

Chief Executive Officer	DEPARTMENT OF PLA	NNING & SUSTAINABILITY	Director
Michael Thurmond		A	Andrew A. Baker, AICP
	Application for Certif	icate of Appropriateness	
Date Received:		on No.:	
Address of Subject Property	/: 449 Chelsea Circle NE Atlanta	a, Georgia 30307	
Applicant: Robert Platt		E-Mail:_RPlatt@habitationsllc.c	com
	1954 Airport Road Suite 218 A		
Applicant Phone(s): 470.3	95 5115		
Applicant's relationship to the	ne owner: Owner 🗆 Architect: 🗆	Contractor/Builder D Other D Residential	Designer

Owner(s): Sophie Jacobson		E-Mail: JacobsonSophie@gmail.co	om
Lars Jacobsor	n	E-Mail:_JacobsonLars@gm	nail.com
	443 Chelsea Circle NE Atlanta,		
Owner(s) Telephone Numb	er: <u>310.986.5296/310.986.5138</u>		
Approximate age or date of project:	construction of the primary structur	e on the property and any secondary structures	s affected by this
Nature of work (check all th	at apply):		
New construction De New accessory building Sign installation or replacent	Landscaping Fence/Wall	g a building □ Other building changes ☑ □ Other environmental changes □	
Description of Work:			
•	the home, allowing for better sto	prage, flow, and an additional bedroom. Th	nis includes a
small addition to the real	r of the exitsting structure. It is o	ur goal to retain as much of the existing fa	cade as possible
as well as the entire roof	f structure. Minor alterations to th	he facade include removing a garage door	and a secondary
entrance on the front fac	ade due to the reallocation of st	paces on the interior.	

<u>This form must be completed in its entirety</u> before the Planning Department accepts it. The form must be accompanied by supporting documents (plans, material, color samples, photos, etc.). Provide eight (8) collated sets of the application form and all supporting documentation. If plans/drawings are included, provide eight (8) collated sets on paper no larger than 11" x 17" and three (3) additional sets at scale. All documents submitted in hard copy must also be submitted in digital form (.pdf format). All relevant items from the application checklist must be addressed. An application which lacks any of the required attachments shall be determined incomplete and will not be accepted.

Signature of Applicant/Date



(I) / (We),

404.371.2155 (o) 404.371.4556 (f) DeKalbCountyGa.gov

Clark Harrison Building 330 W. Ponce de Leon Ave Decatur, GA 30030

Signature of Øwner/Date

DEPARTMENT OF PLANNING & SUSTAINABILITY

Authorization of a Second Party to Apply for a Certificate of Appropriateness

This form is required if the individual making the request is not the owner of the property.

Sophic Jacobson + Lars J being (owner) (owners) of the property 449 Chelsen hereby delegate authority to Habitahians to file an application in (my) (our) behalf.

Please review the following information

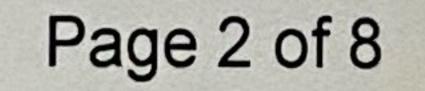
Approval of this Certificate of Appropriateness does not release the recipient from compliance with all other pertinent county, state, and federal regulations.

Before making any changes to your approved plans, contact the preservation planner (404/371-2155). Some changes may fall within the scope of the existing approval, but others will require review by the preservation commission. If work is performed which is not in accordance with your certificate, the Preservation Commission will issue a cease and desist order and you may be subject to other penalties including monetary fines and/or required demolition of the non-conforming work.

If your project requires that the county issue a Certificate of Occupancy at the end of construction, the preservation planner will need to inspect the completed project to ensure that the work has been completed in accord with the Certificate of Appropriateness. The review may be conducted either before or after your building inspection. If you will be requiring a Certificate of Occupancy, please notify the preservation planner when your project nears completion. If the work as completed is not the same as that approved in the Certificate of Appropriateness you will not receive a Certificate of Occupancy. You may also be subject to other penalties including monetary fines and/or required demolition of the nonconforming work.

If you do not commence construction within twelve months of the date of approval, your Certificate of Appropriateness will become void. You will need to apply for a new certificate if you still intend to do the work.

Please contact the preservation planner, David Cullison (404/371-2155), if you have any questions.





How to Obtain a Certificate of Appropriateness

- Contact the DeKalb County Department of Planning and Sustainability for an application form. You may pick this up at the DeKalb County Department of Planning and Sustainability, 330 West Ponce de Leon Avenue, Suite 300 floor, in Decatur, or you may make your request by mail, telephone (404) 371-2247, or fax (404) 371-2813, or visit the website at http://www.dekalbcountyga.gov/planning-and-sustainability/planning-sustainability.
- 2. Complete and submit the application. Please provide as much supporting material as possible, (plans, material, color samples, photos, etc.). Provide eight (8) collated sets of the application form and all supporting documentation. If plans/drawings are included, provide eight (8) collated sets on paper no larger than 11" x 17" and three (3) additional sets at scale. All documents submitted in hard copy must also be submitted in digital form (.pdf format). If all documents are not provided the application will not be complete and will not be accepted.
- 3. A sign will be provided when the Certificate of Appropriateness is accepted. The applicant must post the sign on the subject property in a visible location, no more than ten feet from the road, at least ten days before the meeting.
- 4. Applications will be reviewed by the DeKalb County Historic Preservation Commission at its monthly meeting. In most months, the Historic Preservation Commission meets on the third Monday at 7 p.m. at the Maloof Auditorium, 1300 Commerce Drive in Decatur. In unusual circumstances meeting dates and location may be changed.
- 5. The Historic Preservation Commission may approve, approve with modifications or deny an application. The applicant or any affected person as defined by county code may appeal the decision to the DeKalb County Board of Commissioners. Please contact the Department of Planning and Sustainability if you wish to file an appeal. The commission is required to make a decision on an application within 45 days of the date of filing, although this time can be extended if the applicant agrees to a deferral.
- Although not required, applicants are encouraged to attend the Historic Preservation Commission meetings. Applicants may make presentations, but presentations are not required. The commissioners may have questions for the applicant.
- 7. Approval of a Certificate of Appropriateness does not release the recipient from compliance with all other county, state and federal regulations.



Sign Posting Requirements for a Certificate of Appropriateness

The DeKalb County Code requires that citizens who may be affected by the approval of a Certificate of Appropriateness must be notified of the hearing where that decision will take place. The notification is accomplished by requiring the applicant to post one or more signs on the property for which a certificate of appropriateness is being considered. The sign gives the date, time, and location of the meeting and the telephone number of the county historic preservation planner. The sign must be posted no later than ten days before the date of the preservation commission meeting and must remain in place until after the meeting.

When an applicant submits an application for a Certificate of Appropriateness, the applicant must request a sign from the Planning Department. If the property is bounded by more than one public street, a sign must be posted facing each street. It is the applicant's responsibility to obtain and post the sign appropriately. If you file your application by mail or fax, you must make arrangements to pick up the sign.

