

## **Zoning Board of Appeals Work Session Meeting Minutes**

Wednesday, March 18th, 2021 1:00 PM via Zoom

### **MEMBERS PRESENT:**

Dan Wright, Vice-Chair  
Pamela Speaks  
Mark Goldman  
Jasmine Chapman  
John Tolbert

### **STAFF PRESENT:**

Jeremy McNeil, Sr. Planner  
Rachel Bragg, Sr. Planner  
Melora Furman, Sr. Planner  
Brandon White, Planning Manager

### **Topics**

#### **1. Letter to Board of Commissioners-Dan Wright**

Stream buffers  
Concurrent variances  
Administrative variances  
    Too short of time to appeal (15 days)  
    Should be posted to the internet so the public can respond  
Non-conforming lots – Reviews during platting  
Corner lots  
Which yard is the front-yard?

#### **2. Receipt of Application Materials**

Always received documents the Friday before the meeting  
    Or put it off to the next meeting  
More consistency in staff recommendations  
First page should have the recommendation and the “why”  
Electronic vs Hardcopy  
    - Update the application requirements if they are going to be electronic only

#### **3. Meeting Breaks**

Every two hours a 10-minute break

#### **4. Defining Hardships and Criteria**

Hardship- Ch 27.7.2.2

Verbal summary- include reason why the

#### **5. Text Amendments**

- Updates to criteria

#### **6. Agenda work sessions?**

- Start before the meeting
- Clarify code/staff questions

Mark Goldman moves to adjourn the meeting, Pamela Speaks second, unanimously adjourned.

