

DeKalb County Department of Purchasing and Contracting

August 15, 2019

Via Email: jbarksdale@yellowstonelandscape.com

Notice of Award: **Contract Purchasing Agreement No.1160167**

Lawn Maintenance Scott Candler Water treatment Plant (Annual Contract with 2 Options to Renew)

Effective Date: 8/8/2019 through 8/7/2020

This Contract is Not to Exceed: \$39,093.00.00

Dear Jeff Barksdale,

This will serve as official notice to you that the following line item have been awarded to you for **Invitation to Bid (ITB) 18-101009 Lawn Maintenance Scott Candler Water treatment Plant (Annual Contract with 2 Options to Renew)**.

This notice, together with your bid submission and previous notices, shall constitute our entire agreement and, for identification purposes, has been assigned **Contract Purchase Agreement No. 1160167**. A Purchasing and Contracting Representative will be in contact with you to schedule a Contract Kick-off Meeting. The purpose of the Contract Kick-off Meeting is to review DeKalb County's requirements prior to the start of the contract.

You are hereby reminded that no conditions of this agreement may be modified or changed except through or by the Department of Purchasing and Contracting of DeKalb County. Requests, instructions, or information received by you from sources other than the Department of Purchasing and Contracting which are intended to change the contract are to be refused on the basis that such matters may be handled only between the supplier and the Department of Purchasing and Contracting.

Deliveries and/or services are to be made and/or performed only on an **"as ordered"** basis. Using department(s) of the County may place telephoned requests for delivery and/or service but only when they are in position to furnish the applicable contract number which has been assigned by the Department of Purchasing and Contracting. In such event, the telephoned request will be confirmed by a written County Purchase Order form bearing the applicable contract number. Mail invoices to, **DeKalb County Accounting Services Division, 1300 Commerce Drive, Decatur, Georgia 30030**.

Sincerely,



Judi Moore, Procurement Agent
Department of Purchasing & Contracting

cc: Reginald Wells, Director of the Department of Watershed Management