The sign must be posted prominently in the center of the front yard, facing the street, and within ten feet of the street or sidewalk, although the sign may not be posted <u>between</u> the street and the sidewalk. It is best to attach the sign to a four-foot tall stake, but attaching it to an existing support is usually acceptable. The sign <u>may not</u> be posted inside a house except in the case of a purpose-built commercial structure where front yard posting is impossible or impractical.

The signs are made of relatively thin cardstock. They should either be waterproofed or additional support should be added. The sign may be laminated, covered with clear plastic, or secured to heavier backing, such as heavy cardboard or plywood. If the sign is destroyed or becomes illegible during the ten day posting period, the applicant must contact the historic preservation planner for a replacement sign, which must be posted as soon as possible.

If the sign is not posted, is not posted for the full ten day period, or is posted inappropriately, the DeKalb County Historic Preservation Commission may deny the application or may defer consideration of the application until the following month.



Design Checklist for a Certificate of Appropriateness

This checklist was created to help applicants prepare a complete application. Omissions and inaccurate information can lead to deferrals and/or denials of applications. Please review the checklist with the project's architect, designer, or builder. All items will not be applicable to all projects. New construction will involve all categories. Three copies of drawings at scale (plus nine reduced sets) should be submitted. Please address questions regarding applicability to your project to the DeKalb County Preservation Planner at 404-371-2155, e-mail dccullis@dekalbcountyga.gov. Applicants are also referred to the DeKalb County website, http://www.dekalbcountyga.gov/planning-and-sustainability/planning-sustainability.

I have reviewed the "Design Manual for the Druid Hills Local Historic District" Ν I have reviewed the DeKalb County Tree Ordinance Ν I have reviewed applicable zoning codes regarding lot coverage, garage sizes, stream buffers Ý Ν

1. General

- a. Label all drawings with the address of the site, owners' name, and contact phone number.
- b. Number all drawings.
- c. Include a graphic scale on reductions.
- d. Date all revisions.
- e. Indicate all unverified numbers with +/- signs
- e. Include photos of the existing condition of the property.
- 2. Site Plan (existing and proposed) to include
 - a. Topographical plan with significant trees sized and located;
 - b. Setback compared to adjacent houses (ask surveyor to show corners of adjacent houses);
 - c. Distance between houses;
 - d. Façade width to finished face of material;
 - e. Grading and elevations across site;
 - f. Dirt removal or regrading if more than 18";
 - g. Tree protection plan;
 - h. Tree removal and replacement plan

3. Driveways and Walkways

- a. Location and relationship to house;
- b. Width;
- c. Material;
- d. Curb cut and apron width



4. Fences & Retaining Walls

- a. Placement on lot;
 - b. Height of fence or wall. If retaining wall, height on both sides;
- c. Material;
- d. Railing if necessary

5. Elevations and Floor Plans << Indicate all unverified numbers with +/- signs>>

- a. Plans for all floors (drawn to scale, 1/4"=1' preferred);
- b. House orientation on site plan;
- c. Scalable elevations for front, rear, left, right;
- d. Height, grade to ridge;
- e. Streetscape comparison showing heights of two flanking houses on each side;
- f. Height from grade to first floor level at all four corners;
- g. Height from grade or finished floor line to eaves at all four corners;
- h. Ceiling heights of each floor, indicating if rough or finished;
- i. Height of space between the ceiling and finished floor above;
- j. Two people of 5'-6" and 6' height shown;
- k. Landscaping plan

6. Additions

- a. Placement shown on elevations and floor plan;
- b. Visibility from rights-of-way and paths;
- c. Photos of all facades;
- d. Design proportioned to main house;
- e. Landscaping plan;
- f. Materials and their combinations

7. Roof Plan

- a. Shape and pitch of roof;
- b. Roofing material;
- c. Overhang;
- d. Louvers and vents;
- e. Chimney height and material

8. Dormers

- a. Construction details provided;
- b. Shape and size of dormer (show dimensions on drawings);
- c. Overhang;
- d. Size of window(s), with nominal size of sash (show dimensions on drawings)

9. Skylights

- a. Profile;
- b. Visibility from right-of-way;
- c. Material (plastic lens or glass);
- d. Shown in plan and elevation to scale



10. Façade

- a. Consistency in style;
- b. Materials and their combinations

brick size and color stone type and color fiber-cement (e.g. Hardieplank) or wood siding shake or shingle other

- c. Height of foundation at corners;
- d. Ceiling heights comparable to area of influence: basement, first floor, second floor;
- e. Detailing: soldier course, brackets, fascia board; water table;
- f. Height from grade to roof ridge;
- g. Dimensions, proportions and placement of windows, doors

11. Entrance

- a. Height and width of door;
- b. Design of door (e.g. 6-panel, craftsman);
- c. Material of door;
- d. Overhang;
- e. Portico height;
- f. Size and height of columns or posts;
- g. Railing

12. Windows

- a. Consistent with original as well as the area of influence;
- b. Size and proportion similar to original;
- c. Pane orientation and size similar to original;
- d. Type (e.g. double hung, casement);
- e. Fenestration on walls visible from right-of-way;
- f. Simulated divided light (SDL) or true divided light (TDL): location of muntins between the glass, behind the glass or permanently affixed on exterior;
- g. Material of window and any cladding;
- h. Width of muntins compared to original (show dimensions on drawings);
- i. Shutters or canopies
- j. Dimensions of windows and doors.

13. Materials

- a. Show all materials and label them on drawings;
- b. Provide samples of brick or stone;
- c. Provide samples if new or unusual materials

