

August 15, 2018

TO: All Bidders under Invitation to Bid No. 18-100975

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. No. 1

Invitation to Bid (ITB) No. 18-100975 *TREE CUTTING AND REMOVAL SERVICE (Annual Contract with 2 Options to Renew)* is hereby amended as follows:

1. The Price Schedule is deleted in its entirety and is replaced by the revised Price Schedule attached hereto and dated August 14, 2018.
2. We have received questions pertaining to this ITB. The questions and their resulting answers appear below:

A. Question: Does the County have a contract with a crane company for trees that need to be removed with a crane?

Answer: The Contractor will be responsible for providing all necessary equipment to do the work.

B. Question: Specifications in Section 6.0 reads Stump Grinding. On the price schedule on page 35 number 43-46 references "Tree Cutting and Discarding Section 6.0". Please clarify?

a. On page 32 the Price Schedule references "Tree Removal, Refers to specifications, Section; 3.0. Does that include any cutting of the trees?

Answer: Please see revised Price Schedule attached hereto.

C. Question: Line item 55 on page 36 asks for "Tree Removal per crew hour". Does this require tree cutting? Will the definition for my question number 1 pertain to line item 55?

a. In Section 3.0 Tree Removal Requirements B states "If necessary, to prevent damage to surrounding areas a tree can be cut in sections from top down." If any tree needs to be cut on a tree removal line item can a line item be added?

Answer: Yes, this requires tree cutting. Yes, tree cutting may require a crane depending on the location and height of the tree and other structures in the area such as ravines, homes, pools, etc. No, a line item cannot be added. Bidder shall only provide prices requested on the Price Schedule.

D. Question: On page 37 item number 62 on the Price Schedule states to refer to Section 12.0. There are specifications in Section 11.0 that pertain to Waste Removal. Should I refer to 11.0 instead of 12.0?

Answer: Please see revised price schedule.

E. Question: Line item 63 states you want pricing for Boom Services. What is it based on? Can you clarify?

Answer: Boom services may be required to access a tree for pruning or removal based on the height of the tree. If a tree requires cutting for removal from the top down, a boom would be needed.

F. Question: On page 39 Attachment A (Required Documents Checklist) list page 58 as a required document. The bid document lists 57 pages with the heading "EXHIBIT 4 EMPLOYMENT ROSTER". Please clarify where the Preferred Employee Tracking Form is" located?

Answer: The Preferred Employee Tracking Form and is deleted from this solicitation.

G. Question: Please define the difference between tree removal and tree discarding

Answer: Please see revised Price Schedule.

H. Questions: Specifications in Section 6.0 reads Stump Grinding. On the price schedule on page 35 number 43-46 references "Tree Cutting and Discarding Section 6.0". Please clarify?

Answer: Please see revised price schedule.

3. It is the responsibility of each bidder to ensure that he is aware of all addenda issued under this ITB. Please sign and return this addendum. You may call Judi Moore at 404-371-6338 before the bids are due to confirm the number of addenda issued.

4. All other conditions remain in full force and effect.

Judi Moore

Procurement Agent

Department of Purchasing and Contracting

ACKNOWLEDGMENT

Date: _____

The Addendum No. 1 to ITB No. 18-100975 is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)

*****NEW – PRICE SCHEDULE MUST BE SUBMITTED IN A SEPARATE SEALED ENVELOPE OR BIDDER WILL BE DEEMED NON-RESPONSIVE AND WILL NOT BE CONSIDERED FOR AWARD*****

PRICE SCHEDULE

Revised 8/14/18

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE
TREE REMOVAL Refers to specifications, Section 3. 0			
1.	Tree Removal – 4” to 12” (Diameter at 54”)	Per Tree	\$ _____
2.	Tree Removal – 13” to 24” (Diameter at 54”)	Per Tree	\$ _____
3.	Tree Removal - 25” to 36” (Diameter at 54”)	Per Tree	\$ _____
4.	Tree Removal – 37” to 48” (Diameter at 54”)	Per Tree	\$ _____
5.	Tree Removal – 49” to 60” (Diameter at 54”)	Per Tree	\$ _____
6.	Tree Removal – 61” or Greater (Diameter at 54”)	Per Tree	\$ _____
7.	Tree Removal w/Stump Grinding– 4” to 12” (Diameter at 54”)	Per Tree	\$ _____
8.	Tree Removal w/Stump Grinding – 13” to 24” (Diameter at 54”)	Per Tree	\$ _____
9.	Tree Removal w/Stump Grinding - 25” to 36” (Diameter at 54”)	Per Tree	\$ _____
10.	Tree Removal w/Stump Grinding – 37” to 48” (Diameter at 54”)	Per Tree	\$ _____
11.	Tree Removal w/Stump Grinding – 49” to 60” (Diameter at 54”)	Per Tree	\$ _____
12.	Tree Removal w/Stump Grinding – 61” or Greater (Diameter at 54”)	Per Tree	\$ _____
13.	Tree Removal w/Root Ball Removal – 4” to 12” (Diameter at 54”)	Per Tree	\$ _____
14.	Tree Removal w/Root Ball Removal – 13” to 24” (Diameter at 54”)	Per Tree	\$ _____

