

Via email: fangmann@pondco.com

March 20, 2019

Pond & Company
3500 Parkway Lane, Suite 500
Peachtree Corners, Georgia 30092

Attention: Mr. Richard Fangmann, Vice President

Dear Mr. Fangmann,

NOTICE OF AWARD

Request for Proposals No. 18-500505 for Revitalization of Memorial Drive Commercial Corridor

This confirms that the DeKalb County Board of Commissioners at the March 12, 2019 meeting acted to award Request for Proposals (RFP) No. 18-500505 for Revitalization of Memorial Drive Commercial Corridor to Pond & Company in response to our RFP.

You should immediately begin to assemble the following documents to in order to effect a quick path to issuing the Notice to Proceed:

1. 3 originally signed copies of the following:
 - a. Attachment B, Contractor's Affidavit.
 - b. Attachment C, Subcontractor's Affidavit(s) for each subcontractor.
 - c. Attachment D, Sub-subcontractor's Affidavit(s) for each sub-subcontractor.
2. A certificate of insurance meeting the contract requirements. See Attachment A.
3. A copy of your agreement with your LSBE subcontractors that meet the requirements of the County's DeKalb First Ordinance. See Attachment B.
4. A copy of your current, valid business license.

Please work with Cathryn Horner, telephone number 404-371-6334 or cghorner@dekalbcountyga.gov in providing the necessary paperwork to complete the transaction.

Sincerely,



Cathryn Horner, CPPB
Procurement Manager – Team A
Department of Purchasing and Contracting