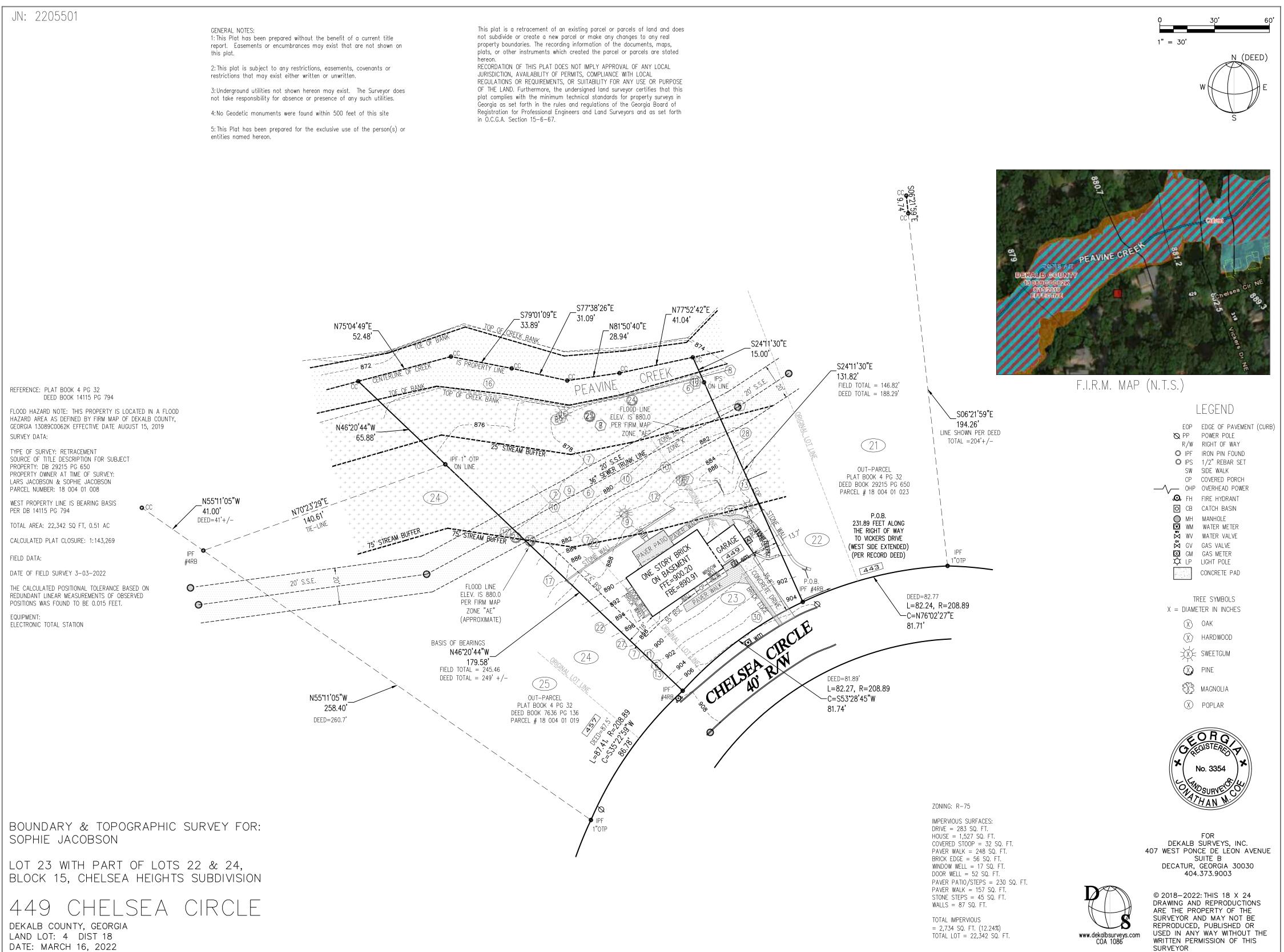


14. Garages / Accessory Buildings

- a. Visibility from street;
- b. Placement on site;
- c. Scale, style appropriate for house;
- d. Show dimensions on drawings;
- e. Materials;
- f. Square footage appropriate for lot size;
- g. Garage door size and design
- h. Show height from grade to eaves and to top of roof

15. Demolitions

- a. Provide documentation from engineer concerning feasibility of rehabilitation;
- b. Provide photographs of structure to be demolished;
- c. Provide plan for proposed redevelopment



DATE: MARCH 16, 2022







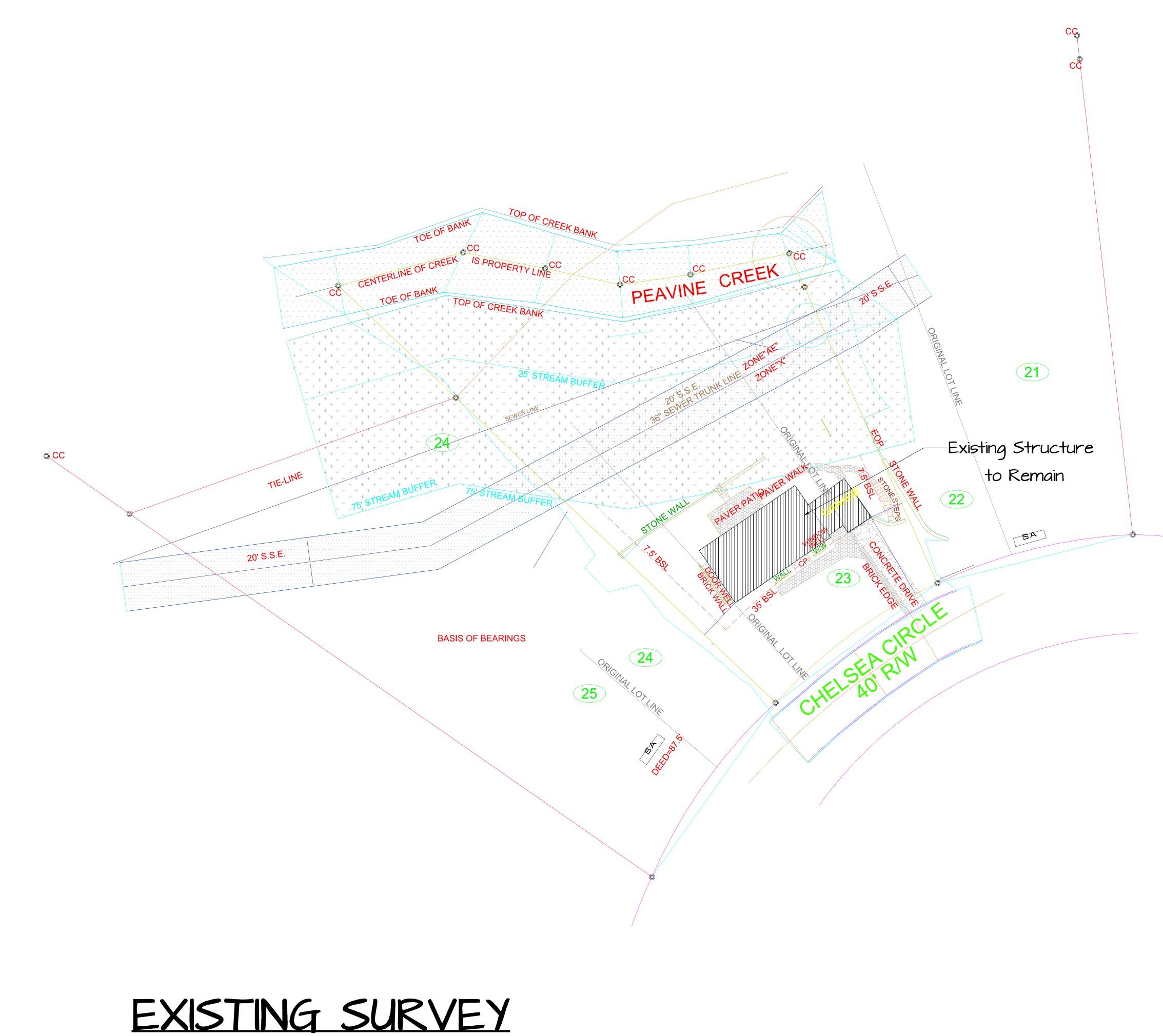














SITE AREA 22,342 sq. ft. 0.51 acres

EXISTING LOT COVERAGE

DRIVE	283 sf
HOUSE	1,527 sf
COVERED STOOP	32 sf
PAVER WALK	248 sf
BRICK EDGE	56 sf
WINDOW WELL	17 sf
DOOR WELL	52 sf
PAVER PATIO/STEPS	230 sf
PAVER WALK	157sf
STONE STEPS	45 sf
WALLS	87 sf

