

DeKalb County Police Department Special Services Division Police Records Section 1960 W. Exchange Place Tucker, GA 30084

Record Restrictions (formerly called expungements)

O.C.G.A. §35-3-37 provides for the restriction of certain criminal history records for noncriminal justice purposes when approved by the prosecuting attorney. For arrests after July 1, 2013, there is no application process. You must contact the prosecutor to have your record restricted. For arrests prior

- July 1, 2013, you are required to apply for restriction at the arresting agency. Records can assist in the following situations:
 - If the arrest was prior to July 1, 2013 and arrest was made by the DeKalb County Police Department.
 - Or the arrest was before 1996 and was made by the DeKalb Sheriff's Office.
 - Record restrictions for arrests after 1996 are handled by the DeKalb Sheriff's Office.

Please email <u>CriminalHistoryCheck@dekalbcountyga.gov</u> to request a record restriction.

- Complete the below form, which must be returned with a certified check or money order
- You must enclose a copy of your valid Government-issued ID card, passport or driver's license with the form and payment.
- o Record Restriction Application

Mail your request(s) and payment to:

DeKalb County Police Department Attn: Police Records Section 1960 West Exchange Place Second Floor, Room 210 Tucker, GA 30084