

(Revised September 19, 2019)
ATTACHMENT D
REQUIRED DOCUMENTS CHECKLIST

Bidder shall complete and submit the following documents with their bid:

Bid Page No.	Title	Check This Box If Included with Bid
3	Acknowledgement of Bidder Form*	
-----	(Revised September 19, 2019) Minimum Company Experience & Qualifications Reference and Release Form* - Pages 1-8	
-----	(Revised September 19, 2019) Bidder’s Unit Price Form* - Pages 1-20	
-----	(Revised September 19, 2019) Required Documents Checklist*- Page 1	
55-65	DeKalb First LSBE Ordinance Information Sheet and Exhibits 1-2, and Mentor Protégé Initiative Form *	
66-67	First Source Jobs Ordinance Information with Exhibits 1-4*	
70 or 71	Certificate of Corporate Bidder or Certificate of Authority – Joint Venture Forms*	
72	Bidder’s Affidavit of Compliance with O.C.G.A. §13-10-91 Form*	
73	Subcontractor Affidavit of Compliance with O.C.G.A. § 13-10-91 Form**	
74	Subcontractor Reference and Release Form**	
75-78	Bid Bond Acknowledgement and Bid Bond Form*	
79	Public Works Construction Affidavit and Oath of Successful Bidder Form*	
-----	Utility Systems Contractor’s License and Utility Manager Certificate*	
-----	Scope of Work, Technical Specifications, and Contract Exceptions, if any	

***If these mandatory forms are not completed and submitted with the bid, the bidder will be deemed non-responsive.**

****These forms are applicable if a subcontractor will be utilized to fulfill the requirements of this contract. If these forms are applicable, they must be completed and submitted with the bid. Failure to submit these forms, if applicable, will result in the bidder’s bid being deemed non-responsive.**

I, the undersigned, acknowledge that I have included the requested documents as listed above.

 Printed Name

 Signature