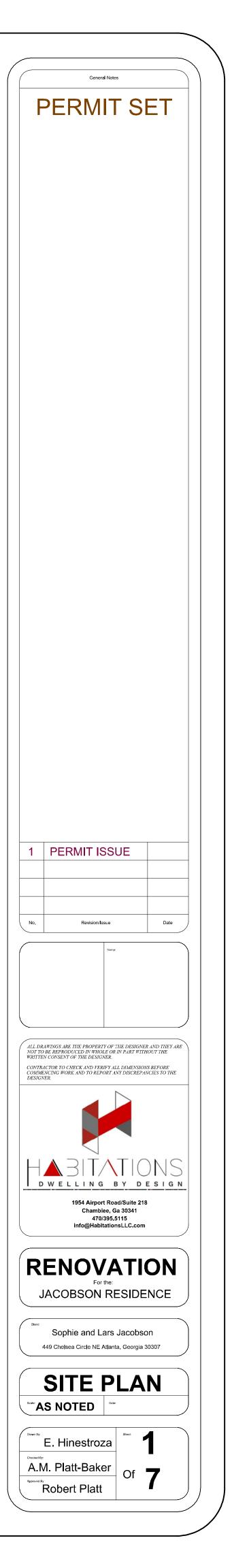
TOTAL

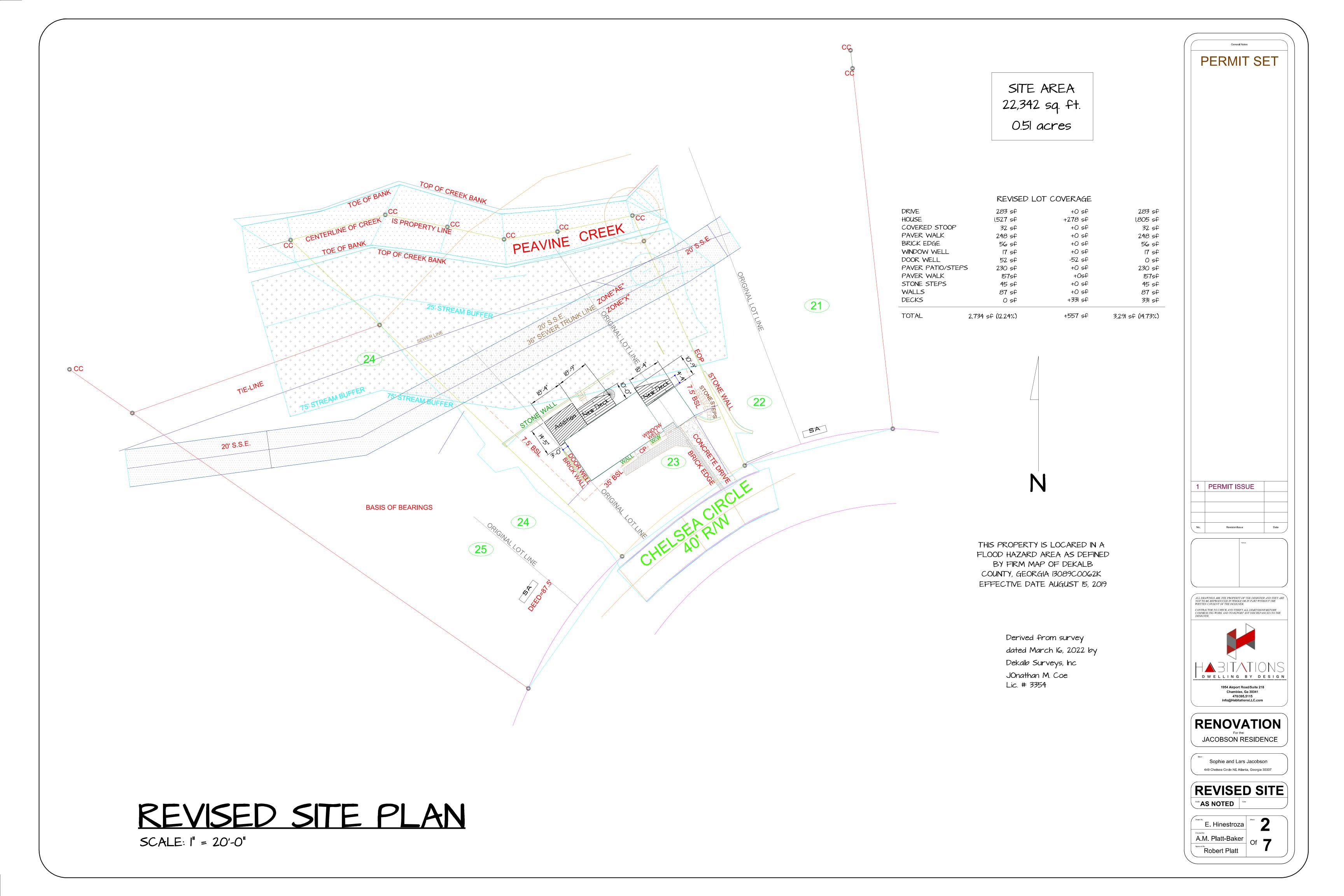
2,734 sf (12.24%)

