



Corrected July 18, 2016

**DeKalb Workforce Development – Youth Committee
Meeting Minutes
Thursday, January 14, 2016, at 11:30 a.m.**

Members Present

Cynthia Edwards, Georgia Piedmont Technical College
Kim Childs, DeKalb Chamber of Commerce
Stan Moore, Job Corps/CHP International, Inc.
Michael Romesburg, CVS Caremark

Members Absent

Rashida Carter, Goodwill of North Georgia
Dacia Dickey, DeKalb Housing Authority
Claudette Grant, Center for Disease Control
John R. Lenz, A Marketing Agency
Trenny Stovall, DeKalb County Child Advocacy
Lance L. Wise, Urban League of Greater Atlanta Inc.

DWD Staff

Tuqwan Jordan
Latanya Lowery
Elmira Miller

Guest

Mark Hunter, Job Corps/International, Inc.

Call to Order/Welcome

Mrs. Cynthia Edwards called the meeting to order at 11:45 a.m.

Establishment of a Quorum

Quorum was established.

Approval of Minutes

A motion was made by Mr. Michael Romersburg and seconded by Mr. Stan Moore to approve the October 22, 2015 minutes. The motion was approved unanimously with no objections or abstentions.

Finance Report

The financial reports were presented to the Youth Committee by Mr. Tuqwan Jordan.

▪ **November 2015**

The Profit & Loss statement for November 1-30, 2015 showed that the youth budget had a beginning balance of \$2,198,830.07 and an ending balance of \$2,062,368.77.

▪ **December 2015**

The Profit & Loss statement for December 1-31, 2015 showed that the youth budget had a beginning balance of \$2,062,368.77 and an ending balance of \$2,008,882.47.

PUBLIC NOTICE

Public comments must be presented in writing and directed to Sheryl B. C. Stone, Director, DeKalb Workforce Development, 774 Jordan Lane, Building #4, Decatur, GA 30033. The Director will provide comments to the DeKalb Workforce Investment Board of Directors for consideration and action.

Posted January 19, 2016

774 Jordan Lane, Building 4 ♦ Decatur, Georgia ♦ 30033 ♦ (404) 687-3400 ♦ www.dekalbworkforce.org



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The November and December reports were distributed to the Youth Committee Members pending need for additional clarification at the meeting.

Action Items

The financial reports were presented to the Youth Committee by Mr. Tuqwan Jordan.

▪ **Through My Lens Atlanta Project**

Mr. Jordan stated that the TMLA Project will be a collaboration with Clark Atlanta University, Georgia Piedmont Technical College, Mr. Tommy Ford (Martin – TV series), and Ms. Terri Vaughn (The Steve Harvey Show). The purpose of the TMLA Project is to prepare participants for employment opportunities where occupational skills are needed for the growing filming and television industry.

Three projected outcomes are expected at the conclusion of this project.

- | | |
|------------|---------------------|
| Outcome A) | A full feature film |
| Outcome B) | A documentary |
| Outcome C) | A docu-series |

The project will serve up to twenty (20) youth participants. Participants will have the opportunity to receive Production Assistant training and complete work based learning in the film industry. DeKalb Workforce Development will commit no more than \$5000 per participant with an overall project budget \$100,000.00.

A motion was made by Mr. Michael Romesburg for approval for the \$100,000.00 budget and seconded by Mr. Stan Moore. The motion was approved unanimously with no objections or abstentions.

▪ **Youth Incentive Policy**

Mrs. Lowery requested that the youth incentive policy be revised to include the ability to provide financial assistance for required course material (i.e. books, lab supplies, etc.) as specified by the course syllabus.

A motion was made by Mr. Stan Moore for the approval for the youth incentive policy revision and seconded by Mr. Michael Romesburg. The motion was approved unanimously with no objections or abstentions.

Comprehensive Case Manager Report:

Mrs. Lowery shared the Comprehensive Case Manager Report with the Youth Committee Members. A report was distributed to the Youth Committee Members pending need for additional clarification at the meeting.

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Youth Program Update(s):

▪ **DWD Logo**

Mr. Jordan shared the new DeKalb Workforce Development logo and advised that moving forward; Youth Committee Members should expect to see it on all documentation.

▪ **State Grants**

Mr. Jordan shared that the Georgia Department of Economic Development – Workforce Division will release discretionary funds to assist the local workforce offices. DeKalb Workforce Development intends to apply for the following grants:

- ✓ Go Build Georgia Pre Apprenticeship Grant
- ✓ Ex-Offender Grant

▪ **Southeastern Employment & Training Association (SETA)**

Mr. Jordan invited the Youth Committee to attend the upcoming SETA Conference scheduled for March 6 – 9, 2016, at the Kingston Plantation, Myrtle Beach, SC.

General Announcements

Mr. Jordan shared that his last day with DeKalb Workforce Development will be Friday, January 25, 2016.

Ms. Kim Childs shared that the DeKalb Chamber of Commerce will host their 78th Annual Meeting on Thursday, February 18, 2016 at the Georgia Aquarium from 12:00 p.m. until 1:30 p.m. For those who wish to attend, the physical address is 225 Baker Street, Atlanta, GA 30313. The Keynote speaker is Keith Parker, the General Manager MARTA.

Next Scheduled Meeting

The next scheduled meeting is Thursday, February 25, 2016.

Adjournment

Mrs. Cynthia Edwards adjourned the meeting at 1:14p.m.

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