_\_ # LOTS \_\_\_\_\_ # UNITS \_\_\_\_\_ SEWER \_\_\_\_\_ SEPTIC TANK \_\_\_\_\_

**PROPERTY OWNER** \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**AGENT AUTHORIZED TO RECEIVE ALL NOTIFICATIONS**

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**DEVELOPER** \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**ENGINEER/ARCH** \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**APPLICANT**

COMPANY \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_