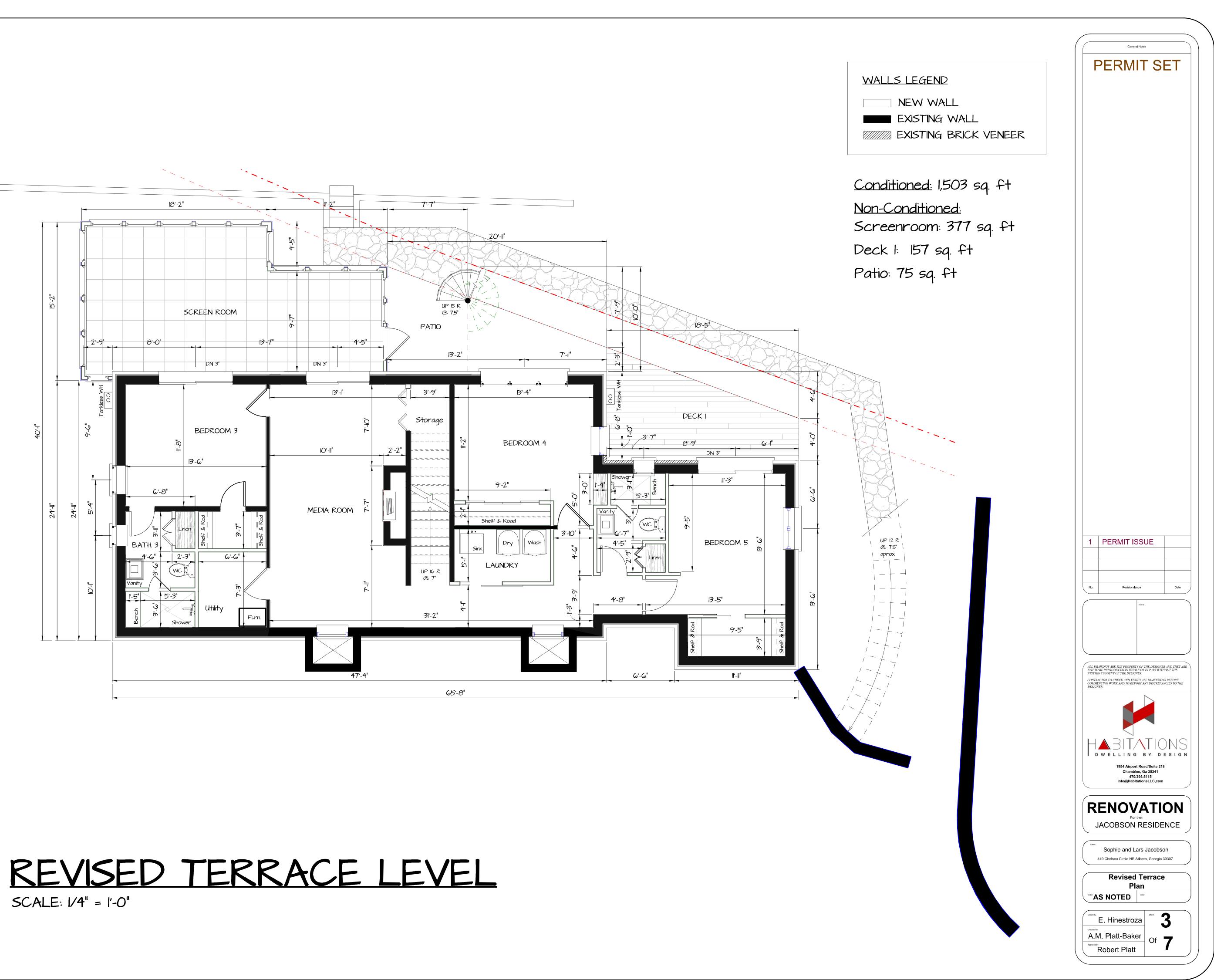
THIS PROPERTY IS LOCARED IN A FLOOD HAZARD AREA AS DEFINED BY FIRM MAP OF DEKALB COUNTY, GEORGIA 13089C0062K EFFECTIVE DATE AUGUST 15, 2019

N

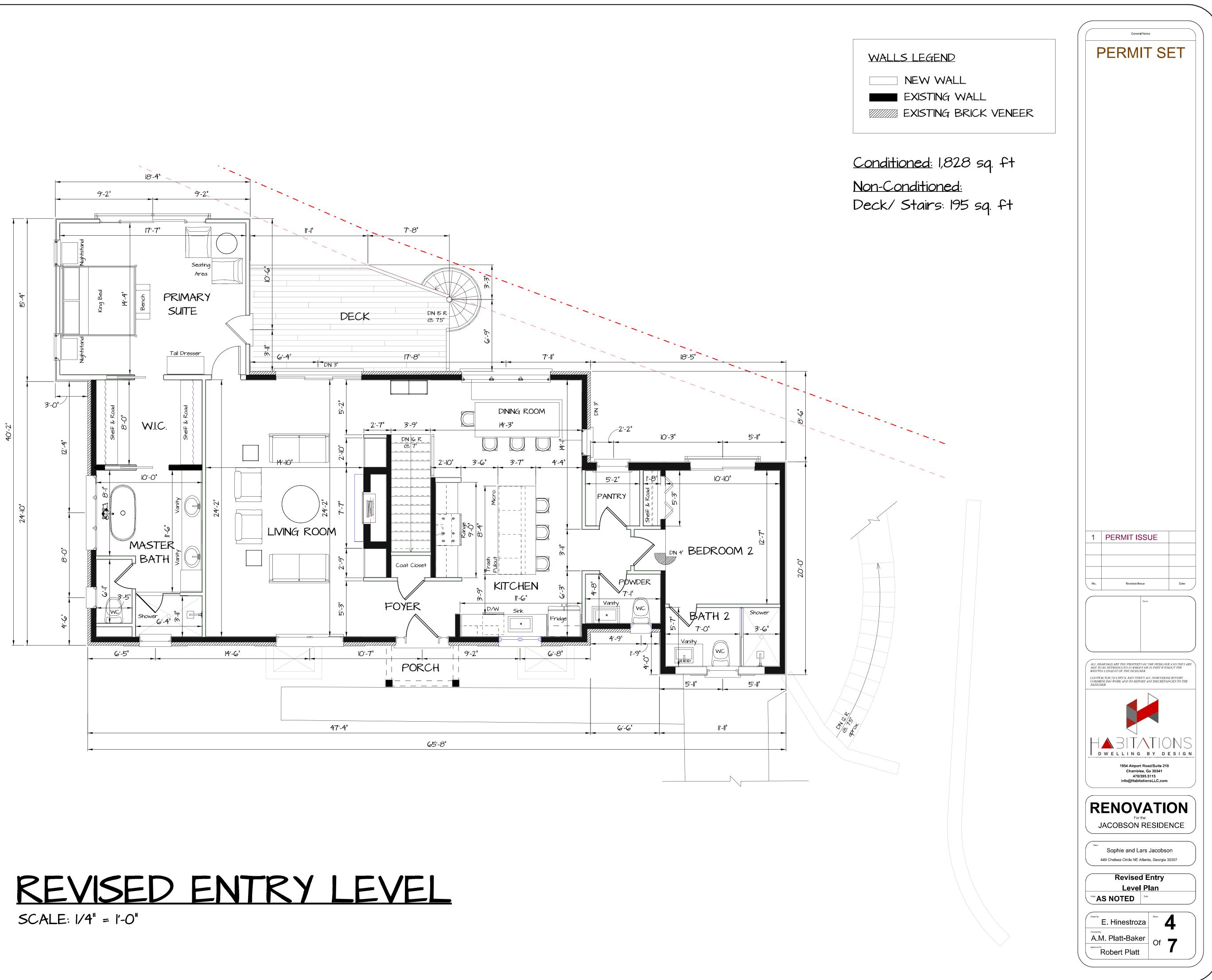
LEGAL DESCRIPTION: Land Lot 23 with parts of lots 22 & 24, Block 15, Chelsea Heights Subdivision Dekalb COunty, Georgia Land lot 4 Dist 18