PRICE SCHEDULE

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE
15.	Tree Removal w/Root Ball Removal - 25" to 36" (Diameter at 54")	Per Tree	\$ _____
16.	Tree Removal w/Root Ball Removal – 37" to 48" (Diameter at 54")	Per Tree	\$ _____
17.	Tree Removal w/Root Ball Removal – 49" to 60" (Diameter at 54")	Per Tree	\$ _____
18.	Tree Removal w/Root Ball Removal – 61" or Greater (Diameter at 54")	Per Tree	\$ _____
EMERGENCY TREE REMOVAL Four (4) Hour Response Time Refers to specifications, Section 4. 0			
19.	Emergency Tree Removal – 4" to 12" (Diameter at 54")	Per Tree	\$ _____
20.	Emergency Tree Removal – 13" to 24" (Diameter at 54")	Per Tree	\$ _____
21.	Emergency Tree Removal – 25" to 36" (Diameter at 54")	Per Tree	\$ _____
22.	Emergency Tree Removal- 37" to 48" (Diameter at 54")	Per Tree	\$ _____
23.	Emergency Tree Removal 49" to 60" (Diameter at 54")	Per Tree	\$ _____
24.	Emergency Tree Removal 61" or Greater (Diameter at 54")	Per Tree	\$ _____
25.	Emergency Tree Removal w/Stump Grinding – 4" to 12" (Diameter at 54")	Per Tree	\$ _____
26.	Emergency Tree Removal w/Stump Grinding – 13" to 24" (Diameter at 54")	Per Tree	\$ _____
27.	Emergency Tree Removal w/Stump Grinding – 25" to 36" (Diameter at 54")	Per Tree	\$ _____
28.	Emergency Tree Removal w/Stump Grinding - 37" to 48" (Diameter at 54")	Per Tree	\$ _____

PRICE SCHEDULE

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE
29.	Emergency Tree Removal w/Stump Grinding 49” to 60” (Diameter at 54”)	Per Tree	\$_____
30.	Emergency Tree Removal w/Stump Grinding 61” or Greater (Diameter at 54”)	Per Tree	\$_____
31.	Emergency Tree Removal w/Root Ball Removal – 4” to 12” (Diameter at 54”)	Per Tree	\$_____
32.	Emergency Tree Removal w/Root Ball Removal – 13” to 24” (Diameter at 54”)	Per Tree	\$_____
33.	Emergency Tree Removal w/Root Ball Removal – 25” to 36” (Diameter at 54”)	Per Tree	\$_____
34.	Emergency Tree Removal w/Root Ball Removal - 37” to 48” (Diameter at 54”)	Per Tree	\$_____
35.	Emergency Tree Removal w/Root Ball Removal 49” to 60” (Diameter at 54”)	Per Tree	\$_____
36.	Emergency Tree Removal w/Root Ball Removal 61” or Greater (Diameter at 54”)	Per Tree	\$_____
TREE CUTTING Refers to specifications, Section 5. 0			
37.	Tree Cutting – 4” to 12” (Diameter at 54”)	Per Tree	\$_____
38.	Tree Cutting – 13 ” to 24” (Diameter at 54”)	Per Tree	\$_____
39.	Tree Cutting – 25” to 36” (Diameter at 54”)	Per Tree	\$_____
40.	Tree Cutting –37” to 48” (Diameter at 54”)	Per Tree	\$_____
41.	Tree Cutting – 49” to 60” (Diameter at 54”)	Per Tree	\$_____
42.	Tree Cutting – 61” or Greater (Diameter at 54”)	Per Tree	\$_____

PRICE SCHEDULE			
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE
STUMP GRINDING Refers to specifications, Section 6.0			
43.	Stump Grinding – 4” to 12” (Diameter)	Per Inch	\$ _____
44.	Stump Grinding – 13” to 24” (Diameter)	Per Inch	\$ _____
45.	Stump Grinding – 25” to 36” (Diameter)	Per Inch	\$ _____
46.	Stump Grinding – 27” to 48” (Diameter)	Per Inch	\$ _____
47.	Stump Grinding – 49” to 60” (Diameter)	Per Inch	\$ _____
48.	Stump Grinding – 61” or Greater (Diameter)	Per Inch	\$ _____
OTHER SERVICES Refers to specifications, Section 7.0, 8.0 and 9.0			
49.	Bush Hogging	Per Acre	\$ _____
50.	Growth Retardant Spraying	Per Acre	\$ _____
51.	Tree Pruning, Trimming and Crowing	Per Crew Hour	\$ _____
52.	Tree Sapling Removal – 3” or Below	Per Tree	\$ _____
53.	Brush & Vegetation Clearing	Per Acre	\$ _____
54.	Root Ball removal and disposal (75 caliper inch and below)	Per Inch	\$ _____
55.	Waste Removal	Per Hour	\$ _____
56.	Boom Services	Per Hour	\$ _____

PRICE SCHEDULE			
ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE
57.	Saw Man	Per Hour	\$ _____
TOTAL			\$ _____

NOTES TO Bidder:

NOTE 1: Contractor shall be solely responsible for the control, supervision and safety of its employees while working at County -owned facilities and locations.

NOTE 2: DeKalb County will issue a request via internet email from the IT Help Desk System requesting tree service. Information included in this request will be:

- Ticket number
- County Requester (User Department)
- County Contact Person and alternate contact name, building, address and telephone number
- Number of trees needing service
- Type of service and any special instructions.

The contractor will coordinate with the contact and schedule an AM/PM appointment date. This appointment date will be emailed to the Help Desk with ticket number. Upon completion, vendor will immediately close each ticket via telephone and follow up with an email to the Help Desk within eight (8) business hours.

NOTE 3: Contractor shall give priority scheduling of service to the County, especially during emergencies to clear storm damage from critical facilities and roadways.

