

December 15, 2020

Sent via email: [mitchheadley@headleyconstruction.com](mailto:mitchheadley@headleyconstruction.com)

Mitch Headley  
Headley Construction Corporation  
44 East Washington Street  
Newnan, GA 30263

## NOTICE OF AWARD

### **Invitation to Bid (ITB) No. 20-101280 – District 4&7 Community and Senior Center Construction**

Dear Mr. Headley:

This confirms that the DeKalb County Board of Commissioners at the December 15<sup>th</sup>, 2020 meeting acted to award **Invitation to Bid (ITB) No. 20-101280 – District 4&7 Community and Senior Center Construction** for an amount not to exceed **\$8,489,440.30**. For identification purposes, this project has been assigned **Contract Purchase Agreement (CPA) No. 1235015**, the time of performance is **548 calendar days**.

Please submit an updated Certificate of Insurance (COI), also, the performance and payment bonds in accordance with the coverages, limits with the amounts as required in the ITB documents; and the fully executed Mentor Protégé form. In addition, please submit the executed LSBE Sub-Contractor Agreements with 5 Seasons Mechanical, Charter Construction Services and Spec Group, LLC. Please reference your CPA (No. 1235015) in all required documents.

The Pre-Construction/Notice to Proceed meeting will be scheduled shortly thereafter upon receipt and approval of all required documentation listed above, including the fully executed contract. The contract must be executed as four (4) originals. Please make every effort to submit all documents to my attention as soon as possible in order to maintain the schedule.

In the meantime, if you have any questions regarding this letter, please feel free to contact me at [jhooper@dekalbcountyga.gov](mailto:jhooper@dekalbcountyga.gov).

The County looks forward to working with your company on this project.

Sincerely,

Jovan Hooper  
Procurement Agent  
Department of Purchasing and Contracting

cc: Phyllis A. Head, CPPB, GCPA  
Procurement Manager  
File No. 20-101280