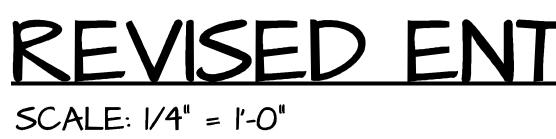




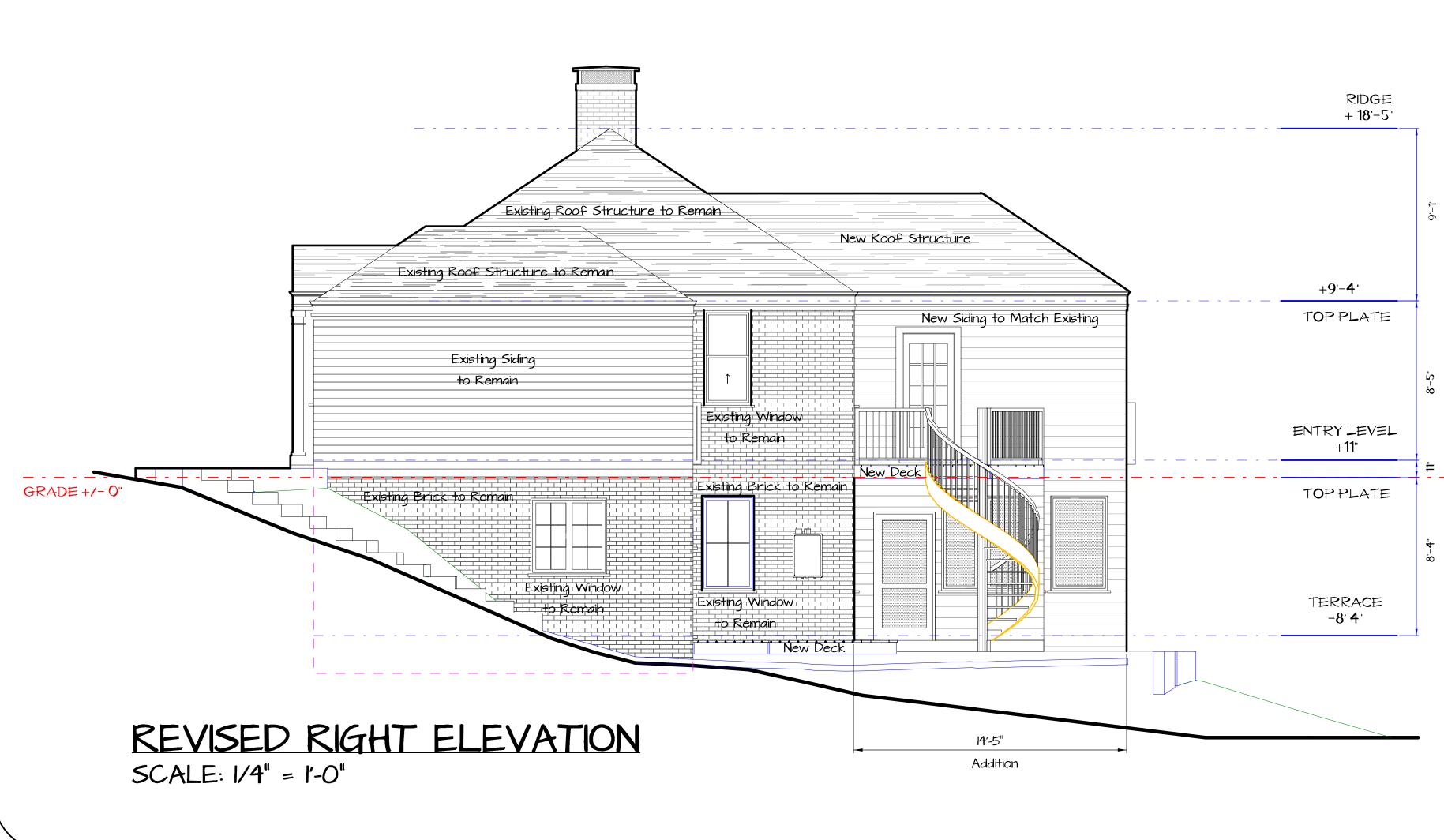


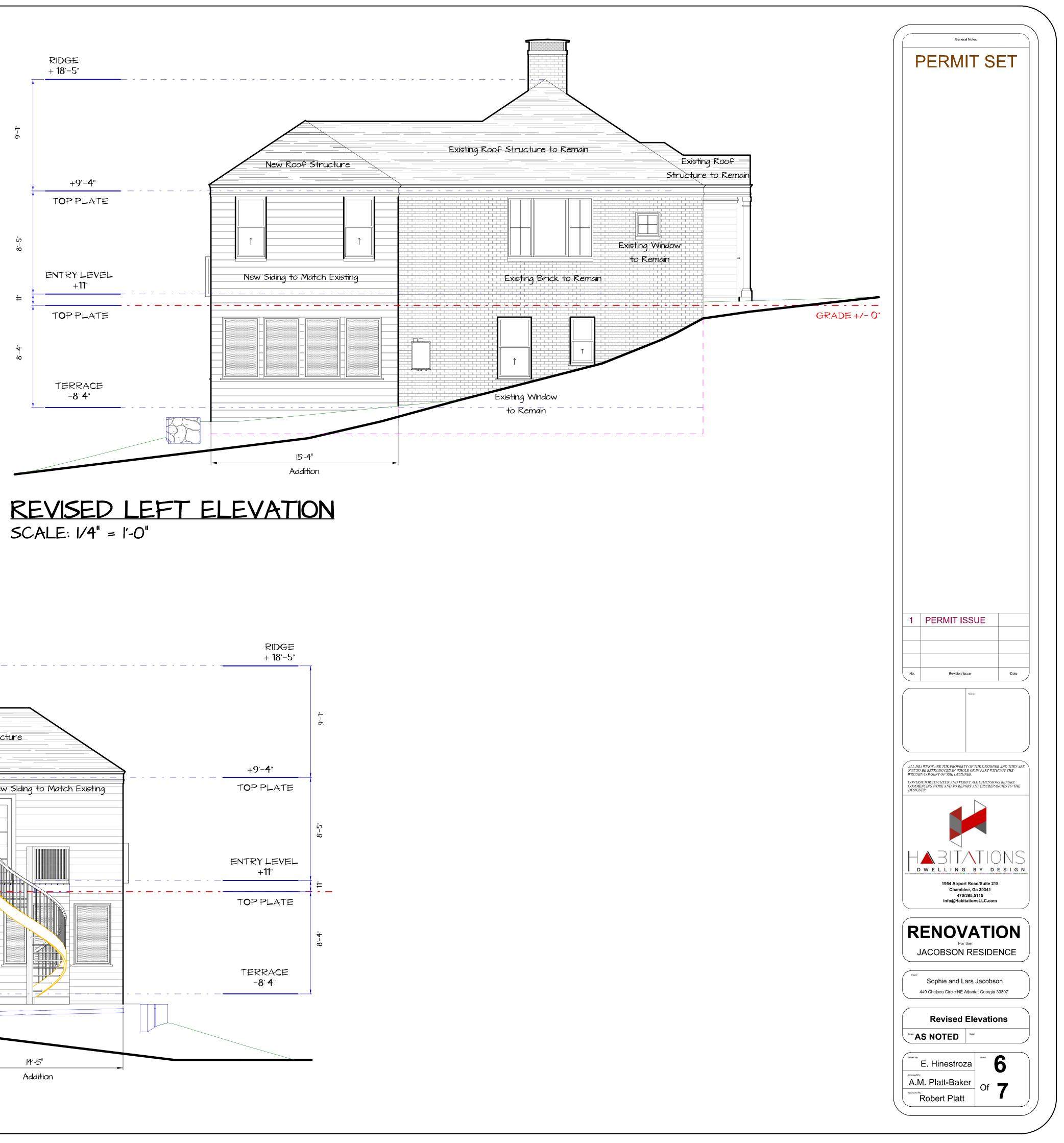


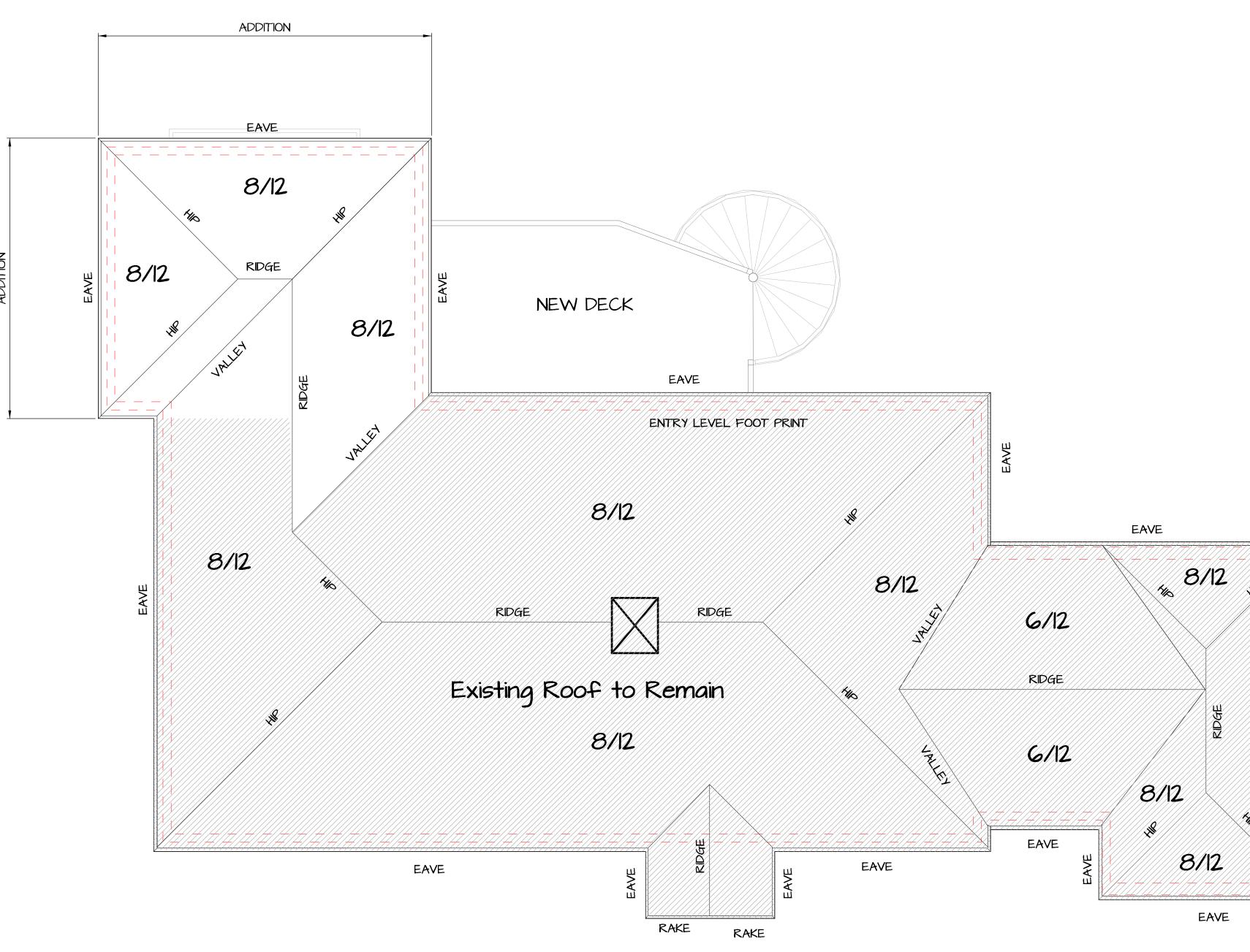




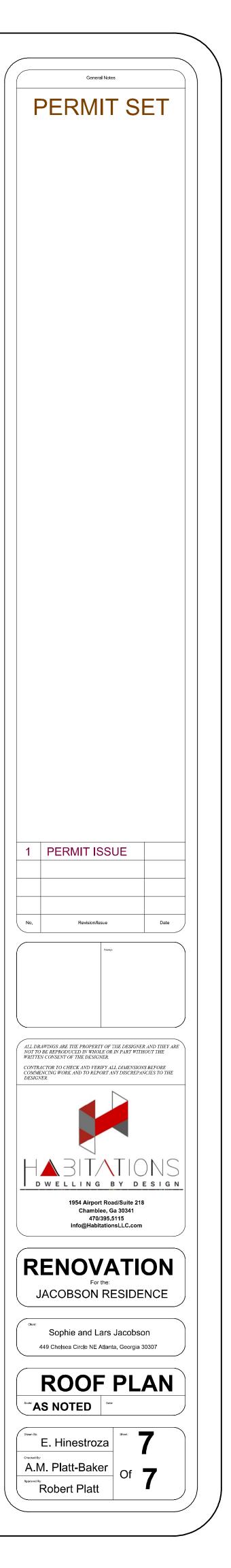




















From:	ambaker habitationsllc.com	
То:	McKissic, Danielle A	
Subject:	RE: Certificate of Appropriateness Application	
Date:	Tuesday, November 8, 2022 8:54:25 AM	
Attachments:	image001.png	
	image003.png	
	image004.png	
	image005.png	
	image006.png	
	image007.png	
	image008.png	
	image009.png	
	image010.png	
	image011.png	
	image012.png	
	image013.png	
	image014.png	

The current front door is a standard six panel with a stained glass transom above. We will keep the fabulous transom and would like to replace the door with a traditional 3-panel wood door, which is more in keeping with the style of the home at the time of it's construction (1936). I have attached a photo of the door (from the interior) and a selection of the style of door we would like to go with, based on the approval of the board.



Hover Image to Zoom



Hover Image to Zoom



Hover Image to Zoom

Aaron Michelle Platt-Baker Interior Designer 1954 Airport Road, Suite 218 Atlanta, Georgia 30341 o. 470-395-5115 www.HabitationsLLC.com





From: McKissic, Danielle A <damckissic@dekalbcountyga.gov>
Sent: Tuesday, November 8, 2022 8:13 AM
To: ambaker habitationsllc.com <ambaker@habitationsllc.com>
Subject: RE: Certificate of Appropriateness Application

Thanks for getting back to me. Will the front door replacement be similar to the current door, or a new design? You cannot see the existing front door in the photos provided, so any additional photos or side-by side comparisons will be helpful.

Thank you,

Danielle McKissic, MHP Senior Planner – Historic Preservation DeKalb County Department of Planning & Sustainability

From: ambaker habitationsllc.com <<u>ambaker@habitationsllc.com</u>>
Sent: Monday, November 7, 2022 10:55 AM
To: McKissic, Danielle A <<u>damckissic@dekalbcountyga.gov</u>>
Subject: RE: Certificate of Appropriateness Application

I apologize, I missed that one! The front door will be wood, the windows will be wood as well, to match the existing windows. Thank you so much for your patience.

Best, Aaron Michelle

Aaron Michelle Platt-Baker Interior Designer 1954 Airport Road, Suite 218 Atlanta, Georgia 30341 o. 470-395-5115 www.HabitationsLLC.com





From: McKissic, Danielle A <<u>damckissic@dekalbcountyga.gov</u>>
Sent: Monday, November 7, 2022 10:06 AM
To: ambaker habitationsllc.com <<u>ambaker@habitationsllc.com</u>>
Subject: RE: Certificate of Appropriateness Application

Thanks Aaron!

Would you be able to answer my last question? What is the material being proposed for the new windows/ front door?

Thanks,

Danielle McKissic, MHP Senior Planner – Historic Preservation DeKalb County Department of Planning & Sustainability

From: ambaker habitationsllc.com <<u>ambaker@habitationsllc.com</u>>
Sent: Monday, November 7, 2022 9:31 AM
To: McKissic, Danielle A <<u>damckissic@dekalbcountyga.gov</u>>
Subject: Re: Certificate of Appropriateness Application

Hello!

Yes, we do plan to paint the brick. It is currently painted and needs to be updated.

There are no plans to remove any trees for the addition. We are trying to keep the impact as minimal as possible.

Thank you! Aaron Michelle

Get Outlook for iOS

From: McKissic, Danielle A <<u>damckissic@dekalbcountyga.gov</u>>
Sent: Monday, November 7, 2022 8:32:21 AM
To: ambaker habitationsllc.com <<u>ambaker@habitationsllc.com</u>>
Subject: FW: Certificate of Appropriateness Application

Apologies for back-to-back emails. I have added one more question below. Thank you.

Danielle McKissic, MHP Senior Planner – Historic Preservation DeKalb County Department of Planning & Sustainability

From: McKissic, Danielle A
Sent: Monday, November 7, 2022 8:03 AM
To: ambaker habitationsllc.com <<u>ambaker@habitationsllc.com</u>>
Subject: RE: Certificate of Appropriateness Application

Good morning Aaron-

I have a couple of questions that I am hoping you would be able to answer for me. See below.

- 1. The renderings inserted at the end of the application have a different color bricks shown. Are there plans to paint the existing brick?
- 2. Is there any proposed tree removal for the construction of the addition?
- 3. What is the material being proposed for the new windows/ front door?

Danielle McKissic, MHP

Senior Planner – Historic Preservation <u>DeKalb County Department of Planning & Sustainability</u>

From: ambaker habitationsllc.com <ambaker@habitationsllc.com>
Sent: Friday, October 28, 2022 4:34 PM
To: McKissic, Danielle A <<u>damckissic@dekalbcountyga.gov</u>>; Plansustain
<plansustain@dekalbcountyga.gov>
Subject: RE: Certificate of Appropriateness Application

Attached are the existing photographs 5-8. Sorry for sending via three separate emails, however it was the only way to get you everything without using DropBox. Thank you for your understanding and patience!

Aaron Michelle Platt-Baker Interior Designer 1954 Airport Road, Suite 218 Atlanta, Georgia 30341 o. 470-395-5115 <u>www.HabitationsLLC.com</u>





From: McKissic, Danielle A <<u>damckissic@dekalbcountyga.gov</u>>
Sent: Friday, October 28, 2022 3:53 PM
To: Plansustain <<u>plansustain@dekalbcountyga.gov</u>>; ambaker habitationsllc.com
<<u>ambaker@habitationsllc.com</u>>
Subject: RE: Certificate of Appropriateness Application

Hi Aaron-

Is there an alternate way that you can send me these documents? I am not able to download the files from the site.

Danielle McKissic, MHP

Senior Planner – Historic Preservation <u>DeKalb County Department of Planning & Sustainability</u>

From: Plansustain <<u>plansustain@dekalbcountyga.gov</u>>
Sent: Friday, October 28, 2022 12:04 PM
To: ambaker habitationsllc.com <<u>ambaker@habitationsllc.com</u>>
Cc: McKissic, Danielle A <<u>damckissic@dekalbcountyga.gov</u>>
Subject: FW: Certificate of Appropriateness Application

Your email is being forwarded to the Historic Preservation Sr. Planner, Ms. Danielle McKissic.

Thank you.

From: ambaker habitationsllc.com ambaker@habitationsllc.com>

Sent: Friday, October 28, 2022 12:03 PM
To: Plansustain <<u>plansustain@dekalbcountyga.gov</u>>
Subject: Certificate of Appropriateness Application

Good afternoon,

Please see the below Dropbox link for our application for certificate of appropriateness at 449 Chelsea Circle NE. The dropbox link includes our signed application, existing photographs of the home, proposed renderings, proposed floorplans, proposed elevations, proposed roof plan, existing survey, and revised site plans. This is an interior redesign and small addition to the read of the existing home. Please let us know if we can contribute any additional materials before the November 11th meeting.

https://www.dropbox.com/sh/b7d29hjvr1s6wne/AAAblMCh_TnynKLfWt4gv1uXa?dl=0

Very best regards, Aaron Michelle

Aaron Michelle Platt-Baker Interior Designer 1954 Airport Road, Suite 218 Atlanta, Georgia 30341 o. 470-395-5115 www.HabitationsLLC.com





